"बिजनेस पोस्ट के अन्तर्गत डाक शुल्क के नगद भुगतान (बिना डाक टिकट) के प्रेषण हेतु अनुमत. क्रमांक जी. 2-22-छत्तीसगढ़ गजट/38 सि. से. भिलाई, दिनांक 30-5-2001."

पंजीयन क्रमांक "छत्तीसगढ़/दुर्ग/ सी. ओ./रायपुर 17/2002."

# छत्तीसगढ़ राजपत्र

## प्राधिकार से प्रकाशित

क्रमांक 50 ] रायपुर, शुक्रवार, दिनांक 12 दिसम्बर 2003—अग्रहायण 21, शक 1925

विषय—सूची



# भाग १

## राज्य शासन के आदेश

### सामान्य प्रशासन विभाग
मंत्रालय, दाऊ कल्याण सिंह भवन, रायपुर

रायपुर, दिनांक 18 नवम्बर 2003

क्रमांक-ई-1-5/2003/1/2.—श्री एस. के. राजू, भा. प्र. से. (1998), जिन्हें इस विभाग की समसंख्यक आदेश दिनांक 18 नवम्बर, 2003 द्वारा कलेक्टर, सरगुजा के पद से मंत्रालय, रायपुर में उप-सचिव के पद पर स्थानांतरित किया गया है, को अस्थाई रूप से आगामी आदेश तक उप-सचिव, मुख्य मंत्री सचिवालय, मंत्रालय, रायपुर पदस्थ किया जाता है.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
**एस. के. मिश्र,** मुख्य सचिव.



संचालक, मुद्रण तथा लेखन सामग्री, छत्तीसगढ़ द्वारा शासकीय क्षेत्रीय मुद्रणालय, राजनांदगांव से मुद्रित तथा प्रकाशित—2003.

रायपुर, दिनांक 17 नवम्बर 2003

क्रमांक 4075/2003/1-8/स्था.—श्री आर. के. श्रीवास्तव, उप-सचिव, छत्तीसगढ़ शासन, वाणिज्य एवं उद्योग विभाग को दिनांक 29-9-2003 से 24-10-2003 तक 26 दिन का लघुकृत अवकाश स्वीकृत किया जाता है, तथा दिनांक 25 एवं 26-10-2003 के सार्वजनिक अवकाश को जोड़ने की अनुमति प्रदान की जाती है.

2. अवकाश से लौटने पर श्री आर. के. श्रीवास्तव को उप-सचिव, वाणिज्य एवं उद्योग विभाग के पद पर पुनः पदस्थ किया जाता है.

3. अवकाश अवधि में उन्हें अवकाश वेतन एवं भत्ता उसी प्रकार देय होगा, जो उन्हें अवकाश पर जाने के पूर्व मिलता था.

4. प्रमाणित किया जाता है कि श्री आर. के. श्रीवास्तव अवकाश पर नहीं जाते तो उप-सचिव, वाणिज्य एवं उद्योग विभाग के पद पर कार्य करते रहते.

रायपुर, दिनांक 19 नवम्बर 2003

क्रमांक 985/2003/1-8/स्था.—श्री आर. जी. सिसोदिया, अवर सचिव, छत्तीसगढ़ शासन, पंचायत एवं ग्रामीण विकास विभाग को दिनांक 7-4-2003 से 31-8-2003 तक 146 दिन का लघुकृत अवकाश एवं दिनांक 6-10-2003 से 7-11-2003 तक 33 दिन का अर्जित अवकाश स्वीकृत किया जाता है, तथा दिनांक 8 एवं 9-11-2003 के सार्वजनिक अवकाश को जोड़ने की अनुमति प्रदान की जाती है.

2. अवकाश से लौटने पर श्री आर. जी. सिसोदिया को अवर सचिव, पंचायत एवं ग्रामीण विकास विभाग के पद पर पुनः पदस्थ किया जाता है.

3. अवकाश अवधि में उन्हें अवकाश वेतन एवं भत्ता उसी प्रकार देय होगा, जो उन्हें अवकाश पर जाने के पूर्व मिलता था.

4. प्रमाणित किया जाता है कि श्री आर. जी. सिसोदिया अवकाश पर नहीं जाते तो अवर सचिव, पंचायत एवं ग्रामीण विकास विभाग के पद पर कार्य करते रहते.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
**दुर्गेश मिश्रा,** संयुक्त सचिव.

रायपुर, दिनांक 27 नवम्बर 2003

क्रमांक 2489/2046/2003/साप्रवि/1/2/लीव.—श्री एल. एन. सूर्यवंशी, भा.प्र.से. को दिनांक 19-11-2003 से 12-12-2003 तक (23 दिवस) का अर्जित अवकाश स्वीकृत किया जाता है. साथ ही दिनांक 13 एवं 14-12-2003 का शासकीय अवकाश जोड़ने की अनुमति भी दी जाती है.

2. अवकाश काल में श्री एल. एन. सूर्यवंशी, भा.प्र.से. को अवकाश वेतन एवं अन्य भत्ते उसी प्रकार देय होंगे जो उन्हें अवकाश पर जाने के पूर्व मिलते थे.

3. प्रमाणित किया जाता है कि यदि श्री एल. एन. सूर्यवंशी, भा.प्र.से. अवकाश पर नहीं जाते तो अपने पद पर कार्य करते रहते.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
**के. के. बाजपेयी,** अवर सचिव.

# गृह (सामान्य) विभाग
## (विभागीय परीक्षा प्रकोष्ठ)
### मंत्रालय, दाऊ कल्याण सिंह भवन, रायपुर

### विभागीय परीक्षा माह जनवरी, 2004 की सूचना तथा कार्यक्रम

रायपुर, दिनांक 12 नवम्बर 2003

क्रमांक एफ-9-98/गृह/दो/03.—छत्तीसगढ़ शासन के उन अधिकारियों को (जिनके लिये उनके विभागों द्वारा विभागीय परीक्षा निर्धारित की गई हो) विभागीय परीक्षा सोमवार, दिनांक 19-1-2004 से रायपुर, बिलासपुर तथा बस्तर के कलेक्टरों द्वारा नियत किये जाने वाले स्थानों में निम्नांकित कार्यक्रमों के अनुसार होगी. नीचे सूची में दर्शाये अनुसार कलेक्टर्स अपनी जानकारी उपरोक्तानुसार संबंधित परीक्षा केन्द्र के कलेक्टर्स को उपलब्ध करायें.

**सोमवार, दिनांक 19-1-2004**

| क्र. (1) | प्रश्नपत्र (2) | समय (3) |
|---|---|---|
| 1. | पहला प्रश्नपत्र-दाण्डिक विधि तथा प्रक्रिया (पुस्तकों सहित) भू-अभिलेख एवं राजस्व विभाग के अधिकारियों के लिए. | प्रातः 10.00 बजे से दोपहर 1.00 बजे तक. |
| 2. | पंजीयन विधि तथा प्रक्रिया पंजीयन विभाग के अधिकारियों के लिए (केवल अधिनियम तथा नियम पुस्तकों सहित). | |
| 3. | विधि तथा प्रक्रिया-उत्पाद शुल्क विभाग के अधिकारियों के लिए (पुस्तकों सहित). | |
| 4. | विधि तथा प्रक्रिया-विक्रयकर विभाग के अधिकारियों के लिए (केवल नियमों की पुस्तकों सहित) | |
| 5. | पहला प्रश्नपत्र-सहकारिता (बिना पुस्तकों के) सहकारी संस्थाओं के सहायक पंजीयकों के लिए | |
| 59. | विद्युत संबंधी विधियों ऊर्जा विभाग के अधिकारियों के लिए. | |
| 6. | दूसरा प्रश्नपत्र-दाण्डिक विधि तथा प्रक्रिया दाण्डिक मामले में आदेश/निर्णय का लिखा जाना भू-अभिलेख विभाग एवं राजस्व विभाग के अधिकारियों के लिए. | दोपहर 2.00 बजे से शाम 5.00 बजे तक. |
| 7. | दूसरा प्रश्नपत्र-सहकारिता तथा सामान्य विधि (पुस्तकों सहित) सहकारी संस्थाओं के सहायक पंजीयकों के लिए. | |
| 8. | समाज कल्याण (बिना पुस्तकों के) पंचायत एवं समाज कल्याण विभाग के अधिकारियों के लिए | |
| 60. | भू-योजना तथा विद्युत सुरक्षा-ऊर्जा विभाग के सहायक यंत्री, कनिष्ठ यंत्री एवं पर्यवेक्षकों के लिए. | |

**मंगलवार, दिनांक 20 जनवरी, 2004**

| (1) | (2) | (3) |
|---|---|---|
| 9. | पहला प्रश्नपत्र-प्रशासनिक राजस्व विधि तथा प्रक्रिया (बिना पुस्तकों के) भाग-ए आदिमजाति कल्याण विभाग के अधिकारियों के लिए. | प्रात: 10.00 बजे से दोपहर 1.00 बजे तक. |
| 10. | पहला प्रश्नपत्र-प्रशासनिक राजस्व विधि तथा प्रक्रिया (बिना पुस्तकों के) राजस्व, भू-अभिलेख विभाग के अधिकारियों के लिए भाग-बी. | |
| 11. | पहला प्रश्नपत्र-प्रशासनिक राजस्व विधि तथा प्रक्रिया (बिना पुस्तकों के) राजस्व, भू-अभिलेख विभाग के अधिकारियों के लिए भाग-सी. | |
| 12. | उद्योग विभाग संबंधी अधिनियम तथा नियम उद्योग विभाग के अधिकारियों के लिए. | |
| 13. | प्रश्नपत्र-खनिज प्रबंध (पुस्तकों सहित) नैसर्गिक संसाधन विभाग के अधिकारियों के लिए. | |
| 14. | लेखा तथा कार्यालयीन प्रक्रिया-प्रथम प्रश्नपत्र पंजीयन विभाग के अधिकारियों के लिए (बिना पुस्तकों के). | |
| 61. | विद्युत संस्थापनाएं ऊर्जा विभाग के सहायक यंत्री, कनिष्ठ यंत्री एवं पर्यवेक्षकों के लिए (बिना पुस्तकों के). | |
| 15. | दूसरा प्रश्नपत्र-प्रशासनिक राजस्व विधि तथा प्रक्रिया (पुस्तकों सहित) राजस्व, भू-अभिलेख, आदिमजाति कल्याण विभाग के अधिकारियों के लिए. | दोपहर 2.00 बजे से शाम 5.00 बजे तक. |
| 16. | प्रक्रिया विकास योजनाओं, राज्यों के साधनों राज्य के नियम पुस्तिकाओं आदि का ज्ञान उद्योग विभाग के अधिकारियों के लिए (पुस्तकों सहित). | |
| 17. | तीसरा प्रश्नपत्र-बैंकिंग (बिना पुस्तकों के) सहकारी संस्थाओं के सहायक पंजीयकों के लिए. | |
| 18. | समाज शिक्षा (बिना पुस्तकों के) पंचायत एवं समाज कल्याण विभाग के अधिकारियों के लिए. | |
| 19. | लेखा तथा कार्यालयीन प्रक्रिया-द्वितीय प्रश्नपत्र पंजीयन विभाग के अधिकारियों के लिए (पुस्तकों सहित). | |
| 62. | लेखा व स्थापना ऊर्जा विभाग के सहायक यंत्री, कनिष्ठ यंत्री एवं पर्यवेक्षकों के लिए. | |
| | **बुधवार, दिनांक 21 जनवरी, 2004** | |
| 20. | तीसरा प्रश्नपत्र-प्रशासनिक, राजस्व विधि तथा प्रक्रिया राजस्व के मामले में आदेश का लिखा जाना राजस्व एवं भू-अभिलेख विभाग के अधिकारियों के लिए. | प्रात: 10.00 बजे से दोपहर 1.00 बजे तक. |
| 21. | पुस्तपालन तथा कर निर्धारण-विक्रयकर विभाग के अधिकारियों के लिए. (पुस्तकों सहित) | |
| 22. | प्रश्नपत्र-प्रथम वन विधि (बिना पुस्तकों के) सहायक वन संरक्षकों के लिए. | |
| 23. | पहला प्रश्नपत्र-प्रक्रिया (बिना पुस्तकों के) वन क्षेत्रपालों के लिये. | |
| 24. | पुलिस अधिकारियों की ''व्यवहारिक परीक्षा'' | |
| 63. | स्विच गेयर तथा संरक्षण, ऊर्जा विभाग के सहायक यंत्रियों के लिए (बिना पुस्तकों के) | |

| (1) | (2) | (3) |
|---|---|---|
| 25. | कार्यालयीन संगठन तथा प्रक्रिया-विक्रयकर विभाग के अधिकारियों के लिए. | |
| 26. | सिविल विधि तथा प्रक्रिया (पुस्तकों सहित) राजस्व एवं भू-अभिलेख विभाग के अधिकारियों के लिए. | |
| 27. | पुलिस अधिकारियों की "पुलिस शाखा" प्रश्नपत्र (बिना पुस्तकों के). | |
| 28. | दूसरा प्रश्नपत्र-सामान्य विधि (पुस्तकों सहित) सहायक वन संरक्षकों के लिए. | दोपहर 2.00 बजे से शाम 5.00 बजे तक. |
| 29. | तीसरा प्रश्नपत्र-सामान्य विधि (पुस्तकों सहित) वन क्षेत्रपालों के लिए. | |
| 30. | स्थानीय शासन अधिनियम तथा नियम (बिना पुस्तकों के) पंचायत एवं समाज कल्याण विभाग के अधिकारियों के लिए. | |
| 31. | चौथा प्रश्नपत्र-सहकारी लेखा तथा लेखा परीक्षण (बिना पुस्तकों के) भाग-1, लेखा, भाग-2 सहकारिता लेखा परीक्षण सहकारी संस्थाओं के सहायक पंजीयकों के लिए. | |
| 32. | समाज शास्त्र (पुस्तकों सहित) आदिमजाति कल्याण विभाग के अधिकारियों के लिए. | |
| 64. | विद्युत रोधन समन्वय तथा परिसंकट ग्रस्त क्षेत्र इंसूलेशन को-आर्डिनेशन व हजार्ड एस. एरिया ऊर्जा विभाग के सहायक यंत्री (वि./सु.) के लिए. | |
| | **गुरुवार, दिनांक 22 जनवरी 2004** | |
| 33. | प्रथम प्रश्नपत्र-लेखा (बिना पुस्तकों के) सहायक कलेक्टरों, डिप्टी कलेक्टरों, तहसीलदारों, नायब तहसीलदारों तथा राजस्व एवं भू-अभिलेख विभाग के अधिकारियों के लिए. | |
| 34. | प्रश्नपत्र प्रथम-लेखा (बिना पुस्तकों के) आदिमजाति कल्याण विभाग के अधिकारियों के लिए. | |
| 35. | प्रश्नपत्र-प्रथम लेखा (बिना पुस्तकों के) पंचायत एवं समाज कल्याण विभाग के अधिकारियों के लिए. | प्रात: 10.00 बजे से दोपहर 1.00 बजे तक. |
| 36. | प्रश्नपत्र-न्यायिक शाखा (बिना पुस्तकों के) पुलिस विभाग के अधिकारियों के लिए. | |
| 37. | लेखा (पुस्तकों सहित) उत्पाद शुल्क विभाग के अधिकारियों के लिए. | |
| 38. | लेखा (पुस्तकों सहित) आर्थिक एवं सांख्यिकी विभाग के अधिकारियों के लिए. | |
| 39. | लेखा (पुस्तकों सहित) उद्योग विभाग के अधिकारियों के लिए. | |
| 40. | लेखा (पुस्तकों सहित) नैसर्गिक संसाधन विभाग के अधिकारियों के लिए. | |

| (1) | (2) | (3) |
|---|---|---|
| 41. | लेखा (पुस्तकों सहित) जनसंपर्क विभाग के अधिकारियों के लिए. | |
| 42. | द्वितीय प्रश्नपत्र-लेखा (पुस्तकों सहित) डिप्टी कलेक्टरों, तहसीलदारों, नायब तहसीलदारों तथा न्यायिक एवं भू-अभिलेख विभाग के अधिकारियों के लिए. | दोपहर 2.00 बजे से शाम 5.00 बजे तक. |
| 43. | द्वितीय प्रश्नपत्र-लेखा (पुस्तकों सहित) आदिमजाति कल्याण विभाग के अधिकारियों के लिए. | |
| 44. | द्वितीय प्रश्नपत्र-लेखा (पुस्तकों सहित) पंचायत एवं समाज कल्याण विभाग के अधिकारियों के लिए. | |
| | **शुक्रवार, दिनांक 23 जनवरी 2004** | |
| 45. | सिविल पशु चिकित्सा सेवा विभाग के अधिकारियों के लिए प्रश्नपत्र भाग-1 (बिना पुस्तकों के) पशु चिकित्सा विभाग के अधिकारियों के लिए. | प्रात: 10.00 बजे से दोपहर 11.00 बजे तक. |
| 46. | प्रथम प्रश्नपत्र-लेखा भाग-1 मत्स्यपालन विभाग के अधिकारियों के लिए. | |
| 47. | प्रथम प्रश्नपत्र-लेखा (पुस्तकों सहित) कृषि सेवा कार्यपालन प्रथम, द्वितीय एवं तृतीय श्रेणी के अधिकारियों के लिए. | |
| 48. | प्रथम प्रश्नपत्र-विधि तथा प्रक्रिया (बिना पुस्तकों के) डेयरी विकास विभाग के अधिकारियों के लिए. | |
| 49. | प्रश्नपत्र-द्वितीय छत्तीसगढ़ मूलभूत तथ्य और ग्रामीण विकास जनसंपर्क विभाग के अधिकारियों के लिए. | प्रात: 10.00 बजे से दोपहर 1.00 बजे तक. |
| 50. | द्वितीय प्रश्नपत्र-लेखा (बिना पुस्तकों के) वन क्षेत्रपालों के लिए. | |
| 65. | पंचायत राज प्रशासन (विधि तथा प्रक्रिया) सहायक कलेक्टरों, डिप्टी कलेक्टरों, तहसीलदारों, अधीक्षक भू-अभिलेख, सहायक अधीक्षक, भू-अभिलेख, जिला कार्यालय के अधीक्षक, ग्रामीण विकास विभाग के विकासखण्ड अधिकारी, मुख्य कार्यपालन अधिकारी, जनपद पंचायत, अनुसूचित जनजाति कल्याण विभाग के जिला संयोजक, क्षेत्र संयोजक, विकास खण्ड अधिकारी के लिए मुख्य कार्यपालन अधिकारी, जनपद पंचायत के लिए. | |
| 51. | सिविल पशु चिकित्सा सेवा विभाग के अधिकारियों का लेखा प्रश्नपत्र भाग-2 पशु चिकित्सा सेवा विभाग के अधिकारियों के लिए (पुस्तकों सहित). | दोपहर 2.00 बजे से शाम 4.00 बजे तक. |
| 52. | प्रश्नपत्र-लेखा भाग-2 मत्स्यपालन विभाग के अधिकारियों के लिए. | |
| 53. | सहकारी संस्थाओं के सहायक पंजीयकों के लिए किसी मामले में आदेश या प्रतिवेदन लिखने की "व्यवहारिक परीक्षा" (पुस्तकों सहित). | दोपहर 2.00 बजे से शाम 5.00 बजे तक. |
| 54. | तृतीय प्रश्नपत्र-प्रक्रिया तथा लेखा (पुस्तकों सहित) सहायक वन संरक्षकों के लिए. | |
| 55. | द्वितीय प्रश्नपत्र-लेखा (बिना पुस्तकों के) कृषि कार्यपालन प्रथम, द्वितीय तथा तृतीय श्रेणी के अधिकारियों के लिए. | |

| (1) | (2) | (3) |
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| 56. | द्वितीय प्रश्नपत्र-लेखा तथा प्रक्रिया (पुस्तकों सहित) डेयरी विकास विभाग के अधिकारियों के लिए. | दोपहर 2.00 बजे से शाम 5.00 बजे तक. |
| 57. | प्रश्नपत्र तृतीय-अ.जा. तथा आदिवासी विकास जनसंपर्क विभाग के अधिकारियों के लिए. | |
| | **शनिवार, दिनांक 24 जनवरी 2004** | प्रात: 10.00 बजे से दोपहर 12.00 बजे तक. |
| 58. | हिन्दी निबंध तथा हिन्दी से अंग्रेजी में अनुवाद सभी विभागों के अधिकारियों के लिए. | |

**नोट** :—

1. सहायक कलेक्टरों, डिप्टी कलेक्टरों, राज्य के अधीनस्थ सिविल सेवाओं के सदस्य भू-अभिलेख कर्मचारियों तथा कलेक्टरों के कार्यालय के अधीक्षकों को सूचित किया जावे कि विभागीय परीक्षा गृह विभाग द्वारा नये संशोधित नियमों के अंतर्गत प्रसारित अधिसूचना क्रमांक एफ-3-54/98/दो/ए/(3)दिनांक 19-3-99 एवं एफ-3/102/90/दो-ए (3) दिनांक 3-54/98/दो/ए (3) दिनांक 8-5-2091 के पाठ्यक्रम के अनुसार होगी. नये नियमों के अंतर्गत पंचायत राज प्रशासन विधि एवं प्रक्रिया से संबंधित प्रश्न भी अनिवार्य रूप से रखा गया है.

2. उम्मीदवारों को सूचित किया जावे कि जिन प्रश्नपत्रों में पुस्तकों की सहायता ली जाना है, उन्हें विभागीय परीक्षा के लिये कलेक्टर कार्यालय से पुस्तकें नहीं दी जायेगी, उन्हें अपनी स्वयं की पुस्तकें लाना होगी.

3. सभी संबंधित विभागों के अधिकारियों को जो परीक्षा में सम्मिलित होने के इच्छुक हों, अपने नाम उचित मार्ग द्वारा सीधे अपने विभागाध्यक्षों को भेजना चाहिए. यह भी स्पष्ट किया जावे कि परीक्षार्थी राजपत्रित/अराजपत्रित है, का उल्लेख किया जावें..

4. सामान्य प्रशासन विभाग (हरिजन आदिवासी सेल) के ज्ञापन क्रमांक-1/15/77-1/ह. स., से दिनांक 15 जनवरी, 1978 के अनुसार विभागीय परीक्षाओं में अनुसूचित जाति एवं अनुसूचित जनजातियों के उम्मीदवारों को उत्तीर्ण होने के लिए 10 प्रतिशत अंकों तक छूट दी जाती है. अत: ऐसे परीक्षार्थी तत्संबंध में अपना प्रमाण-पत्र अपने विभागाध्यक्षों/जिलाध्यक्षों को प्रस्तुत करेंगे.

इन प्रमाण-पत्रों को गृह (सामान्य) विभाग (विभागीय परीक्षा प्रकोष्ठ) को नहीं भेजे जावें. संबंधित विभागाध्यक्ष/जिलाध्यक्ष परीक्षा में भाग लेने वाले व्यक्तियों की सूची के साथ वे प्रमाण-पत्र संबंधित परीक्षा केन्द्रों के कलेक्टर सूची में दर्शाये अनुसार को दिनांक 8-12-2003 तक भेजेंगे. जिन परीक्षार्थियों द्वारा प्रमाण-पत्र विभागाध्यक्ष के माध्यम से संबंधित कलेक्टर को प्रस्तुत नहीं किये जावेंगे, उन्हें इस प्रकार की सुविधा प्राप्त नहीं होगी. ये प्रमाण-पत्र कलेक्टर कार्यालय में रखे जावेंगे.

5. परीक्षा केन्द्र कलेक्टरों से निवेदन है कि परीक्षा में सम्मिलित जिन परीक्षार्थियों द्वारा अनुसूचित जाति/जनजाति के प्रमाण-पत्र उन्हें प्राप्त होंगे उनको शासन को भेजे जाने वाली सूची में स्पष्ट रूप से उल्लेख करें.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
**निरंजन दास, उप-सचिव.**

## गृह विभाग
### मंत्रालय, दाऊ कल्याण सिंह भवन, रायपुर

रायपुर, दिनांक 2 दिसम्बर 2003

क्रमांक एफ 15-1/दो/गृह/2003.—छत्तीसगढ़ राज्य सरकार, एतद्द्वारा मध्यप्रदेश पुलिस हाऊसिंग कार्पोरेशन के आस्तियों एवं दायित्वों के विभाजन हेतु गृह विभाग द्वारा जारी समसंख्यक अधिसूचना दिनांक 20-10-2003 निरस्त करती है.

Raipur, the 2nd December 2003

No. F-15-1/2 (Home)/2003.—The State Government of Chhattisgarh hereby cancelled the notification even number dated 20-10-2003 issued by home department regarding division of liabilities and responsibilities of Madhya Pradesh Police Housing Corporation.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
**वाय. के. एस. ठाकुर,** विशेष सचिव.

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## उच्च शिक्षा, तकनीकी शिक्षा, जनशक्ति नियोजन, विज्ञान एवं प्रोद्योगिकी विभाग
### मंत्रालय, दाऊ कल्याण सिंह भवन, रायपुर

रायपुर, दिनांक 30 सितम्बर 2003

क्रमांक 123/सउशि/2003.—राज्य शासन, छत्तीसगढ़ निजी क्षेत्र विश्वविद्यालय (स्थापना और विनियमन) अधिनियम, 2002 की धारा 27 की उपधारा (3) के अधीन "दी ग्लोबल यूनिवर्सिटी" रायपुर के कुलपति द्वारा धारा 27 की उपधारा (2) के अधीन प्रस्तुत अध्यादेशों को सहमति प्रदान करती है. तथा छत्तीसगढ़ निजी क्षेत्र विश्वविद्यालय (स्थापना और विनियमन) अधिनियम, 2002 की धारा 27 की उपधारा (4) द्वारा दस (10) "प्रथम अध्यादेशों" को अनुमोदित करती है.

ये अध्यादेश राजपत्र में प्रकाशन की तारीख से प्रवृत्त होंगे.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
**आर. सी. सिन्हा,** सचिव.

# THE GLOBAL UNIVERSITY

(Established under Sub Section (1) of Section 5 of the Chhattisgarh Nizi Kshetra Vishwavidyalaya (Sthapana Aur Viniyaman) Adhiniyam 2002
Vide Gazette Notification No. F-73-116/2003/HE/38 Dated 6th August 2003 of the Government of Chhattisgarh

FIRST ORDINANCE

## Ordinance No. 1

**Admission of Students of the University and their enrolment**
**(Section 27 (1) (a) of the Adhiniyam)**

1. In This Ordinance unless there is anything contrary to Statute and the Adhiniyam :

   (a) "Qualifying examination" means an examination, the passing of which makes a student eligible for admission to a particular course of study leading to Bachelor's or Post Graduate or Research Degree or Diploma or Certificate conferrable by the University.

   (b) "Equivalent examination" means an examination conducted by

      (i) any recognized Board of Secondary Education, or

      (ii) any Indian or Foreign University recognized by this University as equivalent to its corresponding examination.

2. A student seeking admission to the University Teaching Department or Institutes/Colleges affiliated/recognized by the University as its Centre or Study Centre shall on or before the date prescribed for submission of application for admission shall submit the duly filled application along with the fee of submission to the University or the Study Centre or the Institute/College as the case may be.

3. The application of admission shall be accompanied by

   (i) Evidence of Birth Certificate.

   (ii) Character Certificate from the Principal of School / College last attended.

   (iii) True Copy of the Marks Statement of the Qualifying Examination.

   (iv) Certificate of Caste / Nationality, wherever required issued by the competent authority as prescribed by the State Government.

   (v) Fee prescribed for the course.

4. The applicant shall also provide an undertaking that on being admitted he/she shall furnish the Transfer Certificate or Migration Certificate within 2 months from the date of the admission failing which the admission shall be liable to be cancelled. Any extension of time can be given only with the written approval of the Vice Chancellor

5. No student who has passed a part of any degree or post graduate examination from another University shall be admitted to subsequent higher class for such examination in any Campus/Institution/Centre without its equivalence and approval from the Vice Chancellor.

6. No person who is under sentence of rustication or has been disqualified from appearing from any other University / Institution shall be admitted to any course of study in this University and its institutions / centre during the period of rustication or disqualification.

7. The admission of the students shall be completed by as per the dates mentioned in the Academic Calendar of the University. Provided that where the last date is a holiday, the next working day will be the last date for admission.

   Admission will be offered twice in an academic year viz. June/July Session and December/ January Session or as prescribed by the Academic Council.

   Provided further that Vice Chancellor shall have the power to grant admission in case of genuine hardship beyond the last date of admission as given above, on the clear understanding that the attendance of all such students shall be counted from the commencement of the course.

8. The student shall be enrolled as a member of the University as he / she is admitted and pays all the fee together with the prescribed fee for enrolment and submits migration certificate where it is needed.

   Provided that a student is admitted after the commencement of the session, he/she shall be required to pay all the fees and dues from the beginning of the academic session.

9. The reservation of seats for SC / ST / OBC / Foreign Student / NRI and other categories shall be as provided as per the rules framed in this regard by the Board of Management.

# Ordinance No. 2

**The Courses of study to be laid down for all Degrees, Diplomas and Certificates (Section 27 (1) (b) of the Adhiniyam)**

1. There shall be a Board of Studies for every subject or group of subjects as may be decided by the Academic Council.

2. (1) Each Board shall consist of :

   (i) Professor(s) of the University Teaching Department(s) of the subject or group of subjects for which Board is constituted.

   (ii) One Associate Professor of the University Teaching Department of the subject or group of subjects for which the Board is constituted to be nominated by the Vice Chancellor by rotation in order of seniority or otherwise.

   (iii) Two teachers teaching the said subject(s) at the Centres of the University up to Post Graduate level to be nominated by the Vice Chancellor by rotation according to seniority or otherwise.

Provided that if the Board is constituted for a group of subjects in nominating member under (ii) and (iii) above, care shall be taken to nominate such persons that all the subjects of the group are represented.

(iv) The Board shall co-opt. two experts of the subject. In case where the Board is constituted for a group of subjects, the Board shall co-opt. one expert from each subject and then the number of Co-opted member shall be equal to the number of subjects for which the Board is constituted.

(2) The Vice Chancellor shall be the Chairman of the Board(s) of Studies.

(3) The term of the Board shall be three years.

3. Each Board shall lay down the detailed curriculum for the subject(s) leading to a Certificate, Diploma, Graduate Degree, Post Graduate Degree or any other qualification.

4. It shall also identify the standard books and other materials, which may be consulted for preparing the courses laid down for each subject leading to Certificate, Diploma, Graduate Degree, Post Graduate Degree or any other qualification.

5. The Academic Council shall decide the subjects to be undertaken for various Certificates, Diplomas and Degrees by the University.

# Ordinance No. 3

**The Award of Degrees, Diplomas, Certificates and other Academic Distinctions (Section 27 (1) (c) of the Adhiniyam)**

1. The candidate after passing the examination prescribed for a particular Certificate / Diploma/Degree shall be eligible for the award of Certificate / Diploma / Degree respectively.

2. The Registrar shall place the names of all candidates who have been examined and found qualified for the award of Certificate / Diploma / Degree before the Academic Council soon after the declaration of the results. On being approved by the Academic Council, the Certificates / Diplomas / Degrees shall be issued to the respective candidates by the Registrar.

3. The Certificates and Diplomas shall be signed by the Registrar and/or by any other person as decided by the Vice Chancellor.

4. The approval for the award of respective degrees made by the Academic Council shall be placed before the Board of Management for its approval. On being approval by the Board of Management, the Degree shall be awarded to the candidate in the Convocation.

   Provided that if the candidate is in urgent need of the degree and the convocation is likely to be delayed, the degree can be given to him / her by the Vice Chancellor on Payment of Rs. 500 or the fees as may be prescribed by the University from time to time for early award of degree.

Provided also that no degree shall be given to any candidate before approval by the Board of Management.

5. Degrees / Diplomas / Certificates conferred by the University shall be in the following Faculties and Departments :

1. **Faculty of Environmental Sciences**
2. **Faculty of Social Sciences**
3. **Faculty of Information Technology**
4. **Faculty of Management Studies**
5. **Faculty of Interfaith Studies**
6. **Faculty of Engineering and Technology**
7. **Faculty of Oriental Medicine**
8. **Faculty of Modern Medicine**
9. **Faculty of Paramedical Studies**
10. **Faculty of Law**
11. **Faculty of Education**
12. **Faculty of Media Studies**
13. **Faculty of Dance, Drama and Music**
14. **Faculty of Fine Arts**
15. **Faculty of Fashion Technology and Cosmetology**
16. **Faculty of Agriculture**
17. **Faculty of Science**
18. **Faculty of Emerging Science and Technology**
19. **Faculty of Language Studies**
20. **Faculty of Library and Information Sciences**

## 1. Faculty of Environmental Sciences

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc. (Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science Emphasis: Ecology and Environment, Disaster Mitigation, Sustainable Development, Ecological Philosophy, Ecological Tourism, Bio-Informatics, Ornithology. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme). Emphasis: Ecology and Environment, Disaster Mitigation, Sustainable Development, Ecological Philosophy, Ecological Tourism, Bio-Informatics, Ornithology. |
| 3. | M.Sc. / MA | Master of Science / Master of Arts (by research / distance learning / full time / part time / summer sequential prog).<br>**Areas of Specialisation :**<br>Ecology and Environment<br>Disaster Management<br>Sustainable Development |

| | | |
|---|---|---|
| | | Pollution Control<br>Environmental Education<br>Eco-Philosophy<br>Eco-Tourism<br>Environment Communication<br>Ornithology<br>Political Ecology |
| 4. | B.Sc. / BA | Bachelor of Science / Bachelor of Arts (by distance learning / full time / part time).<br>**Areas of Specialisation :**<br>Ecology and Environment<br>Disaster Management<br>Sustainable Development<br>Pollution Control<br>Environmental Education<br>Eco-Philosophy<br>Eco-Tourism<br>Environment Communication<br>Ornithology |
| 5. | PG Diploma / Diploma | Post Graduate Diploma (full time / part time / distance)<br>Diploma (full time / part time / distance)<br>**Areas of Specialisation :**<br>Environmental Technologies<br>Green Management<br>Environmental Impact Assessment<br>Pollution Monitoring and Control<br>Environmental Laws |
| 6. | Certificate | Certificate Courses (full time / part time / distance)<br>**Areas of Specialisation :**<br>Social Forestry |

## 2. Faculty of Social Sciences

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt.<br>(Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Literature<br>Emphasis : Human Rights, Duties Education, Conflict Resolution, Counselling, Peace Studies, Gandhian Studies, International Relations. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme).<br>Emphasis : Human Rights, Duties Education, Conflict Resolution, Counselling, Peace Studies, Gandhian Studies, International Relations. |
| 3. | M.Sc. / MA | Master of Science / Master of Arts (by distance learning / full time / part time / summer sequential prog). |

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|---|---|---|
| | | **Areas of Specialisation :**<br>Human Rights<br>Gandhian Studies / Thought<br>Ambedkar Thought<br>Heritage Management<br>Criminology and Forensic Science<br>Developmental Studies<br>Prayojanmulak Hindi<br>Police Administration<br>Rural Development<br>Entrepreneurship Development<br>Child Care and Development<br>Women's Studies<br>Public Administration<br>Archaeology<br>Cartography<br>Asian Civilisation<br>African Civilisation<br>American Civilisation<br>European Civilisation<br>World Civilisation<br>Nehruvian Thought<br>Intellectual Property Rights<br>South Asian Studies<br>West Asian Studies<br>South East Asian Studies<br>Central Asian Studies<br>Asian Studies<br>Canadian Studies<br>Japanese Studies |
| 4. | MSW | Master of Social Work |
| 5. | B.Sc. / BA | Bachelor of Science / Bachelor of Arts (by distance learning / full time / part time).<br><br>**Areas of Specialisation :**<br>Human Rights<br>Gandhian Studies / Thought<br>Ambedkar Thought<br>Heritage Management<br>Criminology and Forensic Science<br>Developmental Studies<br>Prayojanmulak Hindi<br>Police Administration<br>Rural Development<br>Entrepreneurship Development<br>Child Care and Development<br>Women's Studies |
| 6. | BSW | Bachelor of Social Work |
| 7. | PG Diploma / Diploma | Post Graduate Diploma (full time / part time / distance)<br>Diploma (full time / part time / distance) |

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|---|---|---|
| | | **Areas of Specialisation :**<br>Consumer Protection and Consumerism<br>NGO Management<br>Cosmetology<br>Correctional Administration<br>Development Administration |
| 8. | Certificate | Certificate Courses (full time / part time / distance)<br>**Areas of Specialisation :**<br>Sports Journalism<br>Sports Management<br>Gender Justice |

## 3. Faculty of Information Technology

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc.<br>(Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science<br>Emphasis : Computer Science, Information Technology, Computer Applications, Information Science, Electronics and Telecommunication, Software Systems, Software Engineering. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme).<br>Emphasis : Computer Science, Information Technology, Computer Applications, Information Science, Electronics and Telecommunication, Software Systems, Software Engineering. |
| 3. | M.Sc. / MCA | Master of Science / Master of Arts (by distance learning / full time / part time / summer sequential prog).<br>**Areas of Specialisation :**<br>Master of Science (Information Technology)<br>Master of Science (Computer Sciences)<br>Master of Science (Software Engineering)<br>Master of Computer Applications |
| 4. | BCA / B.Sc. | Bachelor of Science / Bachelor of Arts (by distance learning / full time / part time).<br>**Areas of Specialisation :**<br>Bachelor of Computer Application<br>Bachelor of Science (Information Technology)<br>Bachelor of Science (Computer Sciences)<br>Bachelor of Science (Software Engineering) |
| 5. | PG Diploma / Diploma | Post Graduate Diploma (full time / part time / distance)<br>Diploma (full time / part time / distance) |

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|---|---|---|
| | | **Areas of Specialisation :**<br>Information Technology<br>Computer Techniques and Informatics<br>Systems Analysis and Design<br>Database Management Systems<br>Database Administration<br>Web-Design and Management |
| 6. | Certificate | Certificate Courses (full time / part time / distance)<br>**Areas of Specialisation :**<br>Date Communication and Networking<br>C Language, C++<br>Visual Basic<br>JAVA |

## 4. Faculty of Management Studies

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc.<br>(Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science Emphasis : Management, Administration, Development, HRD, Entrepreneurship, Organisational Behaviour, Commerce, Marketing, Finance, Foreign Trade, Materials Management, Industrial Management, Bank Mgt. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme). Emphasis : Management, Administration, Development, HRD, Entrepreneurship, Organisational Behaviour, Commerce, Marketing, Finance, Foreign Trade, Materials Management, Industrial Management, Bank Mgt. |
| 3. | MBA | Master of Business Administration (by distance learning / full time / part time / summer sequential prog).<br>**Areas of Specialisation :**<br>HRD, International Business, Marketing Management, Information Technology, Financial Management, Health Care and Hospital Administration, Rural Management, Cooperative Management, Insurance Mgt., Bank Mgt. |
| 4. | MIB | Master of International Business |
| 5. | MIns.B | Master of Insurance Business |
| 6. | MFC | Master of Finance and Control |
| 7. | MBE | Master of Business Economics |

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| 8. | M.Com | Master of Commerce |
| 9. | MHRD | Master of Human Resource Development |
| 10. | MHA | Master of Hospital Administration |
| 11. | MTA | Master of Tourism Administration |
| 12. | M.Sc. (Hotel Mgt.) | Master of Science (Hotel Management) |
| 13. | BBA | Bachelor of Business Administration (by distance learning / full time / part time).<br>**Areas of Specialisation :**<br>HRD, HRM, Entrepreneurship, Insurance, Rural Marketing, Finance, Advertising, Tourism, Small Business Management, Bank Management. |
| 14. | BHMCT | Bachelor of Hotel Management and Catering Technology |
| 15. | BCAM | Bachelor of Computer Aided Management (full time / part time / distance)<br>**Areas of Specialisation :**<br>Computer Assisted Management, Software Systems and Management, Information Systems and Management, Computers Inn Management, e-Governance, Office Automation, Management Audit, Government in Business, Multinational and Transnational Corporations, Export Management, Financial Management, HRD. |
| 16. | PG Diploma / Diploma | Post Graduate Diploma (full time / part time / distance)<br>Diploma (full time / part time / distance)<br>**Areas of Specialisation :**<br>Agricultural Marketing, Pharmaceutical Marketing, Export Marketing, Sales Management, Marketing Research, Public Relations Management, HRN, Insurance Management, Cooperative Management, Financial Analysis, e-Commerce. |
| 17. | Certificate | Certificate Courses (full time / part time / distance)<br>**Areas of Specialisation :**<br>Business Process Outsourcing, Investment Analysis, Production Management, Supply Chain Management. |

## 5. Faculty of Interfaith Studies

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc. / Th.D / DD (Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science / Doctor of Theology / Doctor of Divinity<br>Emphasis : Inter-Religious Studies, Theological Studies, Divinity, Religion and Culture, Hinduism, Buddhism, Jainism, Islam, Christianity, Bahaism, Sikhism. |

2. M.Phil

Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme).
Emphasis : Inter-Religious Studies, Theological Studies, Divinity, Religion and Culture, Hinduism, Buddhism, Jainism, Islam, Christianity, Bahaism, Sikhism.

3. MA

Master of Arts (by distance learning / full time / part time).
**Areas of Specialisation :**
Interfaith
Vedic Studies
Comparative Religion
World Civilization
Theology.

4. BA

Bachelor of Arts (by distance learning / full time/part time).
**Areas of Specialisation :**
Eco-philosophy and Eco-dharma
Inter-Religious Studies
Theology

5. PG Diploma / Diploma

Post Graduate Diploma (full time / part time / distance)
Diploma (full time / part time / distance)
**Areas of Specialisation :**
Vedanta Philosophy
Vedic Philosophy
Ancient Indian Culture
Christianity
Hinduism
Buddhism
Jainism
Bahaism
Zoroastrian
Sikhism,
Confucians

6. Certificate

Certificate Courses (full time / part time / distance)
**Areas of Specialisation :**
Christianity
Hinduism
Buddhism
Jainism
Bahaism
Zoroastrian
Sikhism
Confucians

## 6. Faculty of Engineering and Technology

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc. (Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science Emphasis : Engineering and Technology, Architecture, Civil, Construction, Electrical, Electronics, Environmental, Mechanical, Computer, Information Sciences, Bio-Technology, Bio-Informatics, Bio-Engineering, Chemical, Aeronautical, Dairy Technology, Genetics, Leather, Marine, Paper and Pulp Technology, Rubber, Textile, Polymer, Plastic, Petroleum, Oil Technology, Software Engineering, Fuel Engineering, Metallurgical Engineering, Mining Engineering, Nuclear Engineering / Technology, Sugar Engineering and Technology, Quality Engineering. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme). Emphasis : Engineering and Technology, Architecture, Civil, Construction, Electrical, Electronics, Environmental, Mechanical, Computer, Information Sciences, Bio-Technology, Bio-Informatics, Bio-Engineering, Chemical, Aeronautical, Dairy Technology, Genetics, Leather, Marine, Paper and Pulp Technology, Rubber, Textile, Polymer, Plastic, Petroleum, Oil Technology, Software Engineering, Fuel Engineering, Metallurgical Engineering, Mining Engineering, Nuclear Engineering / Technology, Sugar Engineering and Technology, Quality Engineering. |
| 3. | M.Tech / ME / M.Sc Engg. / M.Arch. | Master of Technology / Master of Engineering / Master of Science (Engineering) / Master of Architecture (by full time / part time / DLP).<br>**Areas of Specialisation :**<br>Engineering and Technology<br>Architecture,<br>Civil Engineering / Construction Engineering<br>Electrical and / Electronics / Telecommunication Engg.<br>Environmental Engineering<br>Mechanical Engineering<br>Computer / Information Sciences and Engineering.<br>Bio-Technology<br>Bio-Informatics<br>Bio-Engineering<br>Chemical Engineering<br>Aeronautical Engineering<br>Dairy Technology<br>Genetics<br>Leather Technology<br>Printing Technology<br>Marine Engineering<br>Paper and Pulp Technology<br>Rubber Technology<br>Textile Technology |

Polymer Engineering
Plastic Engineering
Petroleum Engineering
Oil Technology
Software Engineering
Fuel Engineering
Metallurgical Engineering
Mining Engineering
Nuclear Engineering / Technology
Sugar Engineering and Technology
Quality Engineering.

4. B.Tech / BE / B.Sc Engg.

Bachelor of Technology, Bachelor of Engineering, Bachelor of Science Engineering (by distance learning / full time / part time).

**Areas of Specialisation :**

Aeronautical Engineering
Agricultural Engineering
Architecture Engineering
Automobile Engineering
Bio-Medical Engineering
Bio-Technology
Chemical Engineering
Civil Engineering
Computer Engineering
Dairy Technology
Electronics and Telecommunication Engineering
Energy Engineering
Environmental Engineering
Fire Engineering
Geo-Informatics
Marine Engineering
Pulp and Paper Technology
Information Technology
Mining Engineering
Petroleum Engineering
Production / Industrial Engineering
Sugar Technology
Textile Technology

5. PG Diploma / Diploma

Post Graduate Diploma (full time / part time / distance)
Diploma (full time / part time / distance)

**Areas of Specialisation :**

Environment Friendly Architecture
Landscaping
Regional Planning
Transportation Engineering
Automobile Engineering
Earthquake Engineering
Drilling Engineering
Fermentation Technology
Food Science and Technology
Remote Sensing

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|---|---|---|
| | | Geo-Informatics<br>Hill Area Development<br>Maintenance Engineering<br>Embedded Technology |
| 6. | Certificate | Certificate Courses (full time / part time / distance)<br>**Areas of Specialisation :**<br>Geographical Information System<br>Hydrology<br>Internet and Website Management<br>Jewellery Design and Manufacturing |

## 7. Faculty of Oriental Medicine

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc.<br>(Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science<br>Emphasis : Naturopathy, Ayurveda, Yoga, Unani, Siddha, Indian Systems of Medicine, Homeopathy, Alternative Complementary, Polypathic, Integrated and Energetic Medicine. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme).<br>Emphasis : Naturopathy, Ayurveda, Yoga, Unani, Siddha, Indian Systems of Medicine, Homeopathy, Alternative Complementary, Polypathic, Integrated and Energetic Medicine. |
| 3. | M.Sc | Master of Science (by full time / part time / DLP).<br>**Areas of Specialisation :**<br>Naturopathy, Ayurveda, Yoga, Unani, Siddha, Indian Systems of Medicine, Homeopathy, Alternative Complementary, Polypathic, Integrated and Energetic Medicine. |
| 4. | MD | Doctor of Medicine<br>Ayurveda<br>Homeopathy<br>Naturopathy |
| 5. | B.Sc. | Bachelor of Science (by distance learning / full time / part time).<br>**Areas of Specialisation :**<br>Naturopathy<br>Yogic Sciences<br>Ayurveda<br>Unani |

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|---|---|---|
| 6. | BAMS | Bachelor of Ayurvedic Medicine and Surgery |
| 7. | BHMS | Bachelor of Homeopathic Medicine and Surgery |
| 8. | PG Diploma / Diploma | Post Graduate Diploma (full time / part time / distance)<br>Diploma (full time / part time / distance)<br>**Areas of Specialisation :**<br>Allopathy (Perhaps Allopathy), Absent Healing, Acupressure, Acupuncture, Agnihotra, Akabane, Alexander Technique (Better Posture), Aerial Therapy, Anthrosophical Medicine, Aromatherapy, Art Therapy, Astropathy, Aura Therapy, Auricular Therapy, Autogenic Training, Autosuggestion, Aversion Therapy, Ayurveda, Bach Remedies, Bates Method (Improving Eyesight), Behavioural Therapy, Biochemic, Bioenergetics Therapy, Biofeedback, Biorhythms, Bio-Transmission, Brahmini Chikitsa, Chandsi Chikitsa, Charismatic Healing (Prayer), Chiropractic (Pain Relieving), Cognitive Therapy, Colour Therapy, Cell Therapy, Copper Therapy, Co-Counselling, Cranial Osteopathy, Cupping, Cymatics, Cromopathy, Colonic Irrigation, Conybio FIR (Ear Infra Red), Dance Movement Therapy, Diet Therapy, Doctrine of Signatures, Douching, Dowsing, Electro Therapy, Electro-Convulsive Therapy, Eurhythmy, Erotic Healing, Electro Homeopathy, Ecological Medicine, Energetic Medicine, Faith Healing, Fasting, Feldenkrais Method, Feng-Shui, Floatation Therapy, Fluoridation, Folk Medicine, Fruits and Vegetable Therapy, Fired Therapy, Galacto Therapy, Gem Essence Therapy, Gestalt Therapy, Hair Transmission Therapy, Hellerwork, Herbal Medicine, Homeopathy, Humanistic Psychology, Hydro Therapy, Hypno Therapy, Harpatopathy, Helio Therapy, Holistic Medicine, Hilarious Laughter Therapy, Immunopathy, Inhalation Therapy, Iridology, Inner and Self Healing, Ionisation Therapy, Jogging, J J Dechane's Harbo Mineral Therapy, Kinesiology, Kirlian Photography, Keni's Charismatic Karishma, Laughing, Liquorice, Light Therapy, Manipulative Therapy, Meditation, Megavitamin Therapy, Magneto Therapy, Mesmerism, Metamorphic Technique, Melos's Medicare, Miasm Theory, Moxibustion, Mud Therapy, Music Therapy, Massage Therapy, Naturopathy, Nyasa Healing, Orgone Therapy, Orthomolecular Medicine, Osteopathy I Skull Osteopathy, Polarity Therapy, Primal Therapy. Psionic Medicine, Poison Therapy, Positive Thinking Therapy, Psycho Therapy, Pyramid Power, Radio Therapy, Rakchhashi Chikitsa (Therapy), Reflexology, Reichian Therapy, Reiki. Rogerian Therapy, Rolfing, Sauna Bath, Sex Therapy. Shiatsu, Shruti Chikitsa, Silva Method, Somatography, Sound Therapy, Spas, Spiritual Healing, Stocl Therapy, Sleep Therapy, Surgery, Sun Therapy, Tai-Chi-Chuan (Meditation in Motion), Theatre Therapy, Transmission Therapy, Turkish Bath, Thalassotherapy, Tanra Mantra |

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|---|---|---|
| | | Yantra Therapy, Tibetan Medicine, Transactional Therapy Touch Therapy, Urine Therapy, Unani or Tibbi Hikmat, Ultrasound Therapy, Visualisation Therapy, Voice Therapy, Vibration Therapy, Yoga, Zen/Zen Garden (Buddhist Path to Self-discovery), Zone Therapy |
| 9. | Certificate | Certificate Courses (full time / part time / distance)<br>**Areas of Specialisation :**<br>Reiki, Rogerian Therapy, Rolfing, Sauna Bath, Sex Therapy, Shiatsu, Shruti Chikitsa, Silva Method, Somatography, Sound Therapy, Spas, Spiritual Healing, Stool Therapy, Sleep Therapy, Surgery, Sun Therapy, Tai-Chi-Chuan (Meditation in Motion), Theatre Therapy, Transmission Therapy, Turkish Bath, Thalassotherapy, Tanra Mantra Yantra Therapy, Tibetan Medicine, Transactional Therapy Touch Therapy, Urine Therapy, Unani or Tibbi Hikmat, Ultrasound Therapy, Visualisation Therapy, Voice Therapy, Zone Therapy |

## 8. Faculty of Modern Medicine

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Sc.<br>(Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Science<br>Emphasis : Medicine, Surgery, Dental Science, Hospital Administration. |
| 2. | MD / MS / M.Sc. | Doctor of Medicine / Master of Surgery / Master of Science<br>Emphasis : Anaesthesiology, Anatomy, Ayurved/Siddha, Bacteriology, Biochemistry, Biophysics, Blood Transfusion, Cardiology, Child Health Opthalmology, Community Health Admn., Community Medicine, Dermatology, Dermatology (including Leprosy & Venereal Diseases), Dermatology & Venereology, ENT, Family Medicine, Forensic Medicine & Toxicology, General Medicine, General Med. & Therapeutics, Goriatric Medicine, General Surgery, Homoeopathy, Hospital Admn., Human Physiology, Leprosy, Medical General Surgery, Mecine & Therapeutics, Microbiology, Microbiology (Physical), Midwifery, Midwifery & Gynae, Neurology, Nuclear Medicine, Obstetrics & Gynaecology and Diseases of New Born, Obstertrics and Gynaecology, Occupational Health, Otorhinotaryngology, Ophthalmology, Orthopaedics, Paediatrics, Pathology, Pathology & Bacteriology, Pharmacology, Physical Medicine & Rehabilitation, Pharmacology and Therapeutics, Physiology, Preventive and Social Medicine, Psychiatry, Psychological Medicine, Radio |

| | | |
|---|---|---|
| | | Diagnosis, Radiology, Radiopathy, Radio Therapy, Siddha, Skin and VD, Skin Diseases, Surgery, Transfusion Medicine, Tropical Medicine, Tuberculosis Tuberculosis & Chest Diseases, Tuberculosis & Respiratory Diseases, Unani, Venereology, Venereology & Leprosy, MD (Ay), MDs, MHA/MHM, MOth., MPharm, MPharm (Ay), Master of Public Health (MPH), Master of Physiotherapy (MPT) |
| 3. | Graduate | MBBS<br>BDS<br>B.Pharm |

## 9. Faculty of Paramedical Studies

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Sc.<br>(Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Science<br>Emphasis : Physiotherapy, Occupational Therapy, Radiology and Imaging Technology, Medical Laboratory Technology, Ophthalmology, Hospital Administration. |
| 2. | MD / M.Sc. | Doctor of Medicine / Master of Science<br>Emphasis : Anatomy, Applied Nutrition, Audiology & Speech Therapy, Bacterial, Biochem, Bio-Physics, Biostat, Biochem Clinical, Biotech, Communication, Dental Materials, Drug Assay, Embryology & Histology, Epidemiology, Genetics, Helminthology, Hospital Admn., Human Anatomy, Human Physiol, Medical Biotech, Medical Entomology, Medical Software, Medical Tech, Medical Biochem, Medicinal Plants, Medicine, Medical Lab Tech, Microbiol, Nursing, Occupational Therapy, Pathology, Pharmacology, Physical Therapy, Physiology, Psychiatric Nursing, Radiational Phy, Speech & Hearing, Sports Physiotherapy, Occupational Therapy, Optometry, Radiology. |
| 3. | Graduate<br>BMLT<br>BMR<br>BMRT<br>BMRSc<br>BNMT<br>BNYS<br>BOptometry (Clinical)<br>BOrth<br>BPharm<br>BSc/PT,OT/BPT/Physio/BOT<br>BSc (Audiology & Speech Therapy) | |

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|---|---|---|
| | Rehabilitation | |
| | BRTT | |
| | BSLH | |
| | BSc | Anaesthesia, Applied Audiology & Speech Rehabilitation, Ophthalmic Techniques, Physical Therapies, Allied Health Sciences, Anatomy, Biochem, Hearing & Speech, Hospital Admn, Human Biology, Medical Microbiol, Med. Tech. In Radiography, Paramedical, Medical Lab Tech, Medical Tech., Medical Tech. Radiotherapy, Medical Radiology, Nursing, Occupational Therapy / Physiotherapy, Operational Theatre Tech, Physician Asstt, Prosthetics & Orthotics. |

## 10. Faculty of Law

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / LL.D (Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Laws Emphasis : Constitution and Administration Law, Labour Laws, Public Law and Governance, Human Rights Laws, Income Tax Laws, IPR Laws, Corporate Laws, Environmental Law, International Law. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme). Emphasis : Constitutional and Administrative Law, Labour Laws, Public Law and Governance, Human Rights Laws, Income Tax Laws, IPR Laws, Corporate Laws, Environmental Law, International Law. |
| | Masters Degree | |
| 3. | LLM | Master of Laws (by full time / part time / DLP). |
| 4. | MBA, LLM | Master of Business Administration, Integrated with Master of Laws (by distance learning / full time / part time). |
| | Bachelor's Degree | |
| 5. | LL.B | Bachelor of Laws |
| 6. | BA, LL.B | Bachelor of Arts integrated with Bachelor of Laws |
| 7. | B.Sc., LL.B | Bachelor of Science integrated with Bachelor of Laws |
| 8. | BBA, LL.B | Bachelor of Business Administration integrated with Bachelor of Laws. |
| 9. | PG Diploma / Diploma | Post Graduate Diploma (full time / part time / distance) Diploma (full time / part time / distance) **Areas of Specialisation :** |

Administrative Law, Environmental Law, Corporate Law, Constitutional Law, Tax Laws, Human Rights Law, Intellectual Property Law, Constitutional Law, Industrial Law, Business Laws, Labour Laws.

## 11. Faculty of Education

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc. (Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science Emphasis : Educational Planning and Administration, Physical Education, Educational Technology, Guidance and Counselling, Special Education, Sports Education, Vocational Education, Elementary Education, Pre-Nursery and Kindergarten Education, Child Education, Secondary Education, Technical Education, Yogic Education. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme). Emphasis : Educational Planning and Administration, Physical Education, Educational Technology, Guidance and Counselling, Special Education, Sports Education, Vocational Education, Elementary Education, Pre-Nursery and Kindergarten Education, Child Education, Secondary Education, Technical Education, Yogic Education. |
| 3. | M.Ed | Master of Education (by full time / part time / DLP). |
| 4. | MA (Edu.Planning & Admn.) | Master of Arts (Educational.Planning & Administration) (by full time / part time / DLP). |
| 5. | MPEd | Master of Physical Education (by full time / part time / DLP). |
| 6. | MSportsEd. | Master of Sports Education |
| 7. | MSM | Master of Sports Management |
| 8. | B.Ed | Bachelor of Education (by full time / part time / DLP). |
| 9. | BA, B.Ed | Bachelor of Arts integrated with Bachelor of Education (by full time / part time / DLP). |
| 10. | B.Sc., B.Ed | Bachelor of Science integrated with Bachelor of Edn. |

| | | |
|---|---|---|
| 11. | BBA, B.Ed | Bachelor of Business Administration integrated with Bachelor of Education. |
| 12. | BPEd | Bachelor of Physical Education |
| 13. | BA, BPEd | Bachelor of Arts integrated with Bachelor of Physical Edn. |
| 14. | B.Sc., BPEd | Bachelor of Science integrated with Bachelor of Phy. Edn. |
| 15. | BBA, BPEd | Bachelor of Business Administration integrated with Bachelor of Physical Education. |
| 16. | B.SportsEd. | Bachelor of Sports Education. |

## 12. Faculty of Media Studies

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc. (Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science Emphasis : Journalism and Mass Communication, News Reading and Broadcasting, Reporting, Public Relations, Corporate Communications, Cyber Journalism, Rural Communication, Technical Writing, Web Journalism, Photo Journalism. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme). Emphasis : Journalism and Mass Communication, News Reading and Broadcasting, Reporting, Public Relations, Corporate Communications, Cyber Journalism, Rural Communication, Technical Writing, Web Journalism, Photo Journalism. |
| 3. | MA / M.Sc / MJMC / MMedS/ MPR | Master of Arts / Master of Science / Master of Journalism and Mass Communication / Master of Media Studies / Master of Public Relations (by full time / part time / DLP). **Areas of Specialisation :** Media Studies, Journalism and Mass Communication, Advertising and Public Relations, News Agency Journalism, Broadcast Journalism, Print Media Communication, Electronic Media, Web Media Cyber Media, Photo Journalism, Acting, Directing, Anchoring, Editing, Production for Electronic Media, TV and Channel Production, Sports Journalism. |
| 4. | BJMC / BA / B.Sc. / BPR / BMedS | Bachelor of Journalism and Mass Communication / Bachelor of Arts / Bachelor of Science / Bachelor of Public Relations / Bachelor of Media Studies (by distance learning / full time / part time). |

**Areas of Specialisation :**
Media Studies, Journalism and Mass Communication, Advertising and Public Relations, News Agency Journalism, Broadcast Journalism, Print Media Communication, Electronic Media, Web Media, Cyber Media, Photo Journalism, Acting, Directing, Anchoring, Editing, Production for Electronic Media, TV and Channel Production, Sports Journalism.

## 13. Faculty of Dance, Drama and Music

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. (Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. Emphasis : Bharatnatyam, Kathak, Dramatics, Folk Music, Indian Classical Dance, Indian Music, Ballet, Kuchipudi Dance, Karnatak Music, Kathakali, Manipuri Dance, Music Appreciation, Mohiniyattam, Odissi Dance, Tabla, Vocal Music, Folklore, Instrumental Music, Performing Arts, Indian Theatre. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme). Emphasis : Bharatnatyam, Kathak, Dramatics, Folk Music, Indian Classical Dance, Indian Music, Ballet, Kuchipudi Dance, Karnatak Music, Kathakali, Manipuri Dance, Music Appreciation, Mohiniyattam, Odissi Dance, Tabla, Vocal Music, Folklore, Instrumental Music, Performing Arts, Indian Theatre, Ravindra Sangit, Sitar, Stringed Instrument, Flute, Computer Music. |
| | Master's Degree | |
| 3. | MMus | Master of Music |
| 4. | MDance / MA (Dance) | Master of Dance / Master of Arts (Dance) |
| 5. | Master of Drama / MA (Drama) | Master of Drama / Master of Arts (Drama) |
| 6. | MPA | Master of Performing Arts |
| | Bachelor's Degree | |
| 7. | BMus. | Bachelor of Music |
| 8. | BPA | Bachelor of Performing Arts |
| 9. | BDance | Bachelor of Dance |
| 10. | BDrama | Bachelor of Drama |
| 11. | BA (Music / Dance / Drama) | Bachelor of Arts (Music / Dance / Drama) |

## 14. Faculty of Fine Arts

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc. (Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science Emphasis : Fine Arts, Painting, Sculpture, Visual Art, Critical Curation, Critical History in Art, Drawing and Painting, Graphic Arts, Interior Design, Plastic Arts, Textile Design, Exhibition Design, Event Management, Pottery. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme). Emphasis : Fine Arts, Painting, Sculpture, Visual Art, Critical Curation, Critical History in Art, Drawing and Painting, Graphic Arts, Interior Design, Plastic Arts, Textile Design, Exhibition Design, Event Management, Pottery. |
| | Master's Degree | |
| 3. | MFA | Master of Fine Arts |
| 4. | MA (Fine Arts) | Master of Arts (Fine Arts) |

## 15. Faculty of Fashion Technology and Cosmetology

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc. (Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science Emphasis : Fashion Technology, Fashion Science, Beauty Science, Cosmetology, Cosmetics, Depolluting Technologies for Pollution Control in Textile Manufacturing, Costume Designing, Jewellery Designing, Accessory Designing, Footwear Designing, Body Building, Beauty Care and Health Services, Gym Management, Fashion Development. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme). Emphasis : Fashion Technology, Fashion Science, Beauty Science, Cosmetology, Cosmetics, Depolluting Technologies for Pollution Control in Textile Manufacturing, Costume Designing, Jewellery Designing, Accessory Designing, Footwear Designing, Body |

| | | Building, Beauty Care and Health Services, Gym Management, Fashion Development, Computer Added Textile Design, Cosmetics and Perfumery Technology. |
|---|---|---|
| | Master's Degrees | |
| 3. | MFT | Master of Fashion Technology. |
| 4. | MA / M.Sc. (FT) | Master of Arts / Master of Science (Fashion Tech). |
| 5. | MA / M.Sc. (Cosmetology) | Master of Arts / Master of Science (Cosmetology). |
| | Bachelor's Degrees | |
| 3. | BFT | Bachelor of Fashion Technology. |
| 4. | BA / B.Sc. (FT) | Bachelor of Arts / Bachelor of Science (Fashion Tech). |
| 5. | BA / B.Sc. (Cosmetology) | Bachelor of Arts / Bachelor of Science (Cosmetology). |

## 16. Faculty of Agriculture

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc. (Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science Emphasis : Agricultural Business Management, Agricultural, Engineering, Agricultural Bio-Technology, Agricultural Economics, Agricultural Extension, Agricultural Micro-Biology, Agricultural Meteorology, Agricultural Statistics, Agricultural Marketing, Agronomy, Animal Science, Animal Husbandry, Cooperative and Banking, Dairy Technology, Horticulture, Food Science, Sericulture, Entomology, Pomology, Fisheries Science, Genetic and Plant Breeding, Medicinal Plants. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme). Emphasis : Agricultural Business Management, Agricultural, Engineering, Agricultural Bio-Technology, Agricultural Economics, Agricultural Extension, Agricultural Micro-Biology, Agricultural Meteorology, Agricultural Statistics, Agricultural Marketing, Agronomy, Animal Science, Animal Husbandry, Cooperative and Banking, Dairy Technology, Horticulture, Food Science, Sericulture, Entomology, Pomology, Fisheries Science, Genetic and Plant Breeding, Medicinal Plants. |
| | Master's Degrees | |
| 3. | ME / M.Tech (Agri.Engg.) | Master of Engineering / Master of Technology (Agricultural Engineering). |

| | | |
|---|---|---|
| 4. | MVSc & AH | Master of Veterinary Science & Animal Husbandry |
| 5. | MFSc | Master of Fisheries Science |
| 6. | M.Sc | Master of Science with specialisation in Agricultural Business Management, Agricultural, Engineering, Agricultural Bio-Technology, Agricultural Economics, Agricultural Extension, Agricultural Micro-Biology, Agricultural Meteorology, Agricultural Statistics, Agricultural Marketing, Agronomy, Animal Science, Animal Husbandry, Cooperative and Banking, Dairy Technology, Horticulture, Food Science, Sericulture, Entomology, Pomology, Fisheries Science, Genetic and Plant Breeding, Medicinal Plants, Wood Science, Forestry. |
| | Bachelor's Degrees | |
| 7. | B.Tech (Agri.Engg.) | Bachelor of Technology (Agricultural Engineering). |
| 8. | B.Sc. (AG) | Bachelor of Science (Agriculture) |
| 9. | BVSc & AH | Bachelor of Veterinary Science and Animal Husbandry |
| 10. | B.Tech (Dairy Tech) | Bachelor of Technology (Dairy Technology) |
| 11. | B.Sc. | Bachelor of Science with specialisation in Agricultural Business Management, Agricultural, Engineering, Agricultural Bio-Technology, Agricultural Economics, Agricultural Extension, Agricultural Micro-Biology, Agricultural Meteorology, Agricultural Statistics, Agricultural Marketing, Agronomy, Animal Science, Animal Husbandry, Cooperative and Banking, Dairy Technology, Horticulture, Food Science, Sericulture, Entomology, Pomology, Fisheries Science, Genetic and Plant Breeding, Wood Science, Forestry. |

## 17. Faculty of Faculty of Science

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc. (Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science Emphasis : Actuarial Science, Agro-Chemicals and Fertilisers, Applied Nutrition, Astrology, Bio-Statistics, Bio-Technology, Botany, Child Care, Bio-Chemistry, Criminology, Defence Studies, Ecology and Environment, Energy, Floriculture, Food Science, Genetics, Geography, Geology, Geophysics, Home Science, Military Science, Paste Control, Petro Chemicals, Sanitary Science, Hygiene, Climatology, Bio-Informatics, Geo-Informatics |

Oceanography, Museum Studies, Seeds Science and Technology, Sports Medicine, Sports Science, Tribal Development, Population Studies.

2. M.Phil — Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme). Emphasis : Actuarial Science, Agro-Chemicals and Fertilisers, Applied Nutrition, Astrology, Bio-Statistics, Bio-Technology, Botany, Child Care, Bio-Chemistry, Criminology, Defence Studies, Ecology and Environment, Energy, Floriculture, Food Science, Genetics, Geography, Geology, Geophysics, Home Science, Military Science, Paste Control, Petro Chemicals, Sanitary Science, Hygiene, Climatology, Bio-Informatics, Geo-Informatics, Oceanography, Museum Studies, Seeds Science and Technology, Sports Medicine, Sports Science, Tribal Development, Population Studies.

Master's Degrees

3. M.Sc. — Master of Science with specialisation in Actuarial Science, Agro-Chemicals and Fertilisers, Applied Nutrition, Astrology, Bio-Statistics, Bio-Technology, Botany, Child Care, Bio-Chemistry, Criminology, Defence Studies, Ecology and Environment, Energy, Floriculture, Food Science, Genetics, Geography, Geology, Geophysics, Home Science, Military Science, Paste Control, Petro Chemicals, Sanitary Science, Hygiene, Climatology, Bio-Informatics, Geo-Informatics, Oceanography, Museum Studies, Seeds Science and Technology, Sports Medicine, Sports Science, Tribal Development, Population Studies, Yogic Science, Wildlife, Toxicology.

Bachelor's Degrees

4. B.Sc. — Bachelor of Science with specialisation in Actuarial Science, Agro-Chemicals and Fertilisers, Applied Nutrition, Astrology, Bio-Statistics, Bio-Technology, Botany, Child Care, Bio-Chemistry, Criminology, Defence Studies, Ecology and Environment, Energy, Floriculture, Food Science, Genetics, Geography, Geology, Geophysics, Home Science, Military Science, Paste Control, Petro Chemicals, Sanitary Science, Hygiene, Climatology, Bio-Informatics, Geo-Informatics, Oceanography, Museum Studies, Seeds Science and Technology, Sports Medicine, Sports Science, Tribal Development, Population Studies, Yogic Science, Wildlife, Toxicology.

## 18. Faculty of Emerging Science and Technology

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc. (Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science Emphasis : Physiognomy, Strategic Studies, Forensic Science, Geographical Information System, Defence Studies, Genetics, Astrology, Futurology, Interior Decoration, Waste Management and Recycling, Tribal Development, Astronomy, Ecological Philosophy, Intellectual Property Rights, Polypathy, Printing and Publishing Science, Yoga and Naturopathy, Depolluting Technologies, Disaster Education, Sustainability, Total Quality Management, Aesthetics. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme). Emphasis : Physiognomy, Strategic Studies, Forensic Science, Geographical Information System, Defence Studies, Genetics, Astrology, Futurology, Interior Decoration, Waste Management and Recycling, Tribal Development, Astronomy, Ecological Philosophy, Intellectual Property Rights, Polypathy, Printing and Publishing Science, Yoga and Naturopathy, Depolluting Technologies, Disaster Education, Sustainability, Total Quality Management, Aesthetics, Andragogy, Police Administration, Manuscriptology, Armament Technology, Bio-Fertilisers, Bio-Gas Development, Voluntary Action, Furniture Technology, Gem Testing and Art Lapidary, Larynology and Otology, Lexicography, Econography, Nano Technology. |
| | Master's Degrees | |
| 3. | M.Sc. / M.Tech | Master of Science / Master of Technology in the above mentioned subjects and areas. |
| | Bechelor's Degrees | |
| 4. | B.Sc. | Bachelor of Science in the above mentioned subjects and areas. |

## 19. Faculty of Language Studies

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc. (Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science Emphasis : Linguistics, English, Spanish, French, Russian, German, Japanese, Arabic, Korean, Burmese, Cantonese, Portuguese, Dutch, Swiss, Swedish, Danish, Greek, Latin, Armenian Italian, Persian, Syriac, Turkish, Bhasha Indonesia, Bulgarian, Czech, Slovak, Hungarian, |

| | | Polish, Hebrew, Mongolian, Tibetan, Hindi, Sanskrit, Pali, Prakrit, Tamil, Telugu, Kannada, Urdu, Punjabi, Sindhi, Assamese, Bengali, Marathi, Oriya, Gujarati, Malayalam, Dogri, Kashmiri, Manipuri, Konkani, Nepali, Bhojpuri, Bodo, Garo, Khasi, Maithili, Mizo, Rajasthani, Santhali. |
|---|---|---|
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme). Emphasis : Linguistics, English, Spanish, French, Russian, German, Japanese, Arabic, Korean, Burmese, Cantonese, Portuguese, Dutch, Swiss, Swedish, Danish, Greek, Latin, Armenian, Italian, Persian, Syriac, Turkish, Bhasha Indonesia, Bulgarian, Czech, Slovak, Hungarian, Polish, Hebrew, Mongolian, Tibetan, Hindi, Sanskrit, Pali, Prakrit, Tamil, Telugu, Kannada, Urdu, Punjabi, Sindhi, Assamese, Bengali, Marathi, Oriya, Gujarati, Malayalam, Dogri, Kashmiri, Manipuri, Konkani, Nepali, Bhojpuri, Bodo, Garo, Khasi, Maithili, Mizo, Rajasthani, Santhali. |
| 3. | Master's Degree MA | Master of Arts with specialisation in the subjects mentioned above. |
| 4. | Bachelor's Degree BA | Bachelor of Arts with specialisation in the subjects mentioned above. |
| 5. | PG Dip. / Diploma | Post Graduate Diploma / Diploma in the subjects mentioned above. |

## 20. Faculty of Library and Information Sciences

The following Post Doctoral, Doctoral, Master's, Bachelor's Degrees, Post Graduate Diplomas / Graduate Diplomas / Under Graduate Diplomas and Certificates will be conducted :

| Sl.No. | Abbreviation of the Degrees | Explanation of the Degrees |
|---|---|---|
| 1. | Ph.D / D.Litt. / D.Sc. (Full Time / Part Time / External / Integrated) | Doctor of Philosophy / Doctor of Litt. / Doctor of Science Emphasis : Library Science, Documentation, Information Science, Cataloguing, Library Management, Books and Periodicals Procurement, Book Reviews, Printing and Publications Research. |
| 2. | M.Phil | Master of Philosophy (by research / distance learning / part time / full time / summer sequential programme). Emphasis : Library Science, Documentation, Information Science, Cataloguing, Library Management, Books and Periodicals Procurement, Book Reviews, Printing and Publications Research. |

| | | |
|---|---|---|
| 3. | Master's Degree MLSc / MLISc | Master of Library Science / Master of Library and Information Science |
| 4. | Bachelor's Degree BLSc / BLISc | Bachelor of Library Science / Bachelor of Library and Information Science |

# Ordinance No. 4

**The condition of the Award of Fellowships and Scholarships (Section 27 (1) (d) of the Adhiniyam)**

1. (a) Every year in the month of July or in any other month prescribed by the Academic Council, the University shall invite applications through a notification for the awards to be made.

   (b) All awards of fellowships, Research Scholarships and other Scholarships shall be made on the recommendation of a Committee consisting of -

   (i) The Vice Chancellor — Chairman
   (ii) Three Academicians appointed by the Chancellor
   (iii) The Registrar — Member Secretary

2. Subject of the general conditions applicable to all Fellowships and Research Scholarships as laid down in paragraph 4 below, the value, duration and conditions of awards of University Grants Commission Fellowships shall be such as are laid down by the University Grants Commission.

3. The value and duration of Scholarships/Fellowships instituted by the University shall be laid down by the Academic Council and approved by the Chancellor.

4. The award of fellowships and research scholarships shall be made subject to the following conditions :

   (i) The Fellows/Scholars will do whole-time research work under an approved guide on a subject approved by the University.

   (ii) The Fellows/Scholars shall not accept or hold any appointment paid or otherwise or receive any emolument, salary, stipend, etc. from any other source during the tenure of the award nor they engage himself in any profession or trade during that period. They may, however, undertake teaching assignment of not more than nine hours a week in the institution, where they are working without accepting any remuneration.

   (iii) The Fellows/Scholars shall not join any other course of study or appear in any examination after commencing work under the fellowship/scholarship.
   Provided that the Vice Chancellor may, on the recommendation of the guide, permit the Fellows/Scholars to joint any special course and appear in any examination of the University.

(iv) Unless permitted by the guide to work for a specified period at some other place, the Fellows/Scholar shall be required to attend the institution where they are to work, on all working days.

(v) If any information submitted by the Fellows/Scholars in their application is found to be incorrect, incomplete or misleading, the award may be terminated by the Vice Chancellor after giving them an opportunity of being heard.

(vi) If at any time it should appear to the University that the progress or conduct of the Fellow/Scholar has not been satisfactory, the fellowship/scholarship may be suspended or withdrawn.

(vii) (a) Leave for a maximum of thirty days in a year in addition to general holidays may be taken by a Fellow/Scholar with the approval of the guide and the University. The general holidays however, do not include the vacation period e.g. summer, Dussehra, Diwali, X-mas vacations. No other leave with fellowship/scholarship shall be admissible.

(b) The Fellow/Scholar may, in special case, be allowed by the University leave without fellowship/scholarship for a period not exceeding three months during tenure of the award on the recommendation of the guide.

(viii) The Fellow/Scholar shall be required to pay the fees prescribed by the institution where he/she works.

5. Graduate and Post Graduate Scholarships instituted by the University shall ordinarily be tenable for two academic sessions i.e. twelve months in the first year and ten months in the second year on condition that the scholarship-holder produces a Certificate of efficiency in studies from the Head of the Department in the subject of study or the centre.

6. The scholarship shall be tenable form the 1st of July if the scholarship-holder joins the course within one month of the date of the opening of the college after the summer vacation and pays the tuition fee from the commencement of the session. In any other case, if shall be tenable from the date on which the candidate joins the course.

7. The payment of scholarships shall be made only on receipt of scholar's pre-receipted bills duly countersigned by the Head of the Institution where he/she studies. No scholarship shall be drawn for a month unless the scholarship-holder has attended the institution regularly in the month.

8. The drawal of scholarship shall be done in accordance with the procedure that may be laid down by the University.

9. A scholarship-holder shall not combine any other course of study with the course for which the award is made.

10. A scholarship shall be cancelled in the final year if the scholarship-holder fails to secure at least 55% marks in the Previous Examination of the concerned course.

11. If a scholarship-holder is unable to appear at the previous examination on account of sickness or any other reasonable cause, the scholarship for the months of March and April shall be paid only if the Head of the institution certifies that the scholar diligently studied for the examination, but was unable to take the examination for reasons beyond his control. Such an scholar shall not receive scholarship during the next session, but shall be entitled to the scholarship during the studies for the Final Examination, if the scholar passes the Previous Examination with the requisite standard in the succeeding year in the first attempt.

12. A scholarship-holder shall at all times be of good behaviour and observe all rules of discipline.

13. (1) A scholarship shall be liable to termination, if :

(i) the scholarship-holder discontinues studies during the middle of a session; or

(ii) the scholarship-holder after he/she has been given a reasonable opportunity to explain his/her conduct, is in the opinion of the Vice Chancellor or Governing Body guilty of a breach of para 12 of this Ordinance.

and if the Vice-Chancellor so directs, the scholarship-holder shall also be liable to refund the amount of scholarship drawn by him/her.

(2) The order of termination passed by the Vice Chancellor shall be final.

# Ordinance No. 5

**Conduct of Examination**
**(Section 27 (1) (e) of the Adhiniyam)**

1. All arrangements for the conduct of examination to be held by the University shall be made by the Registrar with the help of Controller of Examination (Deputy Registrar-Evaluation) in accordance with such directions as may be issued by the Board of Management in consultation with the Academic Council.

2. The Registrar shall prepare and duly publish a programme for the conduct of examinations specifying the date of each examination and the last dates by which applications and fees for examination shall be paid by the intending examinees.

3. (i) The Board of Management shall determine in consultation with the Academic Council the centre(s) of examination in accordance with the provisions of the Adhiniyam and the Registrar shall in consultation with the Institution where there is an examination centre appoint Superintendent and Assistant Superintendents, if any, for each examination centre and shall issue instructions for their guidance.

(ii) Provided that for the purpose of appointment of an Assistant Superintendent at a centre, the minimum strength of examinees appearing there from shall be at least 300.

(iii) The Superintendent of the Examination at each centre shall be personally responsible for the safe custody of question papers and the answer-books sent to him/her and shall render to the University office a complete account of used and unused question papers and answer books.

(iv) The Superintendent shall supervise the work of invigilators working under him/her.

4. It shall be duty of the Centre Superintend to ensure that an examinee is the same person who had filled in the form for appearing at the examination, by way of checking the photograph pasted on the form the admit card.

5. The University may change the examination centre of the examinees any time if it deems proper without assigning any reason.

6. The Registrar may, on the recommendation of the Centre Superintendent, appoint an amanuensis to write down dictation pertaining to answers to question at the examination on behalf of an examinee who is unable to write himself/herself if he/she is medically handicapped duly certified by a Government Medical Officer, provided that such an amanuensis shall be a man/woman possessing qualification of at least one class / examination lower than that of the examinee concerned.

7 The University may from time to time appoint Inspectors or Board of Inspectors to see that the conduct of the examination is strictly according to the rules and procedure laid down. In the event of the Inspector pointing our serious breach of rules of procedure, the Vice Chancellor may take such action as may be necessary including postponement or cancellation, wholly or in part, of the examination at the centre, and if any such action is taken, a report of the action taken shall be made to the Board of Management at its next meeting.

8. The Vice Chancellor may cancel an examination at all centres if he/she is satisfied that there has been a leakage of question paper(s) or any other irregularity which in his/her opinion warrants such a step and report the action taken at the next meeting of Board of Management.

9. The Board of Management may issue such general instructions, for the guidance of the Examiners, Centre Superintendents, Tabulators, Collators, as it considers necessary for the proper discharge of their duties.

10. If a candidate has any communication to make on the subject of his/her examination paper, it shall be made in writing to the Registrar directly.

11. Any attempt made by or on behalf of a candidate to secure preferential treatment in the matter of his/her examination shall be reported to the Registrar who shall place the matter before the Vice Chancellor.

12. Except as otherwise decided by Board of Management the examination answer-books and the foil and counter foil of the marks obtained by the examinees except the tabulated results, shall be destroyed or otherwise disposed of after 6 months from the date of the declaration of the results of the examination provided that the evaluated answer books

of revaluation shall be destroyed/disposed of after 3 months of the declaration of the revaluation result.

13. The Registrar shall publish the result of the University examinations on the notice board of the office of the University. The result, when published, shall simultaneously be communicated to the institutions concerned.

14. The remuneration of the Examiners, Superintendents, Assistant Superintendents, Invigilators, tabulators and Collators and deductions to be made in remuneration for errors noticed shall be such as may prescribed from time to time by the Board of Management.

15. No examinee shall leave the examination hall within half an hour of the start of the examination for any purpose whatsoever and no latecomer will be permitted for the examination after half an hour of its commencement.

16. Examinees desirous of leaving the examination hall temporarily shall be permitted to do so for a maximum period of 5 minutes. The absence shall be recorded and if the examinee fails to return within this limit of 5 minutes, he/she shall not be permitted to enter the examination hall, unless he/she gives convincing explanation.

17. A Candidate found talking during the examination hours shall be warned not to do so. If the candidate continues talking inspite of the warning by the invigilator, the answer-book of such examinee shall be withdrawn and a second answer book supplied. Only the second answer-book shall be sent for valuation. The first answer-book shall be cancelled and sent to the Registrar, by the Superintendent.

18. The Superintendent of an examination centre shall take action against an examinee who is found using or attempting to use unfair means in the examination hall or within the premises of the examination centre during the hours of examination, in the following manner :

    (i) The examinee shall be called upon to surrender all the objectionable material found in his or her possession including the answer-book and a memorandum shall be prepared with date and time.

    (ii) The statement of the examinee and the invigilator shall be recorded.

    (iii) The examinee shall be issued a fresh answer-book marked Duplicate Using Unfair Means to attempt answers within the remaining time prescribed for the examination.

    (iv) All the material so collected and the entire evidence along with a statement of the examinee and the answer-book duly initiated shall be forwarded to the Registrar by name, in a separate confidential sealed registered packed packet marked "Unfair Means" along with the observations of the Superintendent.

    (v) The material so collected from the examinee together with both the answer-book, viz, the answer-book while using unfair means and the other supplied afterward, will be sent to the Examiner by the Registrar for assessing both the answer-books

separately and to report if the examinee has actually, used unfair means in view of the material collected.

(vi) The cases of the use of unfair means at the examination as reported by the Centre Superintendent along with the report of the Examiner shall be examined by a Committee to the appointed by Board of Management every year.

(vii) The Committee shall after examining all documents of the case decide the action to be taken in each case and report to the Vice Chancellor regarding the action taken in accordance with the regulations made by the Board of Management for the purpose.

19. (1) Where a candidate applied for revaluation the answer-book in which revaluation is sought will be sent for valuation by the Vice Chancellor to two examiners (other than the one who initially valued it). Each of the two examiners shall receive a remuneration as may be prescribed by the Board of Management from time to time.

(2) If the marks awarded in the paper by any of the two examiners varies from the marks given by the original examiner by more than 10% maximum marks in the paper, the average of the marks awarded by two of the examiners the original examiner and the two revaluers and nearest to each other will be taken to represent the "correct valuation". This average of marks will be awarded to the candidate and his/her result shall be revised accordingly.

Provided that subject to the condition that atleast one of the variation from the original marks is more than 10% of the maximum marks in the paper of two difference in marks allotted by the three examiners are equal, the two marks to the best advantage of the candidate shall be taken into account for arriving at the correct valuation.

20. In this Ordinance and in all Ordinances and Regulations laying down conditions for appearing at an examination of the University for a degree for a diploma either generally or for a particular examination, unless there is anything repugnant in the subject on context:

(i) "Regular candidates" means a person who has prosecuted a regular course of study in a University Teaching Department, School of Studies or an Institution/ affiliated College identified as a centre and seeks admission to an examination of the University as such.

(ii) "Ex-student candidate" means a person who was admitted to an examination as a regular candidate and was not declared successful there at or was not able to appear in the examination though admission card was correctly issued to him by the University and seeks admission again to the said examination.

(iii) A candidate shall be admitted as a regular candidate only when he has attended atleast 75% of lectures and practicals separately.

(iv) In computing the attendance for fulfilment of the condition regarding prosecution of a regular course of study :

(a) Attendance at lectures delivered and practical/clinical/sessional, if any held during the academic session shall be counted.

(b) Attendance at any lecture delivered or practical/clinical/sessional held within seven days preceding the first day of the written examination shall not be counted for the purpose in case of annual examination.

(c) Attendance kept by a regular candidate in a higher class shall be counted towards percentage of attendance for examination of lower class to which he may revert as result of his failure to pass in the supplementary examination.

(d) Attendance at N.C.C./N.S.S. Camp during the session shall be taken as full attendance at lectures/practicals on each such day of camp and the days for journey of such camp.

(e) Participation as a member of a University team in any Inter University competition shall be taken as full attendance on the days of such competition and the days of journey for participating therein.

(v) for special reason such as prolonged illness deficiency n percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/ clinical/sessional held in each subject may be condoned by the Vice Chancellor.

21. (1) No ex-student candidate shall be admitted to an examination of the University unless he/she submits with his application for appearing in the examination.

(i) The statement of marks (in original) obtained by him/her at the said examination issued by the University together with an attested copy thereof, or

(ii) In case he/she was duly admitted to the said examination as a regular candidate but he/she could not appear there and a certificate from the institute last attended by him/her showing the year, roll number and the examination to which he/she was admitted as a regular candidate.

(2) Every ex-student candidate shall appear at the Examination Centre at which he/ she appeared as regular candidate.

22. Where there are two or three examination for any degree such as Part I, II and III or previous and final examinations and there are two or more alternative subject/course for such a degree, a candidate for the degree must take the same subject/course in part II / final examination as he/she has taken in the Part I and II / previous examination.

23. No Candidate shall appear, in more than one-degree examination or in more than one subject for the Master's Degree Previous or Final) in one and the same year.

24. A candidate who has passed the Bachelor's Degree Part I or Part II examination or the previous examination for a Master's Degree of another University may, with the permission of the Vice Chancellor be admitted to the next higher examination of the University for the degree concerned provided the course offered by the candidate at such other University is equivalent to the course of the University for the corresponding examination.

25. No person who has been expelled or rusticated from any college or University or has been debarred from appearing at a University examination shall be admitted to any examination during the period for which the sentence is in operation.

26. An application for admission to an examination received by the Registrar after the last date notified by the University but not later than fifteen days after such last date may be entertained on payment of a late fee as prescribed by the University from time to time.

27. Notwithstanding anything contained in the Ordinances relating to admission of candidates to an examination of the University the Vice Chancellor may, in special cases in which he/she is satisfied that the delay in submitting the application for admission to an examination is not due to lack of negligence on the part of the candidate and that it would be a great hardship to the candidate if his/her application is rejected, allow an application which is otherwise complete in all respects to be entertained with the late fee prescribed by the Board of Management from time to time even though the same is received after the expiry of the period of fifteen days mentioned in the foregoing paragraph.

28. (1) The Registrar shall issue an admission card in favour of a candidate if :

(a) The application of the candidate is complete in all particulars in accordance with the provisions applicable to him/her and in order.

(b) The candidate is eligible for admission to examination, and

(c) The fees as prescribed have been paid by the candidate.

(2) Where the practical examination is held earlier than the examination in theory papers a candidate shall not be deemed to have been admitted to the examination until he/she is issue an admission card for appearing in the examination.

(3) The admission card issued in favour of a candidate to appear at an examination may be withdrawn if it is found that :

(a) The admission card was issued by mistake, or the candidate was not eligible to appear in the examination.

(b) Any of the particulars given or document submitted by the candidate in or with the application for enrolment, admission to institute, teaching department at all campuses/affiliated institute/college or school of studies or admission to an examination is false or incorrect..

(4) The Registrar may, if he/she is satisfied that an admission card has been lost or destroyed, grant a duplicate admission card on payment of a free prescribed by the University. Such card shall show in a prominent place of the world "Duplicate"

29. A candidate shall not be admitted into the Examination hall unless he/she produced the admission card before the Superintendent of Examination Centre or the invigilator or satisfies such officers that it shall be produced. A candidate shall produce his/her admission card whenever required by the Superintendent or the invigilator.

30. (a) In the Examination Hall the candidate shall be under the disciplinary control of the Superintendent of the Centre and he/she shall obey his/her instructions. In the event of a candidate disobeying the instruction of the Superintendent or his/her undiscipline conduct or insolent behaviour toward the Superintendent or any invigilator the candidate may be excluded from the rest of the examination by the Superintendent of the Centre.

(b) If a candidate acts in a violent manner or uses force or makes a display of force towards the Superintendent or any invigilator at the Centre or in its precincts endangering the safety of either of them or acts in a manner unlikely to the authorities in the discharge of their duties, the Superintendent may expel the candidate from the Centre and he/she may take police help.

(c) If a candidate brings any dangerous weapon within the precincts of the examination centre he/she may be expelled from the centre and / or handed over to the police by the Superintendent.

(d) A candidate expelled or any of the grounds mentioned in (b) or (c) above will not be allowed to appear in the subsequent papers.

(e) In every case where action is taken by the Superintendent under (a), (b) or (c) above a full report shall be sent to the University and the Vice Chancellor may according to the gravity of the offence, further punish a candidate by cancelling his examination and / or debarring him/her from appearing at the examinations of the University for one or more year after giving the candidate an opportunity to who cause and considering any explanation submitted by the candidate.

31. (1) A candidate who, due to sickness or other cause, is unable to present himself/herself at an examination, shall not receive a refund of his/her fee. Provided that the Vice Chancellor may, in case where he/she is satisfied about the genuineness, or merit of it, order for adjustment of the following portion of the fee towards the immediately next examination, viz.

(i) Examination fee after deduction of 10% paid.
(ii) Fee for statement of marks.

Other fees paid by the candidate shall lapse to the University. Application for such adjustment from a candidate accompanied by a Medical Certificate of illness if applicable, must be sent so as to reach the Registrar not later than 30 days from the date of commencement of the examination at which the candidate was to appear.

Provided, however, that a candidate shall not be entitled to the adjustment of examination fee mentioned in foregoing paragraph if he/she changes the faculty or his subject in case of postgraduate examination.

(2) Such application must be accompanied by fee as per schedule given below :

(a) In one subject - Rs. 200/-
(b) In all subjects - Rs. 400/-

(3) A candidate shall not be entitled to a refund of the fee.

(4) The result of scrutiny shall be communicated to the candidate.

(5) If as a result of scrutiny it is found that the examinee should be declared as having passed or placed in a higher division the result of the candidate shall be revised accordingly.

32. (1) A candidate who has appeared in all the theory and practicals/viva internal assessment either at the annual examination or in a semester examination in 1st attempt and has failed in not more than two subjects only I undergraduate course of studies if the examination is in four or more subjects, and has secured atleast 25% marks in the subject in which he/she has failed but has also secured minimum total pass aggregate in the examination shall be eligible to apply for revaluation in two answer scripts only.

Provided that if the examination is a post graduate examination under annual system of examination consisting 4 theory papers the candidate who has appeared in all the theory, practicals, viva, internal assessment and has revaluation if he/she has secured atleast 30% marks in the paper in which he/she has failed but has secured minimum pass aggregate of marks

Provided also that in case the examination is under the semester system examination a candidate who has appeared in the 1st attempt in all the theory papers, practicals, viva, internal assessment and has failed in not more then one subject or paper shall also be eligible to apply for revaluation of one answer script if he/she has secured atleast 25% in case of under graduate and 30% in case of post graduate examination if he/she has secured minimum pass aggregate at the examination.

Provided also that no candidate shall be eligible to apply for revaluation if the candidate has appeared as a supplementary candidate/as an ex-student/in second attempt or a candidate who clear backlog papers.

Provided also that if a candidate has appeared at examination in all the theory papers, practicals, viva, internal assessment and has passed the said examination in 1st attempt shall also be eligible to apply for revaluation of two/one answer script only as the case may be in which he/she has secured the lowest marks.

Provided that no candidate shall be allowed to have more than two answer-books/ scripts revalued.

Provided also that no revaluation shall be allowed in case of scripts of practicals, fieldwork, sessional work, tests and thesis submitted in lieu of a paper at the examination.

(2) The fee for revaluation shall be Rs. 500 per answer book/script.

(3) If the correct valuation arrived at as a result of revaluation exceeds the marks awarded by the original examiner the candidate shall not be entitled to a refund of revaluation fee deposited by him/her if as a result of revaluation the result of the candidate declared earlier is changed.

33. A candidate who is appearing in any final degree examination shall deposit a fee of Rs. 200 along with the examination fee for a Provision Degree Certificate and Rs. 100 for Provisional Degree Certificate of passing the examination of the University.

34. No person who is under sentence of expulsion or rustication from a University teaching Department, School of Studies or College or from the University or is debarred from appearing at examination of the University for any period of time shall be granted a Migration Certificate during the period for which the sentence is in operation.

35. Duplicate copies of the following certificates shall be granted on payment of the fee mentioned against each viz. –
    (i) Mark List - Rs. 200
    (ii) Migration Certificate - Rs.500
    (iii) Provisional Certificate - Rs.250
    (iv) Degree Certificate - Rs.500.

    Provided further that duplicate copy of Migration Certificate shall not be granted except in cases in which the Registrar is satisfied by the production of an affidavit on a stamped paper of proper value required by law for the time being in force that the applicant has not utilized the original Migration Certificate for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant has real need for a duplicate.

36. Duplicate of University Degree / Diploma / Certificate shall not be granted except in which the Vice Chancellor is satisfied by the production of an affidavit on a stamped paper of proper value required by law for the time being in force, that the applicant has lost his Degree / Diploma / Certificate, or that it has been destroyed and the applicant has real need for a duplicate. In such cases, a duplicate of the diploma may be granted on receipt of a fee of Rs. 1000.

37. The names of first ten successful candidates in each final Degree examination other than supplementary examination who obtain first division shall be declared in order of Merit after result of revaluation is declared.

38. Notwithstanding anything contained in the concerned Ordinance an examinee who has appeared in all the theory, practicals, viva, internal assessment, field work, project work at the annual examination in 1st attempt and fails by a total of not more than three marks in not more than two subjects in any of the Graduate examination except for where it is held on semester basis but secures more than the minimum aggregate marks required shall be given three grace marks to enable him to pass the examination.

39. The Vice Chancellor may award one grace mark in case the candidate is failing by one marks or missing a division by one marks. Where the deficiency is so condoned, one mark shall nowhere be added.
    Provided that the benefit under this paragraph shall not be allowed to enable a candidate to get the benefit under paragraph (39).

40. The scope of studies in different subjects for an examination shall be as prescribed by the University from time to time and printed in the prospectus for the examination concerned.

41. (1) The following shall be eligible to appear at supplementary examination.

(a) Candidates who have failed at any B.A., B.Sc., B.Sc. (Home Science) or B.Com. examination in one or more than one subject or group as the case may be

(b) Candidates for examination other than those enumerated in (a) above who are declared eligible to appear at a supplementary examination in accordance with the provision of the respective examination Ordinance.

42. The Remuneration of the Paper Setters will be Rs. 500 per Paper. The Remuneration of the paper evaluators shall be Rs. 10 per copy. The Remuneration of the invigilators shall be Rs. 75 per shift. The Assistant Superintendent shall get a remuneration of Rs. 125 per shift. The superintendent shall get a remuneration of Rs. 175 per shift. The tabulators shall get a remuneration of Rs. 100 per shift. The moderators shall get a remuneration of Rs. 200 per shift/question paper as the case may be.

# Ordinance No. 6

**Appointment of Examiners and Fees to be charged**
**(Section 27 (1) (f) of the Adhiniyam)**

1. In this Ordinance .

(i) "Internal Examiner" means :

(a) In case of theory paper, an examiner including a paper-setter who is a teacher in a University Teaching Department/School of Studies / Faculties or Institutions identified as Centres or other Campus/(es) of the University.

(b) In case of practical and viva-voce examination an examiner who is a teacher in the Institution whose candidates are being examined at the examination centre.

(ii) "External Examiner" means an examiner other than an internal examiner.

(iii) "Co-examiner" means an examiner in a written paper other than the paper setter.

2. The office of the Registrar shall prepare for every subject an institution wise list of names of persons qualified for appointment as examiners. The list shall be in two parts, the first part containing the names of persons working as teacher in the University Teaching Departments, School of Studies / Faculties or Institutions identified as Centres or Satellite Campus of the University qualified for appointment as examiners, whose names shall be obtained by the Registrar's Office from other Universities on its own initiative or under the direction of the Chairman of the Board of Studies concerned.

3. The list shall contain, as far as possible, information relating to the persons included therein on the following points namely -

(a) The academic qualifications and teaching experience at Bachelor's Degree and Post Graduate Degree levels.

(b) The field of specialization.

(c) The examinations of the University and years in which they acted as examiners in the past.

4. (i) The list so prepared shall be made available to the Examination Committee concerned constituted by the Vice Chancellor for each subject.

(ii) The Examination Committee shall consist of
   (a) Dean of Faculty as Chairman.
   (b) Chairman Board of Studies as Member.
   (c) One Member of Board of Studies nominated by the Vice Chancellor.

5. The Registrar's Office shall also give to Examination Committee the approximate number of candidates expected to appear at each examination and the list of centres of each practical/viva-voce examination together with the estimated number of candidates there at.

6. The Examination Committee shall, in the light of the provisions of the following paragraphs, recommend -

(i) A panel of three names for the appointment of the paper-setter of each written paper.

(ii) A list of names of persons for appointment as co-examiners where necessary, the number of names included in the list being at least fifty percent in excess of the number to be appointed.

(iii) A list of names of persons for appointment as examiners in each practical / viva voce examination, the number of names included in the list being sufficient for the conduct of practical / viva - voce examination at different centres.

7. The Vice Chancellor shall appoint paper-setters, co-examiners, practical / viva-voce examiners ordinarily from amongst persons recommended by the Examination Committee. He/She may, however, appoint a person whose name is not included in the list of names recommended by the Examination Committee if he/she is satisfied that the person in question possesses the minimum qualification and his/her appointment will not be contrary to the provisions of the following paragraphs.

8. The Qualification of the Paper-setter and Co-examiners shall be as follows, namely –

**(A) Paper-setter:**

| **Examination** | **Qualification** |
|---|---|
| (i) Post Graduate examination in all Faculties other than Law. | Experience of teaching the subject at the Post Graduate level for at least five yeas, OR |

Experience of teaching the subject at the Post Graduate level for attest five years together with research experience / total teaching experience at the degree and / or Post Graduate level for atleast seven years.

(ii) L.L.M.

Master's Degree or Higher Degree in Law and teaching experience at LL.M level for at least seven years.
OR
Experience as High Court Judge.
OR
Standing of atleast fifteen years at the Bar.

(iii) Degree examinations in all Faculties other than Engg., Law, Medicine and Oriental Medicine.

Teaching the subject at Degree and / or Post Graduate level for atleast five years.

(iv) Degree examination in Faculty of Engineering.

Teaching Experience at Degree / Post Graduate level and / or Professional experience for atleast seven years.

(v) Degree examination in the Faculty of Oriental Medicine and Medicine except for Pharmacy and Nursing.

Teaching experience in the subject at the Degree and / or Post Graduate level for at least five years.

(vi) LL.B.

Teaching experience of LL.B and / or LL.M. classes for at least seven years.
OR
Judicial experience as District Judge for atleast five years.
OR
Standing of atleast twelve years at the Bar.

(vii) Diploma examination in all Faculties other than those in the Faculty of Medicine

Teaching experience of atleast three years of Degree and/or five years of Diploma classes.
OR
Ten years of professional experience.

(viii) Diploma examination in the Faculty of Medicine.

A Doctor's or Master's Degree or a Post Graduate Diploma of a recognised University or an equivalent qualification in the subject and alteast five years teaching experience in the subject in any University or college recognised by the Medical Council of India.

| | | |
|---|---|---|
| (ix) | Post Graduate Diploma in all Faculties | At least seven years of teaching experience at the degree level or at least five years teaching experience of Post Graduate Degree / Diploma classes in the subject. |
| (x) | Degree in Pharmacy | At least Masters Degree examination in Pharmacy with 3 years teaching experience. |
| (xi) | Degree in Nursing | At least a Masters Degree examination in Nursing with 2 years practical / teaching experience. |

**(B) Co-examiners**

The qualification shall be the same as for Paper-setter but the minimum teaching/ professional experience required shall be less by two years than that prescribed in case of the Paper-setter.

Provided that in case of Degree examinations where sufficient number of Paper Setters / Internal / Co-examiners in a subject with the aforesaid qualifications are not available, teacher in the University Teaching Department/School of Studies and College in the University with at least three years teaching experience at the Degree / Post Graduate level in the Subject shall be eligible for appointment as Co-examiners. Provided further that in case of emergency any recognised teacher / practitioner with the permission of the Vice Chancellor may be appointed as Paper Setter / Co-examiner.

9. (1) In case of practical and Viva-Voce examinations at the Post Graduate level, the external examiner shall be a person not below the rank of a Reader / Associate Professor..

(2) In case of Practical and Viva-Voce examinations at the first degree level the external examiners shall be a teacher of the subject with not less than three years experience of teaching the subject at the degree and/or post graduate level.

(3) The internal examiner in case of Viva-Voce examination at the post graduate level shall be a senior teacher in the subject in the Institution whose regular candidates are to be examined at the Centre.

(4) The internal examiner in case of practical examination both at the degree and the post graduate level shall be appointed from amongst the teachers of the Institutions, whose regular candidates are to be examined at the Centre, on the recommendation of the Head of such Institution.

(5) The external examiner at the post graduate level in case of a Practical/Viva-Voce examination shall not ordinarily be a teacher in a University Teaching Department/ School of studies or centre of the University.

(6) Except in the Faculties of Medicine, Oriental Medicine, Engineering, Information Technology, Education and Physical Education all external examiners in case of practical examination at the first degree level shall as for as possible be appointed from amongst the teachers in any University Teaching Department, School of Studies or Centres of the University.

10. (1) Ordinarily 50% of the paper-setter at the post graduate examination and 25% of the paper-setter at the first degree examination in any subject shall be external.

(2) Where in any paper more than one examiner is appointed, the paper-setter shall be the Head-examiner. Examiners other than the paper-setter shall be the Co-examiners.

(3) All Co-exam...rs shall be internal, provided that if sufficient number of qualified teachers in a subject are not available for appointment as Co-examiners, external Co-examiners may be appointed.

(4) For appointment as Paper-setter and Co-examiners teachers in the University Teaching Department, School of Studies and Centre / Satellite Campuses of the University shall ordinarily be considered on the basis of seniority, subject to fulfilment of other conditions for such appointment.

11. (1) No one shall ordinarily be given more than one theory examinership (paper-setter or Co-examinership). In case the Examination Committee considers it necessary to recommend more than one examinership (one for the first degree examination and one for Post Graduate examinership) in case of any person it shall specify its reasons for doing so for the consideration of the Vice Chancellor.

(2) Ordinarily not more than one paper-setter shall be appointed from any one University Teaching Department, School of Studies or College in the same subject at any one examination.

(3) No one who is a paper-setter at any post graduate examination shall be appointed as an external viva-Voce examiner at that examination.

(4) No one shall ordinarily be given more than two external Practical examinationships, provided that in case of Centre where the total strength of candidates appearing at Part I, II and III of a first degree examination is less than 120, one external examiner may be appointed for all the three examinations.

(5) In case of under graduate practical examinations, one external examiner shall not ordinary examine more than 120 candidates.

(6) In case of written examination, an examiner shall not ordinarily value more than 250 scripts and a Co-examiner shall be appointed if the number of candidates appearing in the paper is more than 300.

(7) While recommending names for examinership in faculties where English is not the sole medium of examination the Examination Committee shall ensure that the examiners recommended can value the scripts written in Hindi.

(8) the provision of sub-paragraphs (1) and (2) above shall not apply in case of Examination in the Faculties of Engineering, Information Technology, Education, Physical Education, Medicine and Oriental Medicine.

12. (1) Examiner shall be appointed for the examination of one year only, but they shall be eligible for re-appointment.

(2) Any person who has acted as an examiner (paper-setter, co-examiners or external viva-voce examiner) for three consecutive years shall, ordinarily, not be eligible for re-appointment until a period of one year elapses between the year in which he/she last acted as an examiner and the year in which he/she is re-appointed.

Provided that such a gap will not be necessary in case of internal examiners if the number of eligible examiners in the subject concerned is less than the number of internal examiners required.

Provided, also that on the recommendation of the Examination Committee a specialist or expert may be continued for two years more after the expiry of the three years period without gap.

(3) An examiner may be discontinued any time even before the expiry of the three years period if his/her work in unsatisfactory in the opinion of the Vice Chancellor.

An examiner's work shall be deemed to be unsatisfactory If (i) mistakes of such nature are found in his/her work in the course of checking and scrutiny which affect the result or (ii) he/she is found by the Board of Management to have delayed the work without good cause or (iii) there is an adverse report from the Head Examiner, or (iv) in the opinion of the Board of Management there are reasonable doubts about his integrity or suspicion that he/she is accessible to examinees or their relations and/or (v) if there are serious complaints against his/her paper e.g. that his paper was much above or below the standard or contained questions outside the prescribed course.

13. (1) In a paper for which there is only one examiner, he/she shall set the paper and value the answer books received by him/her.

(2) In a paper for which more than one examiner has been appointed, the Head examiner shall -

(i) Set the paper
(ii) Forward a memorandum of instructions for the guidance of the co-examiners to secure conformity with his/her own standard in the valuation of the answer-books by his co-examiners.

14. If for any reason an examiner becomes unable to value the answer-books or to perform the duties of the Head Examiner, after setting the question paper, he/she shall be entitled to receive only the amount of fees for paper setting the evaluation fee being payable to the examiner who values the answer books or acts as Head Examiner

Provided that if the paper setter dies before he/she is able to take up or complete the valuation of answer books, full fee prescribed for paper setting shall be paid to the heirs of such paper setter.

15. In any subject, if a Vica-Voce examination is prescribed, it shall be conducted by a Board of two examiners of whom one shall be an external examiner and the other internal

16. In the case of a subject for MA., M.Sc., M.Com and M.P.E. or any other Post Graduate Examination where thesis is permissible in lieu of a paper or a project there shall be a Board of two examiners for reading the thesis. The maximum number of marks for the thesis shall be equally divided between the two examiners each of whom shall mark the thesis independently. If the evaluations of these two examiners differ by 20%, the thesis shall be referred to the third examiner (other than a teacher of the University) who shall award marks out of half of the maximum marks for the thesis. The aggregate of two (of the three) awards nearest to each other an to the best advantage of the candidate shall be taken as the correct valuation.

17. In case of an examination for a research degree, the Examination Committee shall recommend for each thesis to be examined a panel of at least six names of persons who:

    (a) Possess a research degree in the subject and at least ten years teaching experience at the postgraduate level
    OR
    (b) Are scholars of repute in the subject.

18. (i) No person shall act as paper-setter or examiner either in theory, Viva-Voce or practical examination if any of his/her relations is taking the examination, provided that this provision shall not debar a person from acting as an examiner for practical at a Centre other than at which his/her relation is appearing.

    (ii) No person shall act as moderator or tabulator for any examination if any of his/her relations is appearing/has appeared at that examination.

19. (a) The fees charged for various courses, Degree and Diplomas of the University shall be in the range of a minimum or Rs. 10,000 (Rs. Ten Thousand) and a maximum of Rs. 50,000 (Rs. Fifty Thousand) in each semester. The fees charged for various courses, Degrees and Diplomas of the University hall be in the range of a minimum of Rs. 20,000 (Rs. Twenty Thousand) and a maximum of Rs. 1,00,000 (Rs. One Lakh) in each year. The examination fees shall be a minimum of Rs. 1000 (One Thousand) and a maximum of Rs. 10,000 (Ten Thousand) each semester or per year as the case may be.

    (b) The fees to be charged for the various courses, examinations, degrees and diplomas of the university in the subsequent semester/(s) / years/(s) may be subjected to change by the Academic Council with the prior approval of the Board of Management.

# Ordinance No. 7

**Conditions of Residence in the Hostel**
**(Section 27 (1) (g) of the Adhiniyam)**

1. The hostel maintained by the University will provide accommodation to its students.

2. Every hosteller shall at all times be of good behaviour, maintain decorum and dignity and observe all rules of the hostel.

3. Each student wishing to reside in the hostel shall apply in the prescribed form along with the application for the admission. The Head of the Department shall forward the application to the Chief Warden after the candidate is admitted.

4. The admission to hostel shall be granted at the discretion of the Warden in consultation which Chief Warden. The student in no case will be allowed to stay in the hostel for more than the prescribed minimum duration of the course as a student of a particular course.

5. The student will occupy the room allotted to him/her by the Warden, No mutual exchange shall be permitted without the permission of the Warden.

6. Roll call shall be taken on night at 9.00 pm in winter (15th October to 14th March) and 10.00 pm in summer (15th March to 14th October). The student will have to take prior permission from the Warden to return late and to leave hostel during holidays. Ordinarily no student will be permitted to leave the station more than twice in a month.

7. No alcoholic drinks or any other intoxicants; tobacco products, fire arms or weapons, etc., shall be permitted in the hostel.

8. Furniture cannot be removed from one room to another except with the permission of the Warden. The inmate of the room shall be responsible for the fixtures and furniture provided in the room. The candidate occupying the room shall have to furnish a receipt of all the furniture and fixtures on the prescribed proforma. All damages to furniture, fittings, etc. will be replaced at the cost of the inmate.

9. Ordinarily no guest be allowed to stay in the hostel during night.

10. The hostellers are required to keep their rooms clean and tidy. Inspection of the hostel can be made by the Warden and Chief Warden without any notice.

11. The use of loudspeakers, loud playing of radio/transistor/television, etc. likely to disturb the boarders are prohibited. No room heaters shall be permitted in the rooms without the permission of Chief Warden/Warden.

12. No meeting or gathering of the students can be made in the hostel without the permission of the Warden and Chief Warden both.

13. The Warden and Chief Warden shall be appointed as mentioned in 11.4.1.3 in the First Statutes in staffing.

14. The students shall be required to vacate the hostel within 10 days of the his / her last paper / practical of the session. The Ph.D students may be permitted to occupy the hostel during summer vacation. They will have to vacate within 10 days of the submission of Ph.D. thesis.

15. The food services shall be arranged by the Warden in consultation with the Chief Warden and two representatives of the hostellers. It may either be a cooperative mess, managed by the hostellers or a mess run by a contractor.

16. The absenting from the hostel to coming late to the hostel after the roll call without prior sanction of the Warden shall be liable to a fine of Rs. 100 on each occasion. Habitual resources of such offence may result in the expulsion of the hosteller from the hostel.

17. The Warden is empowered to levy a fine up to Rs. 500 for any breach of hostel rules, neglect of duties or irregularities. Persistent indulgence in such affairs of misconduct on the part of the hosteller may be dealt with by the Warden appropriately. Accordingly to the nature and gravity of the offence the Warden may :

    i) Expel the student from the hostel.

    ii) Recommend to the Head of the School, where he is studying to :

        (a) Disqualify from appearing at the next ensuing examination or
        (b) Rusticate such a student. It shall be obligatory for the Head of the School / Department of act according to the recommendations of the Warden.

    Before inflicting any punishment aforesaid, the Warden shall give the hosteller concerned an opportunity of personal hearing and record the reasons of inflicting the punishment in writing.

    Appeal on the order of the Warden can be made by the hosteller to the Chief Warden. The Chief Warden after giving a personal hearing to the hosteller concerned will decide the issue. The decision of the Chief Warden shall be final.

18. The fees and other dues shall be prescribed for the hostel by the Academic Council. In case of non-payment of dues within the scheduled time, the hosteller shall be liable to be expelled from the hostel.

19. Notwithstanding anything, the Chief Warden shall have the power to get the hostel vacated temporarily by any one or more than one hostellers without assigning any reason as short notice.

20. The Warden for each hostel and Chief Warden for all the hostels shall be appointed by the Vice Chancellor.

21. The responsibility of the Warden and the Chief Warden shall be with the Deputy Registrar and the Registrar till such time they are appointed through the proper channel.

# Ordinance No. 8

**Maintenance of Discipline amongst students**
**(Section 27 (1) (h) of the Adhiniyam)**

1. All students pursuing a course of study at the University Teaching Department/ Campus(es)/affliated/recognised colleges/institutions/study centres as mentioned in First statutes shall observe a code of conduct.

(e) Two Readers/Associate Professors of Centre / various Campuses of University nominated by Vice Chancellor by rotation according to seniority or otherwise.

(f) Six Lecturers drawn from University Teaching Departments the subjects assigned to the Faculty nominated by Vice Chancellor by rotation according to seniority or otherwise.

(g) Two persons co-opted by the Faculty having expert knowledge of the subjects assigned to the Faculty. Provided that the co-opted persons shall be of different subjects.

1. All members of the Faculty other than ex-officio Members and Deans shall hold office for a term of three years.

2. One-third of the total membership of the Faculty shall constitute a quorum.

3. The Faculty shall have the following powers :

(a) Subject to the control of the Academic Council to organise, coordinate and regulate teaching and research activities of the Departments assigned to it.

(b) To approve the courses of studies for different examinations proposed by the Board of Studies and to remit matters to Board of Studies.

(c) To recommend to the Academic Council the conditions for the award of degrees, diplomas, certificates and other distinctions including the scheme of examinations for different degrees.

(d) To deal with such other matters relating to the subjects within its purview as may be referred to it by the Academic Council or the Vice Chancellor.

(e) To hold meetings, joint meetings of Faculties with the approval of Vice Chancellor with a view to develop multidisciplinary courses. Such joint meetings shall be presided over by a Dean nominated by the Vice Chancellor.

4. The following shall be the Faculties and the subjects assigned to them :

| S.No. | Name of Faculty | Subject or Group of Subjects/Departments |
|---|---|---|
| 1. | Faculty of Environmental Sciences | Ecology and Environment, Disaster Mitigation, Sustainable Development Pollution Control, Eco-Tourism, Environmental Communication, Total Quality Management. |
| 2. | Faculty of Social Sciences | Human Rights, Counselling, Gandhian Studies, International Relations, Women's Studies, Child Care and Development, Entrepreneurship, Criminology, Regional Studies, Intellectual Property Rights, |

| | | |
|---|---|---|
| | | Social Work, Cosmetology, Development Administration, NGO Management. |
| 3. | Faculty of Information Technology | Computer Science and Applications, Software Engineering, Information Tech. |
| 4. | Faculty of Management Studies | General Management and Administration, Hotel Management, Commerce |
| 5. | Faculty of Interfaith Studies | Theology and Divinity, Inter Religious Studies, Culture and Religion. |
| 6. | Faculty of Engineering & Tech. | Architecture, Civil, Electrical, Electronics, Computer, IT, Bio-Technology, Bio-Informatics, Chemical, Aeronautical, Dairy, Genetics, Leather, Rubber, Paper, Textile, Polymer, Petroleum, Fuel, Metallurgical, Mining, Nuclear, Sugar, Quality, Environmental, Plastics, Printing, Marine Engineering and Technology. |
| 7. | Faculty of Oriental Medicine | Naturopathy, Ayurveda, Yoga, Unani, Siddha, I.S.M. and Homeopathy, Alternative, Complementary, Integrated and Energetic Medicines and Therapies. |
| 8. | Faculty of Modern Medicine | Allopathic Medicines and Surgery, Dental Science, Dental Surgery, Health Care and Hospital Administration. |
| 9. | Faculty of Paramedical Studies | Physiotherapy, Occupational Therapy, Radiology and Imaging Technology, Medical Laboratory Technology, Ophthalmology, Hospital Management. |
| 10. | Faculty of Law | Constitutional Law, Labour Law, Human Rights Law, Tax Law, Intellectual Property Rights Law, Environmental Law, Corporate Law, International Law. |
| 11. | Faculty of Education | General Education, Child Education, Secondary Education, Post Secondary Education, High Education, Educational Planning and Administration, Physical Education, Sports Education, Yogic Education, Guidance and Counselling, Educational Technology, Technical Education, Innovative Education. |

| | | |
|---|---|---|
| 12. | Faculty of Media Studies | Journalism and Mass Communication, Editing, News Reading, News Agency, Broadcasting, Public Relations, Acting, Direction, Production, Electronics and Web Media Production and Management, Newspaper Management. |
| 13. | Faculty of Dance, Drama & Music | Performing Arts, Dance, Drama, Music. |
| 14. | Faculty of Fine Arts | Fine Arts, Sculpture, Visual Arts, Paining, Graphic Arts, Interior Design and Decoration, Textile Design, Trade Fair and Event Management. |
| 15. | Faculty of Fashion Technology and Cosmetology | Fashion Technology, Cosmetology, Beauty Sciences. |
| 16. | Faculty of Agriculture | Agricultural Engineering, Agricultural Business Management, Agricultural Bio-Technology, Animal Husbandary, Cooperative and Banking, Dairy Technology, Horticulture, Food Science, Sericulture, Entomology, Pomology, Fisheries Science, Medicinal Plants, Forestry, Wood Science. |
| 17. | Faculty of Science | Actuarial Science, Agro-Chemical and Fertilisers, Astrology, Botany, Zoology, Forensic Science, Defence Studies, Energy, Geographical Information Systems, Geo-Informatics, Home Science, Military Science, Sanitary Science, Climatology, Oceanography, Museum Studies, Seeds Science, Sports Medicine, Sports Science, Tribal Development, Population Studies. |
| 18. | Faculty of Emerging Science & Tech. | Physiognomy, Strategic Studies, Futurology, Waste Management and Recycling, Astronomy, Intellectual Property Rights, Polypathy, Printing and Publishing Science, Aesthetics, Andragogy, Police Administration, Manuscriptology, Armament Technology, Bio-Fertilisers, Bio-Gas Development, Voluntary Action, Gem Testing and Art Lapidary, Larynology and Otology, Lexicography, Econography, Nano Technology. |

| | | |
|---|---|---|
| 19 | Faculty of Language Studies | Linguistics, English, Spanish, French, Russian, German, Japanese, Arabic, Korean, Burmese, Cantonese, Portuguese, Dutch, Swiss, Swedish, Danish, Greek, Latin, Armenian, Italian, Persian, Syriac, Turkish, Bhasha Indonesia, Burgarian, Czech, Slovak, Hungarian, Polish, Hebrew, Mongolian, Tibetan, Hindi, Sanskrit, Pali, Prakrit, Tamil, Telugu, Kannada, Urdu, Punjabi, Sindhi, Assamese, Bengali, Marathi, Oriya, Gujarati, Malayalam, Chhattisgarhi, Dogri, Kashmiri, Manipuri, Konkani, Nepali, Bhojpuri, Bodo, Garo, Khasi, Maithili, Mizo, Rajasthani, Santhali. |
| 20. | Faculty of Library & Information Sci. | Documentation, Library Management, Information Science, Printing and Publication. |

Provided that the Academic Council on the recommendation of the Faculty shall have the power to add or delete the subject in each faculty.

III. **Board of Studies**

(i) The Board of Studies for each subject or group of subjects/departments shall be constituted.

(ii) The constitution, powers and duties of the Board of Studies shall be as prescribed in Ordinance 2.

IV. **Dean of the Faculty**

The Dean of the Faculty shall be appointed by the Vice Chancellor in the manner laid down in the Statutes.

# Ordinance No. 10

## Cooperation and Collaboration with other Universities and Institutions of Higher Education (Section 27 (1) (j) of the Adhiniyam)

1. The University shall seek cooperation and collaboration with the existing Universities and Institutes of Higher Education, Industrial/Business Houses/Companies/any other body Corporate/Society/Trust/Association/Co-operative Society/ NGO/Schools/Govt/ Semi-Govt. Organisations/Public Sector undertakings or any other organisation/ individuals(s), in India and abroad and execute Memorandum of Understanding (MoU) detailing the extent and areas of cooperation and collaboration mutually agreed upon.

2. The University shall open its Study Centres as mentioned in the statutes, in various parts of the country and abroad, to promote Higher Education in emerging and traditional fields of studies in conformity with the provisions of the Chhattisgarh Niji Keshetra Vishwavidyalaya (Sthapana Aur Viniyaman) Adhiniyam 2002.

3. The University may collaborate with Universities and Institutes of Excellence engaged in Higher Education in foreign countries for the award of their degree in India.

रायपुर, दिनांक 24 नवम्बर 2003

क्रमांक एफ-73-136/03/उ.शि./38.—राज्य शासन, छत्तीसगढ़ निजी क्षेत्र विश्वविद्यालय (स्थापना और विनियमन) अधिनियम, 2002 की धारा 27 (3) के अधीन बाबू बनारसी दास विश्वविद्यालय, रायपुर के कुलपति द्वारा धारा 27 की उपधारा (2) के अधीन प्रस्तुत अध्यादेशों को सहमति प्रदान करती है. तथा छत्तीसगढ़ निजी क्षेत्र विश्वविद्यालय (स्थापना और विनियमन) अधिनियम, 2002 की धारा 27 की उपधारा (4) द्वारा 10 (दस) "प्रथम अध्यादेशों" को अनुमोदित करती है.

ये अध्यादेश राजपत्र में प्रकाशन की तारीख से प्रवृत्त होंगे.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,<br>
**आर. सी. सिन्हा**, सचिव.

## ORDINANCE NO. 1

### Admission of Students of the University and their enrolment

(Section 27 (1) (a) of the Adhiniyam

1. In this Ordinance unless there is anything contrary to Statute and the Adhiniyam

   a) "Qualifying examination" means an examination the passing of which makes students eligible for admission to a particular course of study leading to a/ Bachelors, Masters, M. Phil, Doctorate Degree or Diplomas, Certificates conferrable by the University.

   b) 'Compartment' or 'Supplementary' means a result in which a student has been declared fail in ONE subject by the concerned examination body i.e. a recognized Board of Secondary Education eg. CBSE, ICSE , State Board of Secondary Education, etc. Such student may be declared pass if he/she secures required percentage of marks in the examination held subsequently by the same examining body and declared Pass..

   c) "Equipment examination" means and examination conducted by

      1) Any recognized Board of Secondary Education or

      2) Any Indian or Foreign University or awarding body recognized by this University.

   d) 'Gap period' means the period between the last date of attending the educational institution (excluding coaching institutes) and the date of taking the admission in the University

2. The students seeking admission to the Pass / Honors / Degree / Diploma courses of the University or schools/college institutes recognized and / or affiliated to the university and the study centers shall submit the application on prescribed form on or before last date of submission of such form, along with necessary certificates.

3. The admission committee will screen the applications and eligible candidates will be awarded provisional admission. The Academic Council may prescribe an entrance test for admission for certain courses.

4. Admission will be offered twice in an academic year or as prescribed by the Academic Council.

5. The students shall within a month of his provisional admission submit certified copies of:

   I. Character certificate from the Principal of the school/college last attended

   II. Evidence of the Date of Birth

   III. Statement of marks of the qualifying examinations

   IV. Medical certificate certifying physical fitness

   V. Transfer certificate and Migration certificate, wherever applicable.

   The admission is subject to the submission of these certified documents. If any of these are found forged, tampered or false, the student's admission will automatically stand cancelled.

6. A student who has passed a part of any degree or diploma from another University/awarding body shall be subsequent higher class for such examination in any institution / center after its' equivalence has been determined by the Academic Council.

7. A student with 'Compartment / Supplementary' result in qualifying examination , may be granted" Provisional' admission to any of the courses of study to which he/she would have otherwise normally been admitted if he / she had secured class pass grades. Provided that a provisionally admitted student submits the statement of Marks after passing in the qualifying examination but before the declaration of 1st Semester University Results, otherwise his/her result will be withheld.

   Provided that a student provisionally admitted fails to pass in the qualifying examination, his/her admission shall be terminated irrespective of the results in the University examination and the fee paid shall not be refunded.

8. A student who wished to be admitted after a gap period of one year and more shall along with his application for admission submit an affidavit duly Notarized, justifying the reasons of gap period and certifying that he/she had not taken admission in any other college and had not been rusticated or had not been sentenced to jail for a criminal offence.

9. A person who is under sentence of rustication or has been disqualified from appearing in an examination by any other University/Institution will not be admitted to any course of study in this University and its institutions / centers during the period of rustication or disqualification.

10. The Academic Council shall complete the admission of the students within a month of commencement of each semester every year or the date decided.

Provided that were the dates specified or the dates decided by the Academic council, as the last date of admission happens to be a holiday, the next working day will be the last day of admission. Provided further that the Vice-Chancellor shall have the powers to grant admission in case of genuine hardship beyond the last date of admission as given above on the clear understanding that the attendance of all such students shall be counted from the date of commencement of the course.

11. The student shall get automatically enrolled as a member of the University as soon as he/she is admitted and pay all the dues together with the prescribed fee for enrolment and submits migration / transfer certificates, wherever required.

12. The reservation of SC / ST / OBC / NRI / Foreign Students and other categories shall be provided as per the rules framed by the Board Of Management.

## ORDINANCE NO. 2

### Courses of study to be laid for all degree, diploma and certificates

### (Section 27 (1) (b) of the Adhiniyam)

1. There shall be a 'Board of Studies' for every course or group of courses as decided by the Academic Council.

2.1. Each Board shall consist of the following members nominated by the vice-Chancellor.

(i) Professors of the University Schools/Colleges/Study Centers of the specified subject or group of subjects.

(ii) One Associate Professor of the University School/College/Study Centers of the specific subject or group of subjects.

(iii) Any two teachers teaching the said subjects at the Study/Academic Centers of the University.

Provided that if the Board is constituted for a group of subject, adequate care shall be taken to nominate members under Para 2(ii) and 2(iii) above such that all the subjects of the group get represented.

(iv) The Board may co-opt two experts of the subject from outside the University. In case the board is constituted for a group of subjects, the board may co-opt one expert for each subject such that the number of co-opted members equals the number of subjects for which the board is constituted.

2.2. The chairman of the Board shall be nominated by the Vice-Chancellor from among the Professors of the University Schools/Colleges of the specific subject or the group of subjects.

Provided that if there is no member under clause 2(1) (i), the Chairman may be nominated from among the members of clause 2(1) (ii) and if no member exists even under this clause, the Chairman shall be nominated from among the members under clause 2(1) (iii) above.

2.3. The terms of Board shall be two years.

3. Each board shall lay down the detailed curriculum for the subject leading to the award of the certificates, diplomas and degrees.

4. The curriculum shall be forward looking, student centric and shall be so framed that it clearly lays down the 'learning outcomes', which every student must attain. It shall focus on imparting not only the knowledge and concepts but skills and competencies too. Adequate application oriented exercises and live project shall constitute the syllabus.

5. It shall identify the Text/Reference Books, Journals, Websites, CD-ROMS, Case History, Case Study etc., which will enhance the learning standards of the student.

6. The Academic Council shall lay down the subjects that students shall study leading to the award of certificates, diploma and degree by the university.

BBD University [4]

## ORDINANCE NO. 3

### The Award of Degree, Diploma, Certificates and Other Academic Distinctions

(Section 27 (1) (c) of the Adhiniyam)

1. The candidate after passing the examination prescribed for a particular certificate, diploma of degree shall become eligible for the award of said certificate, diploma or degree respectively, as the case may be.

2. The Registrar shall place the names of all the successful candidates for the award of certificate, diploma or degree before the Academic Council soon after the declaration of the results. On being approved by the Academic Council, the Certificates, Diplomas and Degrees shall be issued to the respective candidates by the Registrar.

3. Certificates, Diplomas and Degrees shall be signed by the Registrar.

4. The approval accorded by the Academic Council for the award of the respective degree shall be placed before the Board of Management for its concurrence. On being concurred by the Board of Management, the degree shall be awarded to the successful candidates at the convocation.

Provided that if the candidate is in urgent need of the degree and the convocation is likely to be delayed, the degree may be given to him/her by the Vice-Chancellor on the payment of the fee as may be prescribed by the University from time to time.

5. Degrees/Diplomas requiring approval and permission of specific councils shall be awarded subject to approval by the related regulatory body.

6. The nomenclature of the Degree/Diploma that would be conferred by the University under different Colleges/ Schools shall be as follows.

**6.1 BBD Center for Liberal Arts and Social Sciences**

i. Bachelor of Arts

ii. Bachelor of Arts Honors

iii. Bachelor of Applied Psychology

iv. Bachelor of Science

v. Bachelor of Science Honors

vi. Bachelor of Education

vii. Bachelor of Library Science

viii. Bachelor of Commerce

ix. Bachelor of E-Commerce

x. Bachelor of Commerce Honors

xi. Master of Arts

xii. Master of Applied Psychology

xiii. Master of Science

xiv. Master of Education

xv. Master of Philosophy

xvi. Master of Economics

xvii. Master of statistics

xviii. Master of Library Science

xix. Master of Social work

xx. Master of Commerce

xxi. Master of E-Commerce

xxii. Doctor of Philosophy

xxiii. Doctor of Literature

xxiv. Diploma in Business Communication

xxv. Diploma in Copy Writing

xxvi. Diploma in Publishing

xxvii. Diploma in Writing and Electronic Media

xxviii. Diploma in Industrial Psychology

xxix. Diploma in Training

xxx. Integrated B-Ed ( 5 Years )

xxxi. Diploma in Education

xxxii. PG Diploma in Education

xxxiii. Doctor in Education

6.2 BBD Center for Law & Public Policy

i. Bachelor of Law (Integrated)

ii. Bachelor of Law

iii. Bachelor of Public Policy

iv. Master of Law

v. Master of Public Policy

vi. Master of Public Governance

vii. Doctor of Philosophy

viii. Doctor of Law

ix. Diploma in Administrative Law

x. Diploma in Business Law

xi. Diploma in Corporate Law & Management

xii. Diploma in Cyber Law & Ethics

xiii. Diploma in Environmental Law

xiv. Diploma in Human Rights Law

xv. Diploma in Intellectual Property Rights Law

xvi. Diploma in Labor Law

xvii. Diploma in Patent Law

6.3 BBD Center for Service Management

Bachelor in Business Process Outsourcing

ii. Bachelor in Service Management

iii. Doctor of Literature

iv. Diploma in Call Center Management

v. Diploma in Cost Accounting

vi. Diploma in Customer Relationship Management

vii. Diploma in Export Documentation

viii. Diploma in Marketing of Services

ix. Diploma in Retail Management

x. Diploma in Capital Markets of Merchandise Banking

xi. Diploma in Finance

xii. Diploma in Personal Management

xx. Bachelor of Arts

(a) Aviation / Cruise Hospitality Mgmt.

(b) Culinary Arts

(c) Hospitality and Hotel Administration

(d) Travel and Leisure Management

xxi. Bachelors of Arts Honors in International Hospitality Management

xxii. Master of Business Administration

(a) Hospitality Management

(b) Tourism and Leisure Management

xxiii. Diploma in Bakery & Confectionery

xxiv. Diploma in Cruise Hospitality Management

xxv. Diploma in Food & Beverage Management

xxvi. Diploma in Front Office Management

xxvii. Diploma in Hospitality Customer Relations

xxviii. Diploma in Hospitality Management

xxix. Diploma in Indian Regional Cuisine

xxx. Diploma in Institutional Catering

xxxi. Diploma in Institutional Housekeeping

xxxii. Diploma in International Cuisine

xxxiii. Diploma in International Ticketing and CRS

xxxiv. Diploma in Restaurant & Bar Management

xxxv. Diploma in Aviation Hospitality Management

xxxvi. Diploma in Travel & Tourism

xxxvii. Diploma in Culinary Arts (Advanced Diploma)

xxxviii. PG Diploma in Hospitality & Tourism

xxxix. Bachelor in insurance & Risk Management

xl. Bachelor in insurance Management

xli. Master in Arts in Insurance & Risk Management

xlii. Master in Life Insurance

xliii. Master in General Insurance

xliv. Master in Actuarial Applications

xlv. Doctoral Program

6.4 **BBD Center for Surgery and Medicine**

i. Bachelor of Medicine and Bachelor of Surgery

ii. Master of Surgery

iii. Master of Medicine

iv. Doctor of Medicine

v. Diploma in Science

vi. Diploma in Child Health

vii. Diploma in Tuberculosis & Chest Diseases

viii. Diploma in Ophthalmology Medicine & Surgery

ix. Diploma in Chemical Pathology

x. Diploma in Laryngologist and Octology

xi. Diploma in Gynecology and Obstetrics

xii. Diploma in Anesthesiology

xiii. Diploma in Orthopedics

xiv. Diploma in Public Health

6.5 BBD Center for Engineering & Applied Sciences

i. Bachelor of Technology in Biotechnology

ii. Bachelor of Technology in Electronics & Communication Engineering

iii. Bachelor of Technology in Electronics & Telecommunication Engineering

iv. Bachelor of Technology in Civil Engineering

v. Bachelor of Technology in Computer Aided Engineering

vi. Bachelor of Technology in Electrical & Electronic Engineering

vii. Bachelor of Technology in Electrical Engineering

viii. Bachelor of Technology in Manufacturing Technology

Manufacturing Technology

ix. Bachelor of Technology in Mechanical Design Engineering

x. Bachelor of Technology in Mechanical Engineering

xi. Bachelor of Technology in Mobile Telecommunication Engineering

xii. Bachelor of Technology in Photonics Engineering

xiii. Bachelor of Science

(a) Biochemistry

(b) Biomedical

(c) Bio - informatics

(d) Biotechnology

(e) Microbiology

xiv. Master of Science

(a) Biochemistry

(b) Biomedical

(c) Bio - informatics

(d) Biotechnology

(e) Microbiology

xv. Master of Technology

(a) Automotive Engineering & Business

(b) Power Electronics

(c) Communication & Radar Engineering

(d) Power Systems

(e) Embedded Systems & VLSI

(f) Microelectronics & Communication Systems

(g) Mobile Networks and Management

(h) Telecom Services Management

xvi. 5 Years Integrated Masters of Technology

(a) Electronics with Telecommunication networks

(b) Electronics with Microwave Engineering

(c) Electronics with Microelectronics

(d) Biotechnology

(e) Automotive Engineering

(f) Power Systems

xvii. Diploma in Forensic Science

xviii. Diploma in Opt-electronics & Communication Systems

6.6 **BBD Center for Health & Pharmacy**

i. Bachelor of Pharmacy

ii. Bachelor of Bio - Pharmaceuticals

iii. Bachelor in Hospital Management

iv. Bachelor in Food science and Human Nutrition

v. Bachelor in Medical Laboratory Technology

vi. Bachelor in Health Management and administration

vii. Bachelor in Occupational Therapy

viii. Bachelor in Physiotherapy

ix. Bachelor in Radiology & Imaging Technology

x. Master of Pharmacy

xi. Master of Bio - Pharmacy

xii. Diploma in Health Care & Services

xiii. Diploma in Nutrition & Dietetics

xiv. Diploma in Pharmacy Sales Management

xv. Diploma in Health information Technology

xvi. Diploma in Pharmacy

xvii. Diploma in Health Care Systems & Services Management

xviii. Diploma in General Nursing & mid wifery

xix. Bachelor of Nursing

xx. Master of Nursing

6.7 BBD Center for Computing & Applied Software Engineering

i. Bachelor of Technology

(a) Computational Management

(b) Internet Computing

(c) Computer Science & Engineering

(d) Mobile Computing

(e) Software Engineering

ii. Bachelors of Computer Application

iii. Masters of Computer Application

iv. 5 Years Integrated MCA Program

**6.8 BBD Center for Information Technology & Management**

i. Master of Technology in Software Engg.

ii. Master of Technology

(a) Computer Science & Engineering

(b) Intelligent Systems

(c) Parallel & Distributed Computing

iii. Diploma in Computing

iv. Diploma in Information Technology

v. Diploma in Software Engineering

**6.9 BBD Center for Media and Communication**

I. Bachelor of Arts in Advertising & Public Relation

ii. Bachelor in Journalism & Mass Comm.

iii. Bachelor in Journalism & Media Studies

iv. Diploma in Advertising Management

v. Diploma in Journalism & Mass Communication

vi. Diploma in Media Journalism

vii. Diploma in Radio Anchoring & Audio Management

viii. Diploma in TV Anchoring, News-reading &

ix. Broadcast Reporting

x. Diploma of theatre studies

xi. Bachelor of theatre studies.

xii. Masters in Journalism & Mass Comm.

xiii. Masters in Journalism & Media Studies

xiv. Masters in theatre studies

6.10 **BBD Center for Design Engineering & Architecture**

i. Bachelor of Architecture

ii. Bachelor of Architecture Technology & Construction

iii. Bachelors in Interior Design

iv. Bachelors in Product Design

v. Bachelor in Building Services

vi. Bachelor in Estate Management

vii. Bachelor in Building Engineering Management

viii. Bachelor in Building Management Technology

ix. Bachelor in in Construction Management

x. Bachelor in Project Management

xi. Bachelor in Disaster Management

xii. Master of Architecture

xiii. Doctorate Program

xiv. Diploma in Product Design

xv. Diploma in Interior Design

xvi. Masters in Industrial Design

xvii. Masters in Housing Studies

xviii. Masters in Estate Management

xix. Masters in Town and Country Planning

xx. Masters in Urban Development Design

xxi. Masters in Land Escape

xxii. Masters in built environment, Building conservation and Sustainable Development

xxiii. Masters in Waste Management

**6.11 BBD Center for Film & Television**

i BA Animation & Computer Graphics

ii BA Film & TV Production

iii BA Radio Production

iv BA Still Photography

v BA Acting & Choreography

vi MA Animation & Computer Graphics

vii MA Art Direction

viii MA Costume Design

ix MA Development Communication

x MA Film & TV Production

xi MA Media Management

xii MA Radio Production

xiii MA Still Photography

xiv MA Video Editing

xv MA Videography

xvi MA Cinema Studies

xvii MA Cinematography

xviii Diploma in Film & Television

xix Diploma in Moving Image

xx Diploma in Non – linear Editing

xxi Diploma in Photo Journalism

xxii Diploma in Script-writing for Film & TV

xxiii Diploma in Acting & Choreography

xxiv PG Diploma in Animation & Multimedia

xxv PG Diploma in Multimedia Design & Management

6.12 BBD Center for Management Studies

i. MBA Integrated (BBA + MBA)

ii. MBA

iii. MBA – Global Financial Management

iv. MBA – International Business Administration

v. MBA with Business & Finance

vi. MBA with Business & Marketing

vii. MBA with Interior Design

viii. MBA with Media Studies

ix. MBA with Tourism

x. MBA with Advertising

xi. MBA with Entrepreneurship

xii. MBA with Operations research

xiii. Executive MBA

xiv. Executive Doctorate

xv. PGDBM

xvi. PG Diploma in Business Enterprise

xvii. PG Diploma in Business Management

xviii. PG Diploma in Entrepreneurship

xix. PG Diploma in International Business Management

xix. BBA

xx. BBA-IT

xxi. BBA Accounting & Finance

xxii. BBA Human Resources

xxiii. BBA International Business Administration

xxiv. BBA Marketing

xxv. BBA with Entrepreneurship

xxvi. BBA with Operations Research

xxvii. Diploma in Business

xxviii. Diploma in Financial Management

xxix. Diploma in Human Resource Management

xxx. Diploma in Sales & Marketing Management

xxxi. Diploma in Logistics Management

6.13 **BBD Center for Advertising & Public Relations**

i. MA Advertising PR & Corporate Communication

ii. MA Brand Communication

iii. MA Communication, Culture & Media

iv. MA Marketing Communication

v. Master in Journalism

vi. Masters in Mass Communication

vii. PGDMC – Mass Communication

viii. Diploma in Advanced Reporting

ix. Diploma in Advt. Public Relations & Corporate Comm.

x. Diploma in Brand Management

xi. Diploma in Cultural Studies

xii. Diploma in Print, Electronic & Cyber Journalism (Hindi & English)

xiii. Diploma in Rural Communication

xiv. Diploma in Technical Writing

xv. Diploma in Web Journalism

xvi. Diploma in Web Journalism

xvii. Doctoral Programmes

6.14 BBD Center for Ancient Vedic Arts & Sciences

i. B.Sc. Vedic Sciences

ii. B.Sc. University Religion

iii. Bachelor of Philosophy

iv. Diploma in Vedic Astrology

v. Diploma in Vedic Sciences

vi. PG Diploma in Vedic Astrology

vii. PG Diploma in Vedic Sciences, Philosophy and Management

viii. Doctoral Programmes in Vedic Astrology

ix. Doctoral Programmes in Vedic Sciences, Philosophy and Management

6.15 BBD Center for Fashion Technology

i. BA Beauty Care & Health Services

ii. BA (Hons) Fashion Design & Retail Management

iii. BA (Hons) Fashion Design for Industry

iv. BA (Hons) Fashion Management

v. BA (Hons) Fashion Marketing & Promotion

vi. BA (Hons) Textile Design

vii. BA Fashion & Apparel Design

viii. MA Apparel Production, Quality Control

ix. MA Costume Design

x. MA Fashion Accessory Design & Technology

xi. MA Fashion Industry

xii. MA Fashion Styling & Photography

xiii. MA Product Design & Dev. For Fashion industry

xiv. MA Textile & Fashion Design Management

xv. MA Textile Design

xvi. MA Fashion Portfolio Development

xvii. MA Fashion Development

6.16 BBD Center for Performing Arts & Creative Education

i. BA Graphic Design

ii. BA Museology

iii. Bachelors in Dance

iv. BFA Painting

v. BFA Print Making

vi. BFA Sculpture

vii. Bachelor of Performing Arts BPA

viii. MA Graphic Design

ix. MA Conservation

x. MA Museology

xi. MA Visual Research

xii. MFA (Print Making / Painting / Sculpture)

xiii. MFA Critical Cu ration

xiv. MFA Critical History of Art

xv. MFA Museum & Heritage Exhibition Design

xvi. Diploma in Guitar I Piano I Violin

xvii. Diploma in Fine Arts

xviii. Diploma in Art Appreciation

xix. Diploma in Graphic Design

xx. Diploma in Kathak

xxi. Diploma in Music Appreciation

xxii. Diploma in Tabla/ Pakhawaj/ Sitar/ Vocal

xxiii. Diploma in Western Vocal/ Hindustani Vocal

xxiv. Doctoral Programme

6.17 BBD Center for Dental College & Research Center

i. Bachelor of Dental Surgery

ii. Master of Dental Surgery

iii. Diploma in Oral Surgery

iv. Diploma in Orthodontics

v. Diploma in Prosthodontics

vi. Diploma in Conservative Dentistry

vii. Diploma in Oral Pathology

**6.18 BBD Center for Asian & International Studies**

i. MA in Communication

ii. MA in International Relations

iii. MA in Applied Physiology

iv. MA in Asian and Pacific Studies

v. BA in Communication

vi. BA in International Relations

vii. BA in Applied Physiology

viii. BA in Asian & Pacific Studies

7. The University may establish as many additional schools and colleges imparting education in specified fields as may be necessary to meet the requirements emerging through new areas of studies.

8. The programs / courses in which approval of specific regulatory body or council is required will be offered only after getting such approval/ permission.

## ORDINANCE NO. 4

### The Conditions of The Award of Fellowships and Scholarships

### (Section 27 (1) (d) of the Adhiniyam

1. Every year the University shall invite applications through notifications for the awards to be made for Fellowships, Scholarships and Students Scholarships.

2. Subject to the general conditions applicable to the Fellowships and Research Scholarships as laid down in the paragraph 4 below, the value, duration and conditions for the award of University Grant Commission fellowships shall be such as are laid down by the University Grant Commission.

3. The value and duration of Scholarships/Fellowships instituted by the University shall be laid down by the Academic Council and approved by the Chancellor. The selection of the candidate shall be made in accordance with the regulations laid down by the Board of Management from time to time.

4. Graduate and Postgraduate scholarships instituted by the University shall ordinarily be tenable for two academic session i.e. twelve months in the first year and ten months in the second year on condition that the scholarship holder produces a certificate of efficiency in studies from the Head of the Department in the subject of study.

5. The scholarship shall be tenable from the 1st of August if the scholarship holder joins the course within one month of the date of the opening of the college after the summer vacation and pays the tuition fee from the commencement of the session. In any other case, it shall be tenable from the date on which the candidate joins the course.

6. A scholarship shall be withdrawn in the subsequent year if the scholarship holder fails to secure at least 70% marks in the Previous Examination of the concerned course.

7. If a scholarship – holder is unable to appear at the previous examination on account of sickness or any other reasonable cause, the scholarship shall be paid only if the Head of the Institution certifies that the scholar diligently studied for the examination but was unable to take the examination for reasons beyond the control. Such as scholar shall not receive scholarship during the next session but shall be entitled to the scholarship for the subsequent year if the scholar passes the pervious examination with the requisite standard in the succeeding year in the first attempt.

8. A scholarship – holder shall at all times be of good behavior and observe all rules of discipline.

9A. A scholarship shall be liable to termination, if –

(i) The scholarship-holder discontinues studies during the middle of the session or

(ii) The scholarship holder after he has been given a reasonable opportunity to explain his conduct is the opinion of Academic Council guilty of a breach of Para 8 of the ordinance and if the Academic Council so directs, the scholarship – holder shall also be liable to refund the amount of scholarship drawn by him.

9B. Order of termination passed by the Chancellor shall be final.

## ORDINANCE NO. 5

### Conduct of Examination

**(Section 27 (1) (e) of the Adhiniyam)**

**Definitions**

**University Students** means "a students enrolled in any college/school of the University, enrolled in any college/school recognized and affiliated to the University, admitted to Distance Education Academic Centers and Study Centers, etc. of the University"

**Regular Candidate** means "a student who has pursued the course of study in a school/college or a Distance Education Academic Center or Off-Campus Institute and seeks to take examination in the University as such"

**Ex-Student Candidate** means "a student who was admitted to an examination as a regular candidate but was not declared successful there at or was unable to appear in the examination and was not the regular University student and now seeks admission to the said examination again"

**Methods of Computing the Attendance**

(a) Attendance at lectures delivered and practical / clinical / sessional if any, held during the academic session shall be counted.

(b) Attendance at N.C.C./N.S.S. Camp. Outdoor assignments, etc. during the sessions shall be taken as full attendance at lectures / practical on each such day of the camp and / or assignments and the days of journey to such camp / assignments.

(c) Participation as a member of the University team in any Inter University competition shall be taken as full attendance for the days of participation in such competition.

(d) For special reasons such as prolonged illness, deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical / clinical / sessionals held in each subject may be condoned by the Vice-Chancellor.

1 The student evaluation for award of all degree/diploma/certificates comprises the following:

(a) Assignments

(b) Mid-Semester Examination

(c) End-Semester Examination

2. The weight-age for the foregoing shall be as prescribe for each discipline and approved by the Academic Council.

3. **Assignments**

(a) The issue, submission and evaluation of assignments will be responsibility of the Deans/Head of Departments of respective College/schools. He shall maintain complete honesty in preparation and evaluation of the assignments.

(b) The entire class shall be divided in groups.

(c) Each group will be given a separate assignment with minimum commonality.

(d) A minimum of two assignments per subject per semester will be given to the students.

(e) Each student will be required to defend his assignment after submission through a process of presentation/ viva-voice.

(f) Assignments will be prepared as per a standard format, approved by the Academic Council from time to time specific to college and schools.

(g) Students will be required to submit the assignments within two weeks from the date of issue.

(h) Assignments submitted after the due date will not be assessed for more than 50% marks.

4. **Mid-Semester Examination**

(a) Mid-semester examination shall be the responsibility of the Deans / Head of Departments of respective College/School. He shall maintain total academic honesty in the conduct of these examinations.

(b) The mid-semester examination shall be held after a minimum of 45 days of formal teaching.

(c) The mid-semester examination shall be for duration of not more than two (2) hours and not less than one and half (1 & 1/2) hours.

(d) The Practical examinations, where applicable, shall be held and be given a weight - age as per the directions of the Academic Council.

(e) The mid-semester examination shall be held in the same manner as the end-semester examination and the rules and regulations applicable for the end-semester examination shall apply.

5. **Results of Assignments and Mid-Semester Examination**

The result of assignments and mid-semester examination shall be submitted to the Controller of Examination at least 15 days before the commencement of End-semester examination.

6. **End Semester Examination**

All arrangements for the conduct of end-semester examination shall be made by the Controller of Examinations (Sub/Deputy – Registrar Evaluation) in accordance with such directions as may be issued by the Board of Management in consultation with the Academic Council.

7. The Controller of Examinations shall prepare and duly publish a program for the conduct of examination specifying the date of each examination and last date by which applications and fees for examination shall be paid by the intending examinees.

8. The Board of Management shall determine in consultation with the Academic Council the centers of examination in accordance with the provisions of the Adhiniyam and the Controller of Examination shall in consultation with the Institutions, which have been declared as examination centers, appoint Superintendent and Assistant Superintendents, (if any) for each examination center and shall issued instructions for their guidance.

Provided that for the purpose of appointment of an Assistant Superintendent at a center the minimum strength of examinees appearing there shall be at least 300.

a) The Superintendent /Asst. Superintendent of the Examination at each center shall be personally responsible for the safe custody of question papers and the answer-books sent to him and shall render to the University office a complete account of used and unused papers and answer books.

b) The Superintendent shall supervise the work of invigilators working under him.

9. The University may change the examination center of the examination at any time if it deems proper without assigning any reason.

10. The Controller of Examination may on the recommendation of the Center Superintendent appoint an amanuensis to write down dictation pertaining to answers to questions during an examination on behalf of an examinee who is unable to write himself/herself if he/she is medically handicapped and possess a certificate of a Government Medical Officer, provided that such an amanuensis shall be man/woman possessing qualification of at least one class lower then that of the examinee concerned.

11. The University may from time to time appoint inspectors or Board of Inspectors to see that the examination are conducted strictly in accordance with rules and procedures lay down. In the event of the Inspector pointing out a breach of rules or procedure, the Vice-Chancellor may take such action as may be necessary including postponement or cancellation, wholly or in part of the examination at the center, and if any such action is taken a report of the action taken shall be made to the Board of Management at its next meeting.

12. The Vice-Chancellor may cancel an examination at all centers if he is satisfied that there has been leakage of question papers or any other irregularity which in his opinion warrants such a step and report the action taken at the next meeting of Board of Management.

13. The Board of Management in consultation with the Academic Council may issue such general instruction for the guidance of the Examiners, Center Superintendents, Tabulators, and Collators, as it considers necessary for the proper discharge of their duties.

14. If a candidate has any communication to make on the subject of his/her examination paper, it shall be made in writing to the controller of Examination directly.

15. Any attempt made by or on behalf of a candidate to secure preferential treatment in the matter of his/her examination, the matter shall be reported to the Controller of Examination who shall place the matter before the Vice-Chancellor for further necessary action.

16. Except as otherwise decided by the Board of Management, the examination answer – books and the foil and counter foil of the marks obtained by the examinees except the tabulated results, shall be destroyed or otherwise disposed of after 6 months from the date of the declaration of the results of the examination provided that the evaluated answer books of revaluation shall be destroyed/disposed of only after 3 months of the declaration of the revaluation result.

17. The Controller of Examination shall publish the combined results of the University examination on the notice board of the office of the University in addition to the Internet. The result when published shall simultaneously be communicated to the institutions concerned.

18. The remuneration of the examiners, Superintendents, Assistant Superintendents, invigilators, Tabulators and Collators and the deductions to be made in the remuneration for errors noticed shall be such as prescribed from time to time by the Board Management.

19. Where a student applies for revaluation, the answer books of the subjects in which the revaluation is sought will be sent to an examiner other than the one who evaluated in initially. The examiner so appointed will check and evaluate only those questions, which have been left unmarked. He will also check the total. The answer book will not be re-evaluated for already evaluated questions.

Provided that such an examiner will receive remuneration as prescribed by the Board of Management.

20.1 No ex-student candidate shall be admitted to an examination of the University unless he submits with his application the following:

(i) The statement of marks (in original) obtained by him as a regular candidate at the said examination issued by the University together with an attested copy thereof, or

(j) In case he was duly admitted to the said examination as a regular candidate but he could not appear there at, a certificate from the institute last attended by him showing the year, the roll number and the examination to which he was admitted as a regular candidate.

20.2 Every ex-student candidate shall, appear at the Examination Center at which he appeared as regular candidate.

21. No candidate shall appear, in more than one-degree examination or in more than one subject for the Master's degree in one and the same year.

22.1 A Candidate who has passed first year of Bachelor's degree, examination of Master's degree examination of another University/Awarding Body, (Indian and Foreign) may be admitted to the next higher examination of the University for the corresponding degree subject to such conditions as laid down by the Academic Council from time to time.

Provided at least 75% of the courseware offered by the University/Awarding Body of the candidate match with the courseware of the university for the award of the correspondence degree. Provided that the student shall have to secure at least the pass grades in the bridge modules.

22.2 A Candidate who has completed 3 years diploma course from a recognized Board of Technical Education from India or Abroad with at least 60% marks after 10 years of formal education may be awarded latest entry into the second year.

22.3 A Candidate who has completed a diploma program after 12 years of formal education from a internationally recognized awarding body may be granted lateral entry into the third year of the Bachelors Program in the corresponding filed of study of the University subject to a student securing at least Merit (65%) grades in half the units.

Provided that the candidate will be required to secure at least pass grades in the Bridge Modules.

23. No personal who has been expelled or rusticated from any college or University or has been debarred from appearing at a University examination shall be admitted to any examination during the period for which the sentence is in operation.

24. An application for admission to an examination received by the Controller of Examination after the last date notified by the University but not later than fifteen days after such last date may be entertained on payment of a late fee as prescribed from time to time.

25. Not withstanding anything contained in the Ordinances relating to admission of candidates to at examination of the University, the Vice-Chancellor may, in special cases in which he is satisfied that the delay in submitting the application for admission to an examination is not due to lack of negligence on the part of the candidate and that it would be a great hardship to the candidate if his application is rejected, allow an application which is otherwise complete in all respects to be entertained with the late fee prescribed by the Board of Management from time to time even through the same is received after the expiry of the period of fifteen days mentioned in the foregoing paragraph.

26. 1. The Controller of Examination shall issue an admission card in favor of a candidates if

(a) Application of the candidate is complete in all respects.

(b) Fees prescribe have been paid by the candidate.

(c) Assignments have been submitted.

(d) Attendance is more than 60%.

(e) Student has scored a minimum of 50% marks in assignments and mid-semester collectively.

2. Where the practical examination is held earlier than the examination in theory papers a candidate shall not deemed to be admitted in the theory examination until he is issued an admission card for appearing in the examination.

3. The admission card issued in favor of a candidate to appear at an examination may be withdrawn if it is found that

(a) The admission card was issued by mistake, or the candidate was not eligible to appear in the examination.

(b) Any of the particulars given or documents submitted by the candidate in or with the application for enrolment, admission to the institute, college or school is false or incorrect.

4. The Controller of Examination may, if he is satisfied that an admission card has been lost or mutilated, grant a duplicate admission card on the payment of a fee prescribed. Such a card shall show in a prominent place to the word Duplicate.

27. 1 A candidate due to sickness or other cause is unable to present himself/herself at an examination, shall not receive a refund of his fee.

Provided that the Vice-Chancellor may, in case in which he is satisfied about the genuineness or merit of it, order for adjustment of the following portion of the fee towards the next immediate examination viz.

(i) Examination fee after deduction of 10% fee paid.

(ii) Fee for statement of marks.

Other fees paid by the candidate shall lapse to the University. Application for such adjustment from a candidate accompanied by a Medical Certificate of illness if applicable must be sent so as to reach the Controller of Examination not later than 30 days from the date of commencement of the examination at which the candidate was to appear.

2. The fees paid by a regular candidate who is debarred from appearing at an examination due to shortage in attendance at lectures/particulars, may be refunded after deduction of service charges of 10%.

3. Examination and other fees of a candidate whose application for appearing at an examination has been rejected for some reason or he could not furnish his form within the prescribed date necessary fees having paid in the University account, may be refunded after deduction of service charges of 10%.

4. The examination marks statement and fee of a candidate who dies before appearing at the examination may be refunded in full to his guardian or his successor.

5. The entire fees paid by a candidate whose application for appearing at an examination is cancelled on account of producing fraudulent documents or giving false particulars shall stand forfeited.

28. 1. Any candidate, who has appeared in an examination conducted by the University, may apply to the Controller of Examination for the scrutiny of his marks in the answer scripts of theory paper in any subject and rechecking of his results. Such application must be made so as to reach the Controller of Examination within 15 days of the publication of the result of the examination.

2. Such application must be accompanied by fee as per schedule given below:

| | | | |
|---|---|---|---|
| (a) | In one Subject | Rs. | 300/- |
| (b) | In all Subject | Rs. | 1500/- |

3. A candidate shall not be entitled to a refund of the fee.

4. The result of scrutiny shall be communicated to the candidate.

5. If as a result of scrutiny, it is found that the examinee should be declared as having passed or placed in a higher division, the result of the candidate shall be revised accordingly.

29. Duplicate copies of the following certificate shall be granted on payment of the fee mentioned against each viz.

| | | | |
|---|---|---|---|
| (a) | Statement of Marks | Rs. | 200/- |
| (b) | Migration certificate | Rs. | 500/- |
| (c) | Provisional certificate | Rs. | 500/- |
| (d) | Degree certificate | Rs. | 1500/- |

Provided further the duplicate copy of the Migration Certificate Degree, Diploma shall not be granted except in case in which the Vice – Chancellor is satisfied by the production of an affidavit on a stamped paper of proper value required by law for the time being in force that the applicant has not utilized the original documents for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant really need a duplicate copy. Duplicate copy shall be issued only once.

30. The names of the first ten successful candidates in each final Degree Examination other than supplementary examination who obtain first division shall be declared in order of Merit.

31. Not withstanding anything contained in the concerned ordinance an examinee who has appeared in all the theory papers, practical, viva, internal assessment, field work, project work at the end semester examination in 1st attempt and fails by

a total of not more than five marks in not more than three subjects in any of the Graduate examinations but secures more than the minimum aggregate marks required, may be given a grace of up-to five marks with not more than three marks given in any one subject to enable him to pass the examination. These marks shall however, not be counted towards the total.

32. The Vice-Chancellor may award one grace mark in case the candidate is missing a division by one mark. Where the deficiency is so condoned one mark shall not be added to the total.

33. (1) Following shall be eligible to appear at supplementary examination.

(a) Candidates who have failed at any B.A., B.Sc. or B.Com. Examination in not more than two subjects.

(b) Candidate for examination other than those enumerated in (a) above who are declared eligible to appear at a supplementary examination in accordance with the provisions of the respective examination Ordinance.

(2) In the case of subject for supplementary examination on which there is also a practical test, a candidate shall be required to appear in the written papers only if he has passed at the main examination in practical end. A candidate who has failed both in written paper and practical shall be examined in both the parts of the subject.

(3) Except when provided otherwise in the Ordinance concerned a candidate who has been declared eligible for a supplementary examination may appear as supplementary examination candidate in the two examinations immediately following the examination in which he was declared to be so eligible and thereafter he shall be required to appear in all the papers at the next examination.

(4) A candidate appearing in the supplementary examination shall be declared to have passed the examination if he secured the minimum pass marks in the subject or group as the case may be except when provided otherwise in the examination ordinance concerned. The marks obtained by the candidate in the supplementary/examination shall be taken into account in determining the division at the examination.

## ORDINANCE NO. 6

### Application of Examiners

### (Section 27 (1) (e) of the Adhiniyam)

**In this Ordinance -**

1. (i) Internal Examiner means

(a) (In case of theory paper) an examiner including a paper setter who is a teacher of the University College, School/Study Centers or Institution identified as Centers of the University for that location.

(b) (In case of practical and viva-voice examination) an examiner who is a teacher in the University College, School, Study Centers or Institution whose candidates are being examined at that examination center.

(ii) "External Examination" means an examiner other than an internal examiner.

(iii) "Co-examiner" means an examiner in a written paper other than the paper setter.

2. The office of the Controller of Examination shall prepare for every subject an institution wise list of names of persons qualified for appointment as examiners. The list shall be in two parts, the first part containing the names of persons working as teachers in the University Schools and Colleges or in the Institution identified as centers of the University and the second part containing names of persons other than the teachers of the University qualified for appointed as examiners.

3. The list shall contain as far as possible information relating to the persons included therein on the following points namely.

(a) The academic qualifications and teaching experience at undergraduate and post-graduate levels.

(b) The field specialization.

(c) The name of the examinations of the University and years in which they have acted as examiners in the past.

4. The list so prepared shall be made available to the Examination Committee, as constituted under Section 12s of the First Statutes.

5. The office of the Controller of Examinations shall also give the Examination Committee the approximate number of candidates expected to appear at each examination center and the list of centers of each practical, Viva Voce Examination together with the estimated number of candidates there at.

6. The examination committee shall in the light of the provisions of the following paragraphs recommend.

(i) A panel of three names for the appointment of the paper-setter of each written paper.

(ii) A list of name of persons for appointment as co-examiners where necessary, in excess of the number to be appointed.

(iii) A list of names of persons for appointment as examiners in each practical / Vice Voce examination. The names included in the list shall be sufficient for the conduct of practical / Vice-Voce examination at different centers.

7. The Vice-Chancellor shall appoint paper – setters. Co-examiners, practical, viva voce examiners ordinarily from amongst persons recommended by the examination committee. He may, however, appoint a person whose name is not

included in the list of names recommended by the examination committee if he is satisfied that the person in question possesses the minimum qualification and his appointment will not be contrary to the provisions of the following paragraphs.

8. The qualifications of the paper – setter and Co-examiners shall be as follows namely:

A) **Paper-setter:**

| | Examination | | Qualification |
|---|---|---|---|
| (i) | Postgraduate examination in all Faculties other than Law | (i) | Experience of teaching the subject at the postgraduate level for the at least five years.<br>OR<br>Experience of teaching the subject at the post graduate level for at least five years together with research experience/total teaching experience at the degree and / or post graduate Level for at least seven years/industry experience of seven years. |
| (ii) | LL.M. | (ii) | Master's degree or higher degree in law and teaching experience at LL.M. level for at least five years.<br>OR<br>Experience as Higher Court Judge<br>OR<br>Standing of at least 15 years at the Bar. |
| (iii) | Degree examination in all faculties other than Engg. Technology, Law, Medicine and Dentistry | (iii) | Teaching the subject at Undergraduate and / or Postgraduate level for at least five years.<br>OR<br>Seven years professional experience. |
| (iv) | Degree examination in Faculties of Engineering and Technology | (iv) | Teaching Experience of UG/ Post Graduate level and / or Professional experience of at least five years.<br>OR<br>Seven years professional experience. |
| (v) | Degree examination in the Faculty of Medicine & Dentistry | (v) | Teaching experience in the subject at the degree and / or postgraduate level for at least five years. |

| | | | |
|---|---|---|---|
| (vi) | LL.B. | (vi) | Teaching experience of LL.B. and/ or LL.M. classes for at least five years.<br>OR<br>Judicial experience as District Judge for at lest five years.<br>OR<br>Standing of at least ten years at Bar. |
| (vii) | Diploma examination in all Faculties other than those in the Medicine, Dentistry. | (vii) | Teaching experience of at least three years of Degree and/or five years of Diploma classes.<br>OR<br>Five years professional experience. |
| (x) | Degree in Pharmacy | (x) | At least master Degree in Pharmacy with 3 years teaching experience. |
| (xi) | Degree in Nursing | (xi) | At least a Master Degree in Nursing with year practical/teaching experience. |

B) Co-examiners

The qualification shall be the same as for the Paper-setters but the minimum teaching/ professional experience required maybe less by two years than that prescribed in the case of the paper setters.

Provided that in case of degree examination where sufficient number of internal co-examiners in a subject with the aforesaid qualification is not available, teacher in the University College, Schools and Institutions of the University with at least three years teaching experience at the degree/post-graduate level in the subject shall be eligible for appointment as co-examinations.

9. (1) In case of practical and Viva-Voce examinations at the post-graduate level, external examiner shall be a person not below the rank of an Professor./ Associate Prof. / Reader.

(2) In case of practical and Viva – Voce examination at the first degree level, the external examination shall be a teacher of the subject with not less than three years experience of teaching the subject at the degree and / or post graduate level.

(3) The internal examiner in case of practical examination both at the degree and the post-graduate level shall be appointed from among the teachers of the Institution, whose regular candidates are to be examined at the center on the recommendation of the Head of such Institution.

(4) The external examiner at the post-graduate level in case of Practical/Viva Voice examination shall not ordinarily be a teacher of the University School/College.

(5) Except in this Faculties of Medicine, Density, Engineering Technology and Education all external examiners in case of practical examination at the first-degree leave shall as far a possible be appointed from amongst the teachers of the institutions of centers of the University.

10\. (1) Ordinary 50% of the paper setter at the postgraduate and first-degree examination in any subject shall be external.

(2) Where in for any paper, if more than one examiner is appointed the paper-setter shall be the Head Examiner. Examiners other than the paper-setter shall be the Co-examiners.

(3) All Co-examiners shall be the internal provided that if the sufficient numbers of qualified teachers of a subject are not available for appointment as Co-examiners, external Co-examiners may be appointed.

(4) For appointment as Paper-setter and Co-examiners, the teacher in the University Schools and College and center of the University shall ordinarily be considered on the basis of seniority subject to fulfillment of other conditions for such appointment.

11\. (1) Ordinarily at least two Paper-setters shall be appointed for every subject. They shall necessarily belong to different centers.

(2) Ordinarily not more than one paper-setter shall be appointed from any one University School or College or Center in the same subject at any one examination.

(3) No one who is a paper-setter at any post-graduate examination shall be appointed as an external Viva-Voce examiner at the examination.

(4) No one shall ordinarily be given more than two external practical examination,ships provided that in case of center where the total strength of candidates appearing at parts 1,2 and 3 of a first degree examination is less than 120, one external examiner may be appointed for all the three examinations,

(5) In case of under graduate practical examinations, one external examiner shall not ordinarily examine more than 120 candidates.

(6) In case of written examination an examiner shall not ordinarily evaluate value more than 250 scripts and Co-examiners shall be appointed if the number of candidates appearing in the paper is more than 300.

(7) While recommending names for examiner ship in courses where English is not the sole medium of examination, the Examination – Committee shall ensure that the examiners recommended can evaluate the scripts written in Hindi.

(8) The provision of sub-paragraphs (2) above shall not apply in case of Examination in the faculties of Engineering, Technology, Education Medical, Dentistry, Pharmacy, Nursing, etc.

12. (1) Examiner shall be appointed for the examination, duration of one year only but they shall be eligible for re-appointment.

(2) Any person who has acted as an examiner (paper-setter or examiners or external, Viva-Voce examiner) for three consecutive years, shall ordinarily not be eligible for re-appointment until a period of one year elapses between the year in which he last acted as an examiner and the year in which he is re-appointed.

Provided that such a gap will not be necessary is case of internal examiners if the number of available eligible examiners in the subject concerned is less than the number of internal examiners require.

Provided also that on the recommendation of the Examination Committee a specialist or expert may be continued for two more years after the expiry of the three years period without a gap.

(3) An examine may be discontinued any time even before the expiry of the three year period if in the opinion of the Examination Committee, his work is found to be unsatisfactory.

An examiner's work shall be deemed to be unsatisfactory if

1. Mistake of such nature are found in his work in the course of checking and scrutiny which affect the result or
2. he is found by the Examination Committee to have delayed the work without good cause or
3. there is an adverse report from the Head Examiner, or
4. in the opinion of the Examination Committee, there are reasonable doubts about his integrity or suspicion that he is accessible to examinees or their relations and
5. If there are serious complaints against his paper e.g. that this paper was much above or below the standard or contained questions outside the prescribed course or the breach any such condition prescribed by the Examination Committee.

13. The paper-setter shall lay down a memorandum of instruction for the guidance of the co-examiners so that the latter may be in conformity with standard of the former in the evaluation of the answer-books.

14. If for any reason an examiner in unable to evaluate the answer-books or to perform the duties of the Head Examiner after setting the question paper, he shall be entitled to receive only one-half of the amount of less for paper setting and the balance shall be payable to the examiner who performs the duties of the Head Examiner subsequently.

Provided that if the paper-setter dies before he is able to take up or complete the evaluation of the answer-books full fee prescribed for paper setting shall be paid to his heirs.

15. If in any subject viva-voce examination is prescribed, that shall be conducted with two examiners, out of them one shall be an external examiner and the other internal examiner.

16. In the case of subject for M.A., M.Sc. and M.Com, Examination where thesis is permissible in lieu of a paper or a project, there shall be a Board of two examiners for reading the thesis. The maximum number of marks for the thesis shall be equally divided between the two examiners each of whom shall mark the thesis independently. If the evaluation of these two examiners differs by 20%, the thesis shall be referred to the third examiner (other than a teacher of the University) who shall award marks out of half of the maximum marks for the thesis. The aggregate of two (of the three) awards nearest to each other and to the best advantage of the candidate shall be taken as the correct evaluation.

17. In case of an examination for a research degree, the Examination Committee shall recommend for each thesis to be examined by a panel of at least six persons, out of which at least two persons may belong to a foreign University. The panelists :

    (a) Shall posses a Doctoral degree in the subject and have at least ten years teaching experience at the post graduated level or research experience.

    (b) Are scholars of repute in the subject

18. (i) No person shall act as a paper – setter or examiner either in theory.

    Viva –voce or practical examination, if any of his relations is taking the examination provided that this provision shall not debar a person from acting as an examiner for practical at a center other than at which his relation is appearing.

    (ii) No person shall act as moderator or tabulator for any examination if any of his relations is appearing or has appeared at the examination.

19. Not withstanding the provisions contained in these ordinances, the Vice-Chancellor in consultation with the Academic Council and the Examination Committee may in so far as that particular examination is concerned modify all or some of the [illegible] of meet the constraints.

## ORDINANCE NO. 7

### Fees to be charged for various courses

### (Section 27 (1) (f) of the Adhiniyam)

1. Fees charged for various courses, Degrees and Diploma of the University shall be in the range of:

a) Minimum Rs6,000 (Rupees Six Thousand) and Maximum Rs50,000 (Rupees Fifty thousand) per semester.

b) Minimum Rs12,000 (Rupees Twelve Thousand) and Maximum Rs1,00,000 (Rupees One hundred thousand) per year.

2. The Examination fees shall be in the range of minimum Rs1000 (Rupees One Thousand) and maximum Rs10,000 (Rupees Ten Thousand).

3. The fees to be charged for the various courses, Degrees and Diploma and examinations, of the University in the subsequent semester / (s) / Year / (s) may be subject to change by the Academic council with the prior approval of the Board of Management or the Vice Chancellor or the Chancellor.

## ORDINANCE NO. 8

### Condition of Residence in the Hostel

(Section 27 (1) (g) of the Adhiniyam)

1. The hostel maintained by the University College/School shall provide a most stimulating and holistic living environment that contributes significantly to superior academic performance.

2. Every hosteller at all times shall maintain highest standard of disciplines and conduct oneself befitting of the status of a student.

3. Each student desirous of taking admission in the hostel shall submit his application on the prescribed form to the Chief Warden after admission in the college/school along with the proof of admission. He shall appear before the hostel committee in person along with the parents/local guardian and the original documents.

4. The admission to the hostel shall be granted at the discretion of the Warden in consultation with the Chief-Warden.

5. On admission to the hostel, the parents shall fill the requisite forms nominate the local guardian and visitors allowed to the hostel.

6. The student shall occupy the room allotted to him/her. He/she shall not change the room or shift the furniture in I out of his/her room without the express permission of the Hostel Warden

7. The residents shall be responsible for the care and maintenance of the furniture, furnishing, fixtures, etc. Any damage to hostel property shall be made good by the resident.

8. The residents are debarred from using any electrical appliances other than provided or specifically permitted by the Warden in writing.

9. The students are prohibited to posses firearms, weapons or potentially dangerous instruments. Defaulters will be dealt with seriously including rustication.

10. Consumption of drugs/alcohol/intoxicants/smoking is strictly prohibited in the hostel premises. Defaulters will be severely dealt including expulsion.

11. The residents indulging in vandalism/violence within the hostel premises will be severely dealt with including expulsion.

12. The residents are liable to be suspended/expelled from the hostel on the ground of non-attendance of classes/tutorials/practical or willful violation of hostel rules/regulations, non-payment of hostel and messing charges.

13. All students are required to attend the evening roll call, at the time fixed and declared by the Warden from time to time. The students missing the roll call are liable to disciplinary action.

14. Hostel residents shall obtain written advance permission for proceeding on outstation leave.

15. No visitors are allowed to be entertained inside the rooms. The visitors / guests may; however, be entertained in the visitors rooms.

16. No student is allowed to have his/her guest stay in his/her respective rooms with the permission of the Warden.

17. No student is allowed to cook meals in his/her hostel room. Meals will not be served in the room except in case of sickness.

18. Students shall not carry mess cookery/cutlery/glassware, etc. to their rooms. Defaulters will be severely dealt with.

19. All students leaving/rejoining the hostel shall enter their names in the dining out / dining in register. No student will be authorized to any rebate in the messing if his/her name has not been entered in the register.

20. The Chief Warden and the Warden for each hostel shall be appointed by the Voice-Chancellor from among the faculty members by rotation.

21. The hostel fees and messing charges have been laid down. In case of nonpayment of the same within the scheduled time, the hosteller is liable to be asked to vacate the hostel.

22. Notwithstanding the foregoing, the Chief Warden shall have the powers to make additional rules and regulations for the residents from time to time and to get the hostel vacated without assigning any reasons.

23. No students shall disturb fellow students in their studies.

## ORDINANCE NO. 8

### Maintenance of Discipline Amongst Students

(Section 27 (1) (h) of the Adhiniyam)

1. All students pursuing a course of study at the University Schools and Colleges shall observe a co0de of conduct both within and outside the campus in a manner befitting the student of an institute of national stature.

2. Each student shall show due respect and courtesy to the teachers, administrators, and other employees of the institute and good behavior towards fellow students.

3. Any violation of the code of conduct or breach of any rule or regulation of the University by the student shall constitute an act of indiscipline and shall make him/her liable for disciplinary action.

4. The following act shall constitute acts of gross indiscipline act students indulging in any of them shall be liable to disciplinary action against him:

   (a) Disobeying the teachers and displaying misdemeanor within the University premises.

   (b) Indulging in Vandalism/violence and damaging University and / or Public property or property of a fellow students.

   (c) Quarrelling fighting and passing derogatory remarks in the University premises against its employees,/ canteen and mess workers etc.

   (d) Possession and use of firearms, weapons and potentially dangerous instruments etc.

   (e) Consumption and sale of drugs / alcohol/ intoxicants etc.

   (f) Indulging in ragging which is strictly prohibited as per Supreme Court ruling.

   (g) Any other act which the Disciplinary Committee may determine to be undesirable.

5. The Dean (Discipline) shall be appointed from amongst the teaching staff of the University schools and colleges by the Vice-Chancellor for a period of one year to maintain the discipline.

6. Powers and Duties of Dean (Discipline)

   The dean (Discipline) shall exercise following powers:

   (i) Discipline Committee: Dean (Discipline) shall be the Chairman of the Discipline Committee. The Discipline Committee shall consist of one senior faculty from all schools / college of the University.

   (ii) In the event of a complaint against a student, the Dean of the respective

college/school shall conduct a preliminary enquiry into the matter and if in his opinion there exist a prima fascia case against the student, he shall in case of minor offences impose punishment such as represent, disciplinary probation, fine, withholding results, debarring use of placement services. He shall subsequently file a report to the Discipline Committee.

(iii) If the Dean is of the opinion that the offence is of grave nature, he shall refer the same to the Disciplinary Committee. Upon receipt of such a complaint, the committee shall depute an enquiry officer to determine the facts pertaining to the complaint, who in turn shall file his report to the committee within 3 days.

(iv) The Discipline Committee on receipt of report from the inquiry officer shall consider the same. In case of clear-cut findings, the Committee may award the punishment without any hearing. However, in all other cases, the committee shall give a hearing to both the parties and levy punishments such as debarring from examinations, withholding degree, cancellation of registration and even dismissal from the University.

(v) If in the opinion of the Dean (Discipline), the act of indiscipline is of grave nature involving violence, drug abuse, sexual harassment, vandalism, ragging, possession firearms, or such other types of offence which attract the penalty of rustication or expulsion of the student, the matter shall be referred to the Vice-Chancellor.

(vi) In addition to the above the Dean (Discipline) may for each act of indiscipline the first time give a student a black spot. For the second act he will give the student 2 black spots and for the third act he will give 3 black spots. The moment a student accumulates 7 black spots he will be expelled from the University with the express approval of the Vice-Chancellor.

(vii) The Vice-Chancellor shall be apprised of all the students getting 3 and more black spots by the Dean (Discipline).

## ORDINANCE NO. 9

### Other Bodies for improvement of Academic Life of the University.

### (Section 27 (1) (i) of the Adhiniyam)

1. The University shall have the following bodies for the improvement of the academic quality of the University:

(a) Education Policy Committee

(b) Board of Studies

(c) Honorary degree award committee.

(d) Under Graduate Committee.

(e) Post Graduate Committee

2.0 Educational Policy Committee shall comprise the following

(i) The Vice-Chancellor - Chairman

(ii) The President

(iii) The Chairman UG Studies

(iv) The Chairman PG Studies

(v) Three Deans/Asst. Deans/Faculty by rotation or nominated by the Vice-Chancellor.

(vi) Two students nominated by the Vice-Chancellor.

(vii) One of the faculty members nominated shall act as the convener. The president shall preside over the meeting in the absence of the Vice-Chancellor.

2.1 The committee shall consider the following:

(i) To consider innovative approach in all disciplines at national and international level.

(ii) To consider all fundamentals matters of educations policy referred to it by the Academic Council and any other committee I academic council of any school/college.

(iii) To consider and initiate action on modification and up gradation of syllabus.

(iv) To examine reports on future research activities.

3. Board of Studies: A Board of Studies shall be constituted for each subject or group of subject. The constitution powers and duties of the Board of Studies are contained in Ordinance 2.

4. Honorary Degree Award Committee: The constitution of the committee shall be as under:

(a) The President - Chairman

(b) The Vice - Chancellor

(c) The Registrar

4.1. The committee shall consider names of those individuals who have made indelible impression on the minds of the people working in areas related to the goals of the institute and who have inspired various sections of the society.

4.2. The committee shall forward the names so considered to the Governing Body for final decision.

5. Undergraduate Studies Committee: The composition of the committee is as follows:

(a) Dean-Chairman, nominated by the Vice-Chancellor by rotation.

(b) Dean/Associate Dean/Senior Faculty from each school/college.

(c) Students from the Deans list.

5.1 The functions of the committee are listed below:

(a) To examine the need of modification courseware of already existing courses.

(b) To review the system of assessment and credit valuation.

(c) To review the existing examination system and recommend improvements, if any.

(d) To review and suggest improvements in learning resources.

(e) To recommend to the Academic Council the addition of the new courses in lieu if same of the otherwise redundant courses.

6. Post Graduate Studies Committee. The compositions of the committee are as follows: -

(a) Dean-Chairman nominated by the Vice-Chancellor by rotation.

(b) Dean/Associate Dean/Faculty from schools, colleges.

(c) 3 students nominated by the Vice-Chancellor.

6.1. The functions of the committee are listed below:

(a) To examine the need of modification o courseware of already existing courses.

(b) To review the system of assessment and credit valuation.

(c) To review the existing examination system and recommend improvements if any.

(d) To review and suggest improvement in learning resources.

(e) To recommend to the Academic Council the addition of new courses in lieu if some of the otherwise redundant courses.

(f) To review and recommend improvements is the admission procedure for PG students.

(g) To appoint research scholars and fellows

(h) To suggest and review rules governing the form of presentation and disposal of thesis for master and doctoral program to the Academic Council.

(i) To assist college postgraduate committees.

## ORDINANCE NO. 10

### Cooperation and Collaboration with other University and Institution of Higher Education

### (Section 27 (1) (g) of the Adhiniyam)

1. The University shall seek cooperation and collaboration with the existing University and Institution of Higher Education in India and abroad and execute a Memorandum of Understanding (MOU) detailing the extent and areas of cooperation and collaboration mutually agreed upon.
2. The University shall open its own distance Education Study Centers, Distance Education Academic Centers, Off-Campus and regional campuses in various parts of the country and abroad. To promote Higher Education of emerging and traditional fields.
3. The institutions desirous of establishing Distance Education Centers shall furnish the details on the prescribed form along with adequate documentary evidence.
4. The University may collaborate with Universities and Institutes and Excellence engaged in Higher Education in foreign countries for the award of their degree in India including Top up.
5. The University may grant affiliation to other institutes and colleges across the country after approval of the Affiliation committee.

रायपुर, दिनांक 25 नवम्बर 2003

क्रमांक एफ-73-87/03/उ.शि./38.—राज्य शासन, छत्तीसगढ़ निजी क्षेत्र विश्वविद्यालय (स्थापना और विनियमन) अधिनियम, 2002 की धारा 27 (3) के अधीन कावा ग्लोबल यूनिवर्सिटी, रायपुर के कुलपति द्वारा धारा 27 की उपधारा (2) के अधीन प्रस्तुत अध्यादेशों को सहमति प्रदान करती है. तथा छत्तीसगढ़ निजी क्षेत्र विश्वविद्यालय (स्थापना और विनियमन) अधिनियम, 2002 की धारा 27 की उपधारा (4) द्वारा 10 (दस) "प्रथम अध्यादेशों" को अनुमोदित करती है.

ये अध्यादेश राजपत्र में प्रकाशन की तारीख से प्रवृत्त होंगे.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,  
**आर. सी. सिन्हा, सचिव.**

# ORDINANCE NO.1

## Admission of Students of the University and their enrolment

*(Section 27 (I) (a) of* the *Adhiniyam* )

1. In this Ordinance unless there is anything contrary to Statute and the Adhiniyam

(a) "Qualifying examination" means an examination the passing 'of which makes students eligible for admission to a particular course of study leading to a Bachelors, Masters, M. Phil, Doctorate Degrees or Diplomas, Certificates conferrable by the University.

(b) 'Compartment' or 'Supplementary' means a result in which a student has been declared fail in ONE subject by the concerned examining body i.e. a recognized Board of Secondary Education e.g. CBSE, ICSE, State Board of Secondary Education, etc. Such a student may be declared pass if he/she secures required percentage *of* marks In the examination held subsequently by the same examining body and declared Pass.

(c) "Equivalent examination" means an examination conducted by
- (i) any recognized Board of Secondary Education or
- (ii) any Indian or Foreign University or awarding body recognized by this University.

(d) 'Gap period' means the period between the last date of attending the educational institution (excluding coaching institutes) and the date of taking the admission in the University.

2. The student seeking admission to the Pass / Hons. Degree / Diploma courses of the University or schools / colleges institutes recognized and / or affiliated to the University and the Study Centres shall submit the application on prescribed form on or before last date of submission of such form, along with necessary certificates.

3. The admission committee will screen the applications and eligible candidates

will be awarded provisional admission. An entrance test for admission may be prescribed for certain courses by the Academic Council.

4. Admission will be offered twice in an academic year viz Autumn session and Spring session or as prescribed by the Academic Council.

5. The student shall within a month of his admission submit certified copies of (I) character certificate from the Principal of the school/ college last attended (II) Evidence of the Date of birth (iii) statement of marks of the qualifying examinations (iv) Medical certificate certifying physical fitness(v)Transfer certificate and Migration certificate, wherever applicable. The admission is subject to the submission of these certified documents. If any of these are found to be forged, tampered or false, the student's admission will automatically stand cancelled.

6. A student who has passed a part of any degree or diploma from another University / awarding body shall be admitted to subsequent higher class for such examination in any institution / centre after its equivalence has been determined by the Academic Council.

7. A student with 'Compartment / Supplementary' result may be granted 'Provisional' admission to any of the courses of study to which he / she would have otherwise normally been admitted if he / she had secured clear Pass grades.

Provided that a provisionally admitted student submits the statement of Marks after passing in the qualifying examination but before the declaration of 1st semester University results, his / her result will not be withheld.
Provided that a student admitted provisionally fails to pass in the qualifying examination, his / her admission shall be terminated irrespective of the results in the University examination and the fee paid shall not be refunded.

8. A student who wished to be admitted after a gap period of one year and more shall along with his application for admission submit an affidavit justifying the reasons of gap period and certifying that he / she

had not taken admission in any other College and had not been restricated or had not been sentenced to Jail for a criminal offence.

9. A person who is under sentence of rustication or has been disqualified from appearing in an examination by any other University / Institution will not be admitted to any course of study in this University and its institutions / centers during the period of rustication or disqualification.

10 The admission of the students shall be completed within a month of commencement of each semester every year or the date decided by the Academic Council.

Provided that where the dates specified or the dates decIded by the Academic Council as the last date of admission happens to be a holiday. the next working day will be the last day of admission.

Provided further that the Vice -Chancellor shall have the powers to grant admission in cases of genuine hardship beyond the last date of admission *as* given above on the clear understanding that the attendance of all such students shall be counted from the date of commencement of the course.

11. The student shall get automatically enrolled as a member of the University as soon as he / she is admitted and pays all the dues together with the prescribed fee for enrolment and submits migration certificate. wherever required.

## ORDINANCE NO.2

### Courses of study to be laid for all degrees. Diplomas and certificates - I

**( *Section 27 (I) (b) of the Adhiniyam* )**

1. There shall be a 'Board of Study' for every course or group of courses as decided by the Academic Council.

2. (I) Each Board shall consist of the following members nominated by the **Vice -Chancellor -**

   (i) Professor(s) of the University Schools / Colleges / Study Centres

of the specified subject or group of subjects.

(ii) One Associate Professor of the University School / College / Study Centres of the specified subject or group of subjects.

(iii) Any two teachers teaching the said subject(s) at the Study / Academic Centers of the University.

Provided that if the Board is constituted for a group of subjects, adequate care shall be taken to nominate members under Paras 2 (ii) and 2 (iii) above such that all the subjects of the group get represented.

(iv) The Board may co-opt two experts of the subject from outside the University. In case the board is constituted for a group of subjects, the board may co-opt one expert for each subject such that the number of co-opted members equals the number of subjects for which the board is constituted.

(2) The Chairman of the Board shall be nominated by the Vice-Chancellor from among the Professor(s) of the University Schools / Colleges of the specific subject or the group of subjects. Provided that if there is no member under clause 2(1) (i), the Chairman may be nominated from among the members of clause2 (I) (ii) and if no member exists even under this clause the Chairman shall be nominated from among the members under clause 2(1) (iii) above

(3) The term of Board shall be two years -

3. Each Board shall lay down the detailed curriculum for the subject leading to the award of the certificates, diplomas and degrees.

4. The curriculum shall be forward looking, student centric and shall be so framed that it clearly lays down the 'learning outcomes', which every student must attain. It shall focus on imparting not only the knowledge and concepts but skills and competencies too. Adequate application oriented exercises and live projects shall constitute the syllabus.

5. It shall identify the Text / Reference Books, Journals, websites, CD-ROMS, Case History, etc. which will enhance the learning standards of the student.

6. The Academic Council shall lay down the subjects that a student shall study leading to the award of certificates, diplomas and degrees by the University.

## ORDINANCE NO.3

## The Award of Degrees, Diplomas, Certificates and Other Academic Distinctions

*(Section 27 (I) (c) of the Adhiniyam)*

1. The candidate after passing the examination prescribed for a particular certificate, diploma or degree shall become eligible for the award of said certificate, diploma/degree respectively, as the case may be.

2. The registrar shall place the name of all the successful candidates for the award of certicate, diploma or degree before the academic council soon after the declaration of the results. On being approved by the academic council,the Certificates and Diplomas shall be issued to the respective candidates by the Registrar.

3. The Certificates and Diplomas shall be signed by the Registrar.

4. The approval accorded by the Academic Council for the award of the respective degrees shall be placed before the Board of Management for its concurrence. On being concurred by the Board of Management, the degree shall be awarded to the successful candidates at a convocation.
   Provided that if the candidate is In urgent need of the degree and the convocation is likely to be delayed, the degree may be given to him/ her by the Vice-Chancellor on the payment of Rs. 1000/- or the fee as may be prescribed by the University from time to time.

5 Degrees / Diplomas requiring approval and permission of specific councils shall be awarded subject to approval by the related regulatory body.

6 The nomenclature of the Degree/ Diploma that would be conferred by the University under different Colleges / Schools shall be as follows :.

A. **SCHOOL OF MANAGEMENT STUDIES**

| S.No. | Name of the course | Duration | E.Q. Essential Qualification | Exam Pattern |
|---|---|---|---|---|
| 1. | **B.B.A.** Bachelor of Business Administration. | 3yrs. | 10+2 (Any stream) | Semester |
| | i) IT | 3 yrs | 10+2 (any steam) | Semester |
| | ii) Accounting & Finance | 3 yrs | 10+2 (any steam) | Semester |
| | iii) HR | 3 yrs | 10+2 (any steam) | Semester |
| | iv) Internation Business | 3 yrs | 10+2 (any steam) | Semester |
| | v) Marketing | 3 yrs | 10+2 (any steam) | Semester |
| | vi) Entrepreneurship | 3 yrs | 10+2 (any steam) | Semester |
| 2. | **M.B.A. (Integarted)** Master of Business Administration | 2 yrs | Graduation | Semester |
| | i) General | 2 yrs | Graduation | Semester |
| | ii) M.B.A. Global Finance Management | 2 yrs | Graduation | Semester |
| | iii) M.B.A. in Businees Ad. | 2 yrs | Graduation | Semester |
| | iv) M.B.A. Interior Design | 2 yrs | Graduation | Semester |
| | v) M.B.A. Business and Marketing | 2 yrs | Graduation | Semester |
| | vi) M.B.A. Media Studies | 2 yrs | Graduation | Semester |
| | vii) M.B.A. Tourism | 2 yrs | Graduation | Semester |
| | viii) M.B.A. Advertising | 2 yrs | Graduation | Semester |
| | ix) M.B.A. Entrepreneurship | 2 yrs | Graduation | Semester |
| 3. | **Diploma** | 1yr | 10th | Yearly |
| | i) Diploma in Business Admn | 1yr | 10th | Yearly |
| | ii) Diploma in Finance Mgt. | 1yr | 10th | Yearly |
| | iii) Diploma in HRM | 1yr | 10th | Yearly |
| | iv) Diploma in Sales Mkt., Mgmt. | 1yr | 10th | Yearly |
| | v) Diploma in Labour Mgmt. | 1yr | 10th | Yearly |
| | vi) Diploma in Personnel Mgmt. | 1yr | 10th | Yearly |
| | vii) Diploma in International Business | 1yr | 10th | Yearly |
| | viii) Diploma in Export Import Mgmt. | 1yr | 10th | Yearly |
| 4. | **P.G. Diploma** | 1 yr | Graduation | Yearly |
| | i) Business Administration | 1 yr | Graduation | Yearly |
| | ii) P.G.D. Entrepreneurship | 1 yr | Graduation | Yearly |
| | iii) P.G.D. International Business Mgmt. | 1 yr | Graduation | Yearly |
| | iv) P.G.D. Industry Management | 1 yr | Graduation | Yearly |
| | v) P.G.D. Financial Management | 1 yr | Graduation | Yearly |
| | vi) P.G.D. H.R.M. | 1 yr | Graduation | Yearly |
| | vii) P.G.D. Labour Management | 1 yr | Graduation | Yearly |
| | viii) P.G.D. Personnel Management | 1 yr | Graduation | Yearly |
| | ix) P.G.D. Export Import Management | 1 yr | Graduation | Yearly |

## B. SCHOOL OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY

| | | | | |
|---|---|---|---|---|
| 1. | Bachelor of Computer Application (BCA) | 3Yrs. | 10+2 (Any) | Semester |
| 2. | B.Sc. Computer Sc. | 3Yrs. | 10+2 (Any) | Semester |
| 3. | B.Sc. E-Commerce | 3Yrs. | 10+2 (Any) | Semester |
| 4. | M.Sc. Computer Science | 2Yrs. | Graduate | Semester |
| 5. | M.C.A. (Master of Computer Application) | 3Yrs. | Graduatate | Semester |
| | i) M.C.A. Lateral Entry | 2Yrs. | BCA/ PGDCA | Semester |
| | ii) M.C.A. Integrated | 5 Yrs. | 10+2 (Any) | Semester |
| 6. | P.G. Diploma | 1 Yr. | Graduate | Semester |
| | i) P.G. D.C.Application | 1Yr. | Graduate | Semester |
| | ii) P.G. Diploma in Hardware & Maintanance | 1 Yr. | Gradaute | Semester |
| 7. | Diploma | 1 Yr. | 10+2 | Semester |
| | i) Diploma in Computer Application | 1Yr. | 10+2 | Semester |
| 8. | I.T. (Information Technology) | | | |
| | i) B.Sc. I.T. | 3 Yrs. | 10+2 (Any) | Semester |
| | ii) M.Sc. I.T. | 2 Yrs. | Graduates | Semester |
| | iii) P.G. D.I.T. | 1 Yr | Graduates | Semester |
| | iv) D.I.T. | 1 Yr | 10+2 | Semester |

## C. EDUCATION

| | | | | |
|---|---|---|---|---|
| 1. | B.Ed. Bachelor of Education Regular | 1 Yr. | Graduation(45%) | Semester |
| 2. | B.Ed. Distance Learning | 2 Yrs. | Graduation(45%) | Semester |
| 3. | M.Ed. Regular | 1 Yr. | B.Ed. | Semester |
| 4. | M.Ed Open / Distance Learning | 2 Yrs. | B.Ed. | Semester |
| 5. | M.Ed. Part time | 2 Yrs. | B.Ed. | Semester |
| 6. | B. El. Ed., Bachelor of Elementary Edn. | 4 Yrs. | 10+2 (any) | Semester |
| 7. | N.T.E. Nursery Teacher Education | 2 Yrs. | 10+2 (any) | Semester |
| 8. | Pre School Teacher Eduation | 1 Yr. | 10th | Semester |
| 9. | E.T.E. Elimentary Teacher Education | 2 Yrs. | 10+2 | Semester |
| 10. | C.P.Ed.Certificate in Physical Education | 2Yrs | 10+2(any) | Semester |
| 11. | B.P.Ed Bachelor of Physical Education | 1Yr. | C.P.E. | Semester. |
| 12. | M.P.Ed. Master of Physical Education | 2Yrs. | B.P.Ed./ B.P.E. | Semester |

D. **COMMERCE**

| | | | |
|---|---|---|---|
| 1. B.Com. | 3 Yrs. | 10+2 Any | Yearly |
| 2. B.Com Computer Application | 3 Yrs. | 10+2 Any | Yearly |
| 3. B.Com. e-Commerce | 3 Yrs. | 10+2 Any | Yearly |
| 4. B.Com Business Process Out Sourcing | 3 Yrs. | 10+2 Any | Yearly |
| 5. B.Com Service Management | 3 Yrs. | 10+2 Any | Yearly |
| 6. B.Com Cost Accounting | 3 Yrs. | 10+2 Any | Yearly |
| 7. M.Com | 2 Yrs. | B.Com | Yearly |
| i) Taxation | 2 Yrs. | B.Com | Yearly |
| ii) Accounting | 2 Yrs. | B.Com | Yearly |
| iii)Marketing | 2 Yrs. | B.Com | Yearly |
| iv) e- Commerce | 2 Yrs. | B.Com | Yearly |
| 8. M.Phil | | M.Com | |
| 9. Ph.D. | | M.Com / M.Phil. | |
| 10. D.Litt. | | | |

E. **ATRS**

| | | | |
|---|---|---|---|
| 1. B.A. (Hons.) Data Processing | 3Yrs. | 10+2 | Yearly |
| 2. B.A. | 3 Yrs. | 10+2 | Yearly |
| 3. M.A. | 2 Yrs. | B.A. (Any) | Yearly |
| i) Political Science | 2 Yrs. | B.A. (Any) | Yearly |
| ii) Sociology | 2 Yrs. | B.A. (Any) | Yearly |
| iii) Public Administration | 2 Yrs. | B.A. (Any) | Yearly |
| iv) History | 2 Yrs. | B.A. (Any) | Yearly |
| v) Geography | 2 Yrs. | B.A. (Any) | Yearly |
| vi) Psycology | 2 Yrs. | B.A. (Any) | Yearly |
| 4. M.Phil. | | M.A.(Any) | |
| 5. Ph.D. | | M.A. / M.Phil | |
| 6. D.Litt. | | | |

F. **SCIENCE**

| | | | |
|---|---|---|---|
| 1. B.Sc. (Hons.) | 3 Yrs. | 10+2 (any) | Yearly |
| i) Bio Sciences | 3 Yrs. | 10+2 (any) | Yearly |
| ii) Environmental Sciences | 3 Yrs. | 10+2 (any) | Yearly |
| iii) Electronics | 3 Yrs. | 10+2 (any) | Yearly |
| iv) Micro Biology | 3 Yrs. | 10+2 (any) | Yearly |
| v) Bio Technology | 3 Yrs. | 10+2 (any) | Yearly |
| vi) Bio Informatics | 3 Yrs. | 10+2 (any) | Yearly |
| 2. M.Sc. | 2 Yrs | B.Sc. (any) | Yearly |
| i) Zoology | 2 Yrs | B.Sc. (any) | Yearly |
| ii) Botany | 2 Yrs | B.Sc. (any) | Yearly |
| iii) Electronics | 2 Yrs | B.Sc. (any) | Yearly |
| iv) Micro Biology | 2 Yrs | B.Sc. (any) | Yearly |
| v) Bio Technology | 2 Yrs | B.Sc. (any) | Yearly |
| vi) Bio Informatics | 2 Yrs | B.Sc. (any) | Yearly |
| 3. M.Phil. | | M.Sc. | |
| 4. Ph.D. | | M.Sc. / M.Phil. | |
| 5. D.Sc. | | | |

## G. LIBRARY & INFORMATION SCIENCES

| | | | | |
|---|---|---|---|---|
| 1. | B. Lib. | 1Yr. | Graduation | Yearly |
| 2. | M. Lib | 1Yr. | B.Lib | Yearly |
| 3. | M. Phil | 1 Yr. | M.Lib. | Yearly |
| 4. | Ph.D. | 1 Yr. | M.Lib. / M. Phil | Yearly |
| 5. | D. Litt. | 1 Yr. | B.Lib | Yearly |
| 6. | Diploma in Copy Right | 1 Yr. | Graduation | Yearly |
| 7. | Diploma in Publishing | 1 Yr. | Graduation | Yearly |
| 8. | Diploma in Writing for Electronic | 1 Yr. | Graduation | Yearly |
| 9. | Diploma in Industrial Psychology | 1 Yr. | Graduation | Yearly |

## H. SCHOOL OF LAW & PUBLIC POLICY

| | | | | |
|---|---|---|---|---|
| 1. | Bachelor of Law (Integrated) | 5 Yrs. | 10+2 (Any) | Yearly |
| 2. | Bachelor of Law | 3 Yrs. | Graduate (Any) | Yearly |
| 3. | Bachelor of Public Policy | 3 Yrs. | 10+2 (Any) | Yearly |
| 4. | Master of Law | 2 Yrs. | LLb | Yearly |
| 5. | Master in Public Policy | 2 Yrs. | P.G. in relevant subject | |
| 6. | M.Phil | | | |
| 7. | Ph.D. | | | |
| 8. | D. Litt. | | | |

**Diplomas**

1. Diploma in Administrative Law
2. Diploma in Business Law
3. Diploma in Corporate Law & Mgmt.
4. Diploma in Cyber Law & Ethics
5. Diploma in Environmental Law
6. Diploma in Human Rights Law
7. Diploma in Intellectual Rights Law
8. Diploma in Labour Law
9. Diploma in Patent Law

## J. PARAMEDICAL COURSES

| | | | |
|---|---|---|---|
| i). | B.Sc. Nursing | 4Yrs. | 10+2 PCB |
| ii) | D.A.N.M. | 2 Yrs. | Graduate (B.Sc.) |
| iii) | D.G.N.M. | 2 Yrs | Graduate (B.Sc.) |
| iv) | D.M. Sc. Nursing | 2 Yrs. | B.Sc. Nursing |
| v) | B.M.L.T. | $4^{1/2}$ Yrs. | 10+2 PCB |
| vi) | B.M.L.T. | 3 Yrs. | 10+2 PCB |
| vii) | B.P.T. | $4^{1/2}$ Yrs. | 10+2 PCB |
| viii) | Medical Lab. Technician | 1 Yr. | 10+2 PCB |
| ix) | Physiotherapy Technician | 1 Yr. | 10+2 PCB |
| x) | X- Ray Technician | 1 Yr. | 10+2 PCB |
| xi) | Nursing Assistant | 1 Yr. | 10+2 PCB |
| xii) | Medical Lab. Technician | 1 Yr. | 10+2 PCB |
| xiii) | Pathological Lab. Asstt. / Tech. | 1 Yr. | 10+2 PCb |
| xiv) | Public Health Care | 1 Yr. | 10+2 PCB |
| xv) | Diploma in Dietician | 1 Yr. | 10+2 PCB |

## K. INSURANCE & RISK MANAGEMENT

| | | | |
|---|---|---|---|
| 1) | B.A. in Insurance & Risk Mgmt. | 3 Yrs. | 10+2 Any |
| 2) | B.A. Insurance Management | 3 Yrs. | 10+2 Any |
| 3) | Masters in Life Insurance & Risk Management | 2 Yrs. | 10+2 Any |
| 4) | M.A. Life Insurance | 2 Yrs. | Graduation |
| 5) | M.A. General Insurance | 2 Yrs. | Graduation |
| 6) | M.A. Acturial Practice | 2 Yrs. | Graduation |
| 7) | P.G. Diploma in life Insurance | 2 Yrs. | Graduation |
| 8) | P.G. Diploma in General Insurance | 2 Yrs. | Graduation |
| 9) | M. Phil | 1Yr. | P.G. |
| 10) | Ph.D. | | P.G. / M. Phil. |

**P.G. Diploma**

| | | | | |
|---|---|---|---|---|
| i) | Advertising & Public Relation | 1Yr. | Graduation | Semester |
| ii) | Electronic & Print Media | 1Yr. | Graduation | Semester |
| iii) | In Media | 1Yr. | Graduation | Semester |
| iv) | Video Production | 1Yr. | Graduation | Semester |
| v) | Editing, Writing & Photography | 1Yr. | Graduation | Semester |
| vi) | T.V. Ankoring, News Reading & | 1Yr. | Graduation | Semester |

| | | | | |
|---|---|---|---|---|
| | Broadcast Reporting | | | |
| vii) | In Radio Anchocing & Audio, Management | 1 Yr. | Graduation | Semester |

## L. MEDIA & MASS COMMUNICATION

| | | | | |
|---|---|---|---|---|
| 1 | B.A. (Advertising & Public Relation) | 3 Yrs. | 10+2 (Any) | Semester |
| 2 | Bachelor of Journalism & Mass Communication | 3 Yrs. | 10+2 | Semester |
| 3 | Bachelor of Journalist & Media Stidies | 3 Yrs. | 10+2 | Semester |
| 4 | Bachelor of Journalism | 3 Yrs. | 10+2 | Semester |
| 5 | Master of Journalism | 2 Yrs. | 10+2 | Semester |
| 6 | M.A. Advertisement & Public Relation | 2 Yrs | Graduation | Semester |
| 7 | M.A. Public Relation | 2 Yrs | Graduation | Semester |
| 8 | M.A. Aadvertising P.R. & Corporate Communication | 2 Yrs | Graduation | Semester |
| 9 | M.A. Brand Communication | 2 Yrs | Graduation | Semester |
| 10 | M.A. Communication Culture & Media | 2 Yrs | Graduation | Semester |
| 11 | M.A. Marketing Communicates | 2 Yrs | Graduation | Semester |
| 12 | Master in Mass Communication | 2 Yrs | Graduation | Semester |

**P.G. Diploma**

| | | | | |
|---|---|---|---|---|
| 1) | Mass Communication | 1 Yr. | Graduation | Semester |
| 2) | In Advanced Reporting | 1 Yr. | Graduation | Semester |
| 3) | In Advertising, PR & Corporate Communication | 1 Yr. | Graduation | Semester |
| 4) | Board Management | 1 Yr. | Graduation | Semester |
| 5) | Culture Studies | 1 Yr. | Graduation | Semester |
| 6) | Print, Electronics & Cyber Journalism | 1 Yr. | Graduation | Semester |
| 7) | Rural Communcation | 1 Yr. | Graduation | Semester |
| 8) | Technical Writing | 1 Yr. | Graduation | Semester |
| 9) | Web Journalism | 1 Yr. | Graduation | Semester |

## M. FILM & TELEVISION

| | | | | |
|---|---|---|---|---|
| 1 | B.A. Animation & Computer Graphics | 3 Yrs. | 10+2 (Any) | Semester |
| 3 | B.A. Films & T.V. Production | 3 Yrs. | 10+2 (Any) | Semester |
| 4 | B.A. Radio Production | 3 Yrs. | 10+2 (Any) | Semester |
| 5 | B.A. Still Photography | 3 Yrs. | 10+2 (Any) | Semester |
| 6 | B.A. Direction | 3 Yrs. | 10+2 (Any) | Semester |
| 7 | M.A. Animation & Computer Graphics | 2 Yrs. | Graduation | Semester |

| | | | | |
|---|---|---|---|---|
| 8. | M.A.Films & T.V.Production | 2Yrs. | Graduation | Semester |
| 9. | M.A.Radio Production | 2Yrs. | Graduation | Semester |
| 10. | M.A.Still Photography | 2Yrs. | Graduation | Semester |
| 11. | M.A.Acting & Choreography | 2Yrs. | Graduation | Semester |
| 12. | M.A.Editing | 2Yrs. | Graduation | Semester |
| 13. | M.A.Direction | 2Yrs. | Graduation | Semester |
| 14. | M.A.Costume Design | 2Yrs. | Graduation | Semester |
| 15. | M.A.Videography | 2Yrs. | Graduation | Semester |
| 16. | M.A.Cinema Studies | 2Yrs. | Graduation | Semester |
| 17. | M.A.Cinematography | 2Yrs. | Graduation | Semester |
| | **Post Graduate Diploma** | 1 Yr | Graduation | Semester |
| 1. | Film & Television | 1 Yr | Graduation | Semester |
| 2. | Moving Image | 1 Yr | Graduation | Semester |
| 3. | Non Linear Editing | 1 Yr | Graduation | Semester |
| 4. | Script Writing for Film & TV | 1 Yr | Graduation | Semester |
| 5. | Acting & choreography | 1 Yr | Graduation | Semester |
| 6. | Photojournalism | 1 Yr | Graduation | Semester |
| 7. | Animation & Multimedia | 1 Yr | Graduation | Semester |
| 8. | MultimediaDesign & Management | 1 Yr | Graduation | Semester |
| 9. | RadioProduction | 1 Yr | Graduation | Semester |
| 10. | StillPhotography | 1 Yr | Graduation | Semester |
| 11. | Direction | 1 Yr | Graduation | Semester |
| 12. | Editing | 1 Yr | Graduation | Semester |
| 13. | Costume Design. | 1 Yr | Graduation | Semester |
| 14. | Vedio Graphy | 1 Yr | Graduation | Semester |
| 15. | Cinemastudies | 1 Yr | Graduation | Semester |
| 16. | Cinematography | 1 Yr | Graduation | Semester |

N. **FASHION TECHNOLOGY**

| | | | | |
|---|---|---|---|---|
| 1 | B.A. Beauty Care & Health Services | 3Yrs. | 10+2 (Any) | Semester |
| 2 | B.A. (Hons) Fashion Design & Retail Management | 3Yrs. | 10+2 (Any) | Semester |
| 3 | B.A. Fashion Design for Industry | 3Yrs. | 10+2 (Any) | Semester |
| 4 | B.A. (Hons) Fashion Maangement | 3Yrs. | 10+2 (Any) | Semester |
| 5 | B.A. (Hons) Fashion Marketing & Promotion | 3Yrs. | 10+2 (Any) | Semester |
| 6 | B.A. (Hons) Textile Design | 3Yrs. | 10+2 (Any) | Semester |
| 7 | B.A. (Hons) Fashion & Appreal Design | 3Yrs. | 10+2 (Any) | Semester |
| 8 | M.A. Appreal Production & Quality Control | 2 Yrs. | Graduation | Semester |

| | | | | |
|---|---|---|---|---|
| 9. | M.A. Costume Design | 2 Yrs. | Graduation | Semester |
| 10 | M.A. Fashion Design & Accessory | 2 Yrs. | Graduation | Semester |
| 11 | M.A. Fashion Industry | 2 Yrs. | Graduation | Semester |
| 12 | M.A. Fashion Styling & Photography | 2 Yrs. | Graduation | Semester |
| 13 | M.A. Product Design & Development for Fashion Industry | 2 Yrs. | Graduation | Semester |
| 14 | M.A. Textile & Fashion Design Management | 2 Yrs. | Graduation | Semester |
| 15 | M.A. Textile Design | 2 Yrs. | Graduation | Semester |
| 16 | M.A. Fashion Portfolio | 2 Yrs. | Graduation | Semester |
| 17 | M.A. Fashion Development | 2 Yrs. | Graduation | Semester |

**O.** **SCHOOL OF PERFORMING ARTS & CREATIVE EDUCATION (SPACE)**

| | | | | |
|---|---|---|---|---|
| 1 | B.A. Graphic Design | 3Yrs. | 10+2 (Any) | Semester |
| 2 | B.A. Museology | 3Yrs. | 10+2 (Any) | Semester |
| 3 | B.A. Dance | 3Yrs. | 10+2 (Any) | Semester |
| 4 | B.F.A. Painting | 3Yrs. | 10+2 (Any) | Semester |
| 5 | B.F.A. Print Marketing | 3Yrs. | 10+2 (Any) | Semester |
| 6 | B.F.A. Sculputre | 3Yrs. | 10+2 (Any) | Semester |
| 7 | B.P.A. (Bachelor of Performing Arts) | 3Yrs. | 10+2 (Any) | Semester |
| 8 | M.A.Graphic Design | 2 Yrs | Graduation | Semester |
| 9 | M.A. Museology | 2 Yrs | Graduation | Semester |
| 10 | M.A.Conservation | 2 Yrs | Graduation | Semester |
| 11 | M.A. Visual Search | 2 Yrs | Graduation | Semester |
| 12 | M.F.A. Film Making/ Painting / Sculpture | 2 Yrs | Graduation | Semester |
| 13 | M.F.A. Critical Creation | 2 Yrs | Graduation | Semester |
| 14 | M.F.A. Crtical History of Arts | 2 Yrs | Graduation | Semester |
| 15 | M.F.A. Museum & Heritage / Exhibition Design | 2 Yrs | Graduation | Semester |
| | **Diploma** | 6 Months | 10+2 Any | Semester |
| 1 | Diploma in Guitar / Piano / Violen | 6 Months | 10+2 Any | Semester |
| 2 | Diploma in Finance | 6 Months | 10+2 Any | Semester |
| 3 | Diploma in Art Appreciation | 6 Months | 10+2 Any | Semester |
| 4 | Diploma in Graphic Design | 6 Months | 10+2 Any | Semester |
| 5 | Diploma in Katthak | 6 Months | 10+2 Any | Semester |
| 6 | Diploma in Music Apprecation | 6 Months | 10+2 Any | Semester |
| 7 | Diploma in Tabla / Sitar / Pakhawaj / Vocal | 6 Months | 10+2 Any | Semester |
| 8 | Diploma in Western Vocal / Hindustani Vocal | 6 Months | 10+2 Any | Semester |

**Doctoral Programmes**

P. **ENGINEERING AND ARCHITECTURE**

## I. ENGINEERING

| | | | | |
|---|---|---|---|---|
| 1 | **B. Tech / B.E.** | 4 Yrs. | 10+2 PCM | Semester |
| | i) Civil | 4 Yrs. | 10+2 PCM | Semester |
| | ii) Electrical | 4 Yrs. | 10+2 PCM | Semester |
| | iii) Computer | 4 Yrs. | 10+2 PCM | Semester |
| | iv) I.T. | 4 Yrs. | 10+2 PCM | Semester |
| | v) Chemical | 4 Yrs. | 10+2 PCM | Semester |
| | vi) Electronics & Telecommunication | 4 Yrs. | 10+2 PCM | Semester |
| | vii) Industrial | 4 Yrs. | 10+2 PCM | Semester |
| | viii) Environmental | 4 Yrs. | 10+2 PCM | Semester |
| | ix) Leather Technology | 4 Yrs. | 10+2 PCM | Semester |
| | x) Auto Mobile | 4 Yrs. | 10+2 PCM | Semester |
| | xi) Embedded Technology | 4 Yrs. | 10+2 PCM | Semester |
| 2 | **M. Tech / M.E.** | 2 Yrs. | B.E./ B.Tech. | Semester |
| | i) Civil | 2 Yrs. | B.E./ B.Tech. | Semester |
| | ii) Electrical | 2 Yrs. | B.E./ B.Tech. | Semester |
| | iii) Computer | 2 Yrs. | B.E./ B.Tech. | Semester |
| | iv) I.T. | 2 Yrs. | B.E./ B.Tech. | Semester |
| | v) Chemical | 2 Yrs. | B.E./ B.Tech. | Semester |
| | vi) Electronics & Telecommunication | 2 Yrs. | B.E./ B.Tech. | Semester |
| | vii) Industrial | 2 Yrs. | B.E./ B.Tech. | Semester |
| | viii) Environmental | 2 Yrs. | B.E./ B.Tech. | Semester |
| | ix) Leather Technology | 2 Yrs. | B.E./ B.Tech. | Semester |
| | x) Auto Mobile | 2 Yrs. | B.E./ B.Tech. | Semester |
| | xi) Embedded Technology | 2 Yrs. | B.E./ B.Tech. | Semester |
| | xii) Power Electronics | 2 Yrs. | B.E./ B.Tech. | Semester |
| | xiii) Communication Radar Engineering | 2 Yrs. | B.E./ B.Tech. | Semester |
| | xiv) Power System | 2 Yrs. | B.E./ B.Tech. | Semester |
| | xv) Embedded System & VLSI | 2 Yrs. | B.E./ B.Tech. | Semester |
| | xvi) Mobile Networks & Management | 2 Yrs. | B.E./ B.Tech. | Semester |
| | xvii) Telecom Service Management | 2 Yrs. | B.E./ B.Tech. | Semester |
| | xviii) Ph.D | | M.E. / M Tech. | |
| | xix) Doctorate | | | |

**Diplomas**

| | | | |
|---|---|---|---|
| i) Civil | 2 Yrs. | 10+2 PCM | Semester |
| ii) Electrical | 2 Yrs. | 10+2 PCM | Semester |
| iii) Computer | 2 Yrs. | 10+2 PCM | Semester |
| iv) I.T. | 2 Yrs. | 10+2 PCM | Semester |
| v) Chemical | 2 Yrs. | 10+2 PCM | Semester |
| vi) Electronics & Telecommunication | 2 Yrs. | 10+2 PCM | Semester |
| vii) Industrial | 2 Yrs. | 10+2 PCM | Semester |
| viii) Environmental | 2 Yrs. | 10+2 PCM | Semester |
| ix) Leather Technology | 2 Yrs. | 10+2 PCM | Semester |
| x) Auto Mobile | 2 Yrs. | 10+2 PCM | Semester |
| xi) Embedded Technology | 2 Yrs. | 10+2 PCM | Semester |
| xii) Power Electronics | 2 Yrs. | 10+2 PCM | Semester |
| xiii) Communication Radar Engineering | 2 Yrs. | 10+2 PCM | Semester |
| xiv) Power System | 2 Yrs. | 10+2 PCM | Semester |
| xv) Embedded System & VLSI | 2 Yrs. | 10+2 PCM | Semester |
| xvi) Mobile Networks & Management | 2 Yrs. | 10+2 PCM | Semester |
| xvii) Telecom Service Management | 2 Yrs. | 10+2 PCM | Semester |

**Diplomas**

| | | | |
|---|---|---|---|
| i) Civil | 3 Yrs. | 10th | Semester |
| ii) Electrical | 3 Yrs. | 10th | Semester |
| iii) Computer | 3 Yrs. | 10th | Semester |
| iv) I.T. | 3 Yrs. | 10th | Semester |
| v) Chemical | 3 Yrs. | 10th | Semester |
| vi) Electronics & Telecommunication | 3 Yrs. | 10th | Semester |
| vii) Industrial | 3 Yrs. | 10th | Semester |
| viii) Environmental | 3 Yrs. | 10th | Semester |
| ix) Leather Technology | 3 Yrs. | 10th | Semester |
| x) Auto Mobile | 3 Yrs. | 10th | Semester |
| xi) Embedded Technology | 3 Yrs. | 10th | Semester |
| xii) Power Electronics | 3 Yrs. | 10th | Semester |
| xiii) Communication Radar Engineering | 3 Yrs. | 10th | Semester |
| xiv) Power System | 3 Yrs. | 10th | Semester |
| xv) Embedded System & VLSI | 3 Yrs. | 10th | Semester |
| xvi) Mobile Networks & Management | 3 Yrs. | 10th | Semester |
| xvii) Telecom Service Management | 3 Yrs. | 10th | Semester |

## II. ARCHITECTURE

| | | | | |
|---|---|---|---|---|
| 1 | **B. Arch** | 5 Yrs. | 10+2 PCM | Semester |
| 2 | M.Arch | 2 Yrs. | B.Arch | Semester |
| 3. | D,Arch | 3 Yrs. | M.Arch | Semester |
| 4. | B,Tech Town & Country Planning | 4 Yrs. | 10+2 PCM | Semester |
| 5. | Ph.D | | M.Arch | |

## Q. INTSTITUTE OF EARTH SCIENCES, PETROLEUM AND MINERALS

| | |
|---|---|
| 1 **B.Sc. (Bachelor Degree)** | 3 Yrs. |
| i) Applied Geology | 3 Yrs. |
| ii) Applied Geophysics | 3 Yrs. |
| iii) Petroleum Technology / Exploration | 3 Yrs. |
| iv) Mineral Beneficiation | 3 Yrs. |
| v) Metallurgy | 3 Yrs. |
| vi) Environmental Geo Science | 3 Yrs. |
| vii) Geo Science | 3 Yrs. |
| viii) Hydro Geology | 3 Yrs. |
| ix) Water Resource Management | 3 Yrs. |

**Note:- Eligibility Qualification = 10+2 with PCM or PCB - Bridge Course (Maths)**

2 **Masters**

***Two Years M.Sc./ Three Years M.Tech., Lateral Entry to M.Sc. Degree holders in the third years.***

i) Applied Geology
ii) Applied Geo Physics
iii) Petroleum Technology / Mineral Exploration
iv) Mineral Beneficiation
v) Metallurgy
vi) Minerals Economics
vii) Applied Geo Chemistry
viii) Environmental Science & Engineering
ix) Water Resource Management
x) Geo Informatics
xi) Geo Hazards
xii) Medical Geology
xiii) Geomology

**Note:- Eligibility Qualification = Bachelor with Geology Preferrable with Physics and Maths.**

3 **P.G. Diploma**

i) Applied Geology
ii) Applied Geo Physics
iii) Petroleum Technology
iv) Mineral Beneficiation
v) Metallurgy
vi) Environmental Geo Science
viii) Hydro Geology
ix) Gemology

**Note:- Eligibility Qualification = Bachelor with Geology Preferrable with PCM**

**R. PHARMACY**

| | | | |
|---|---|---|---|
| i) | B. Pharmacy | 4 Yrs. | 10+2 PCB |
| ii) | M. Pharmacy | 2 Yrs. | B. Pharma |
| iii) | Diploma in Pharmacy | 2 Yrs. | Graduation (B.Sc.) |

**S. SURGERY & MEDICINE**

| | | | |
|---|---|---|---|
| 1) | Bachelor of Medicine, Bachelor of Surgery (M.B.B.S.) | 4 Yrs. | 10+2 PCB |
| 2) | Master of Surgery (M.S.) | 2 Yrs. | M.B.B.S. |
| 3) | Master of Medicine (M.D.) | 2 Yrs | M.B.B.S. |
| 4) | Doctor of Medicine (DM) | 2 Yrs. | M.D. |
| 5) | Diploma in Science | 2 Yrs. | D.M |
| 6) | Diploma in Child Health | 2 Yrs. | D.M. |
| 7) | Diploma in Tuberclosis & Chest Diseases | 2 Yrs. | DCH |
| 8) | Diploma in Opthalmology, Medicine & Surgery | 2 Yrs. | DTCD |
| 9) | Diploma in Pathology | 2 Yrs. | DOMS |
| 10) | Diploma in Laryngology & Octalogy | 2 Yrs. | DCP |
| 11) | Diploma in Gynaecology & Obstetrics | 2 Yrs. | DIO |
| 12) | Diploma in Anesthesiology | 2 Yrs. | DGO |
| 13) | Diploma in Orthopaedics | 2 Yrs. | DA |
| 14) | Diploma Public Health | 2 Yrs. | D. Ortho. |

T. **DENTAL COLLEGE**

1) Bachelor of Dental Surgery (BDS)
2) Masters of Dental Surgery (MDS)
3) Diploma in Oral Surgery
4) Diploma in Orthodentics
5) Diploma in Prosthosdotics
6) Diploma in Consecutive Dentistry
7) Diploma in Oral Pathology

Note :

1. The University may establish as many additional schools / college/ courses, inparting education in specified fields as may be neccessary to meet the requirements amerging in the new areas of studies.
2. The Programme/ Course in which approval of specific regulatory body or council is required will be offered after getting such approved permission.

**Ordinance No. 4**

**The Conditions of the Award of Fellowships and Scholarships**

(Section 27(l) (d) of the Adhiniyam)

1. Every year the University shall invite applications through notifications for the awards to be made for Fellowships, Scholarships and Students Scholarships.

2. Subject to the general conditions applicable to all Fellowships and Research Scholarships as laid down in paragraph 4 below, the value duration and conditons for the award of University grants Commission Fellowships shall be such as are laid down by the University Grants Commission

3. The value and duration of Scholarships / Fellowships instituted by the University shall be laid down by the Academic Council and approved by the Board of Management. The selection of the candidate shall be made in accordance with the regulations laid down by the Board of Management from time to time.

4. Graduate and Postgarduate scholarships instituted by the University shall ordinarily be tenable for two academic sessions i.e twelve months in the first year and ten months in the first year on condition that the scholarship holder produces

a certificate of efficiency in studies form the Head of the Department in the subject of study

5. The scholarship shall be tenable from the 1st of August if the scholarship holder joins the course within one month of the date of the opening of the college after the summer vacation and pays the tution fee from the commencement of the session. In any other case it shall be tenable from the date on which the candidate joins the course.

6. A scholarship shall be withdrawn in the subsequent year if the scholarship holder fails to secure at least 70% marks in the Previous Examination of the concerned course.

7. If a scholarship-holder is unable to appear at the previous examination on account of sickness or any other reasonable cause, the scholarship shall be paid only if the Head of the Institution certifies that the scholar diligently studied for the examination but was unable to take the examination for reasons beyond the control.

Such a scholar shall not receive scholarship during the next session but shall be entitled to the scholarship for the subsequent year if the scholar passes the previous examination with the requisite standard in the succeeding year in the first attempt.

8. A scholarship-holder shall at all times be of good behaviour and observe all rules of discipline

9. (A) A scholarship shall be liable to termination, if-

(i) The scholarship-holder discontinues studies during the middle of a session or :

(ii) The scholarship-holder after he has been given a reasonable opportunity to explain his conduct is in the opinion of the Academic Council guilty of a breach of para 8 of this ordinance and if the Academic Council so directs, the scholarship-holder shall also be liable to refund the amount of scholarship drawn by him.

(B) The order of termination passed by the Academic Council shall be final.

## ORDINANCE No. 5

## Conduct of Examination

(Section 27(l)(e) of the Adhiniyam)

**Definitions**

University student means a student enrolled in any college/school of the University, enrolled in any college / school recognized and affiliated to the University, admitted to Distance Education Academic Centres and Study Centres, etc. of the University.

Regular Candidate means a student who has pursued the course of study in a school / college of a Distance Educatiion Academic Centre or Off-Campus Institute and seeks to take examination of the University as such.

Ex-student Candidate means a student who was admitted to an examination as a regular candidate but was not declared successful there at or was unable to appear in the examination and was not the regular University student and now seeks admission to the said examination again

**Methods of Computing the Attendance**

(a) Attendance at lectures delivered and practicals/ clinicals / sessionals if any, held during the academic session shall be counted.

(b) Attendance at N.C.C. /N.S.S. camp, outdoor assignments etc. during the session shall be taken as full attendance at lectures / practicals on each such day of the camp and / or assignments and the days of journey to such camp / assignments.

(c) Participation as a member of the University team in any inter University competition shall be taken as full attendance for the days of participation in.such competition.

(d) For special reasons such as prolonged illness, deficiency in percentage of attendance not exceeding fifteen percent of the tota; number of lectures delivered and practicals / clinicals / sessionals held in each subject may be condoned by the Vice-Chancellor.

1. The students evaluation for award of all degrees/diplomas/certificates

comprises the following

(a) Assignments

(b) Mid-semester examination

(c) End-semester examination

2. The weightage for the foregoing shall be a prescribed for each discipline and approved by the Academic Council.

3. **Assignments**

(a) The issue, admission and evaluation of assignments will be the responsibility of the Deans of respective colleges/schools. He shall maintain complete honesty in preparation and evaluation of the assignments

(b) The entire class shall be divided in groups.

(c) Each group will be given a separate assignment with minimum commonality.

(d) A minimum of two assignments persubject per semester will be given to the students.

(e) Each student will be required to defend his assignment after submission through a process of presentation / viva-voce

(f) Assignments will be prepared as per a standard format, approved by the academic Council from time to time specific to colleges and schools

(g) Students will be required to submit the assignments within two weeks from the date of issue.

(h) Assignments submitted after the due date will not be assessed for more than 50% marks.

4. **Mid-Semester examination**

(a) Mid-semster examination shall be the responsibility of the Dean of respective College / School. He shall maintain total academic honesty in the conduct of these examinations.

(b) The mid-semester examination shall be held after a minimum of 45 days of formal teaching.

(c) The mid-semesterexamination shall be for a duaration of not more than two hours and not less than one and half hours.

(d) The practical examinations, where applicable shall be held and be given

a weightage as per the directions of the academic Council.

(e) The mid-semester examination shall be held in the same manner as the end-semester examination and the rules and regulations applicable for the end-semester examination shall apply.

**5. Results of Assignment and Mid-Semester Examination**

The result of assignment and mid-semseter examination shall be submitted to the Controller of Examinations at least one week before the commencement of End-semester examination.

**6. End-semester Examination**

All arrangements for the conduct of end-semester examination shall be made by the Controller of Examinations (Sub-Registrar Evaluation) in accordance with such directions as may be issued by the Board of Management in consultation with the academic Council.

7. The Controller of Examination shall prepare and duly publish a programme for the conduct of examinationspecifying the date of each examination and last date by which applications and fees for examination shall be paid by the intending examinees.

8. The Board of Management shall determine in consultation with the academic Council the centers of examinatioin in accordance with the provisions of the Adhiniyam and the Controller of Examination shall in consultation with the Institutions, which have been declared as examination centers, appoint Superientendant and Assistant Superintendants, (if any) for each examination center and shall issue instructions for their guidance

Provided that for the purpose of appointment of an Assistant Superintendent at a center, the minimum strength of examinees appearing there-from shall be at least 300.

(a) The Superintendent of the Examination at each center shall be personally responsible for the safe custody of question papers and the answer-books sent to him and shall render to the University office a complete account of used and unused papers and answer books.

(b) The Superintendent shall supervise the work of invigilators working under him.

9. The University may change the examination centre of the examination any time if it deems proper without assigning any reason.

10. The Controller of Examination may on the recommendation of the Centre Superintendent appoint an amanuensis to write down dictation pertaining to answers to questions during an examination on behalf of an examinee who is unable to write himself / herself if he / she is medically handicapped and possess a certificate of a Government Medical Officer, provided that such an amanuensis shall be a man / woman possessing qualification of at least one class lower than that of the examinee concerned.

11. The University may from time to time appoint inspectors or Board of Inspectors to see that the examination are conducted strictly in accordance with rules and procedures lay down. In the event of the Inspector pointing out a breach of rules or procedure, the Vice-Chancellor may take such action as may be necessary including postponement or cancellation, wholly or in part of the examination at the centre, and if any such action is taken a report of the action taken shall be made to the Board of Management at its next meeting.

12 The Vice-Chancellor may cancel an examinatin at all centers if he is satisfied that there hasbeen leakage of question papers or any other irregularity which in his opinion warrants such a step and report the action taken at the next meeting of Board of Management.

13. The Board of Management in consultattion with the Academic Council may issue such general instruction for the guidance of the Examiners, centre Superintendents, Tabulators, Collators as it considers necessary for the proper discharge of their duties.

14. If a candidate has any communication to make on the subject of his / her examination paper, it shall be made in writing to the Controller of Examination directly.

15. Any attempt made by or on behalf of a candidate to secure preferential treatment in the matter of his/ her examination, the matter shall be reported to the Controller of Examination who shall place the matter before the Vice-Chancellor for further necessary action.

16. Except as otherwise decided by the Board of Management, the examination answer-books and the foil and Counter foil of the marks obtained by the examinees except the tabulated results, shall be destroyed or otherwise disposed of after 6 months form the date of the declaration of the results of the examination provided that the evaluated answer books of revaluation shall be destroyed/ diposed of only after 3 months of the declaration of the revaluation result.

17. The controller of Examination shall publish the combined results of the University examination on the notice borad of the office of the University in addition to the internet. The result when published shall simultaneously be communicated to the installation concerned.

18. The remuneration of the examiners, superintendents, Assistant Superintendent, invigilators, Tabulators and Collators and the deduction to be made in the remuneration for errors noticed shall be such as prescribed from time to time by the Board Management.

19. Where a student applies for revaluation, the answer books of the subects in which the revaluation is sought will be sent to an examiner other than the one who evaluated it initially. The examiner so appointed will check and evaluate only those questions. which have been left unmarked. He will also check the total. The answer bool will not be re-evaluated for already evaluated questions.
Provided that such an examiner will receive a remuneration as prescribed by the Board of management.

20. (1) No ex-student candidate shall be admitted to an examination of the University unless he submits with his application the following

(i) the statement of marks (in original) obtained by him as a regular candidate at the said examination issued by the University together,

with an attested copy thereof, or

(ii) in case he was duly admitted to the said examination as a regular candidate but he could not appear thereat, a certificate from the institute last attended by him showing the year, the roll number and the examination to which he was admitted as a regular candidate

(2) Every ex-student candidate shall appear at the Examination Centre at which he appeared as regular candidate.

21. No candidate shall appear, in more than one-degree examination or in more than one subject for the Master's degree in one and the same year.

22. (i) A candidate who has passed first year of Bachelor's degree examination or Master's degree examination or of another University/ Awarding Body, (Indian or Foreign) may be admitted to the next higher examination of the University for the corresponding degree subject to such conditions as laid down by the Academic Council from time to time.

Provided at least 75% of the courseware offered by the University/ Awarding Body of the candidate match with the courseware of the University for the award of the corresponding degree. Provided that the student shall have to secure at least the pass grades in the bridge modules.

Provided that the candidate will be required to secure at least pass grades.

23. No person who has been expelled or rusticated from any college or univerisity or has been debarred from appearing at a Univeristy examination shall be admitted to any examination during the period for which the sentence is in operation.

24. An application for admission to an examination received by the Controller of Examination after the last date notified by the University but not later than fifteen days after such last date may be entertained on payment of a late fee as prescribed form time to time.

25. Not withstanding anything contained in the Ordinances relating to admission of candidate to an examination of the University, the Vice-Chancellor may in special cases in which he is satisfied that the delay in submitting the application for admission to an examination is not due to lack or neglience on the part of the candidate and that it would be a great hardship to the candidate if his application is rejected, allow

an application which is otherwise complete in all respects to be entertained with the late fee prescribed by the Board of Management from time to time even though the same is received after the expiry of the period of fifteen days mentioned in the foregoing paragraph.

26. (1) The Controller of Examination shall issue an admission card in favour of a candidates if:-

(a) the application of the candidate is complete in all respects

(b) the fees as prescribed have been paid by the candidate.

(c) the assignments have been submitted.

(d) the attendance is more than 60%

(e) The student has scored a minimum of 50% marks in assignments and mid-semester collectively.

(2) Where the practical examination is held earlier than the examination in theory papers, a candidate shall not be deemed to have been admitted to the theory examination until he is issued an admission card for appearing in the examination.

(3) The admission card issued in favour of candidate to appear at an examination may be withdrawn if it is found that

(a) the admission card was issued by mistake or the candidate was not eligible to appear in the examination.

(b) any of the particulars given or documents submitted by the candidate in or with the application for enrolment admission to the institute, college or school are false or incorrect.

(4) The Controller of Examination may, if he is satisfied that an admission card has been lost or destroyed, grant a duplicate admission card on the payment of a fee prescribed. Such a card shall show in a prominent place to the word "Duplicate".

27. (1) A candidate who due to sickness or other cause is unable to present himself/herself at an examination, shall not receive a refund of his fee.
Provided that the Vice-Chancellor may, in case in which he is satisfied about the geniuneness or merit of it, order for adjustment of the following portion of the fee towards the next immediate examination viz.

(i) Examination fee after deduction of 10% fee paid

(ii) Fee for statement of marks

Other fees paid by the candidate shall lapse to the University Application for such adjustment from a candidate accompanied by a Medical Certificate of illness if applicable, must be sent so as to reach the Controller of Examination not later than 30 days from the date of commencement of the examination at which the candidate was to appear.

(2) The fees paid by a regular candiate who is debarred from appearing at an examination due to shortage in attendance at lectures/particulars, may be refunded after deduction of service charges of 10%.

(3) Examination and other fees of a candidate whose application for appearing at an examination has been rejected for some reason or he could not furnish his form within the prescribed date; necessary fees having been paid in the University account, may be refunded after deduction of service charges of 10%.

(4) The examination and marks statement fee of a candidate who dies before appearing at the examination may be refunded in full to his guardian or his sucessor.

(5) The entire fees paid by a candidate whose application for appearing at an examination is cancelled on account of producing fraudulent documents or giving false particulars shall stand forfeited.

28. (1) Any candidate, who has appeared at an examination conducted by the University, may apply to the Controller of Examination for the scrutiny of his marks in the answer scripts of theory papers in any subject and rechecking of his results. . Such application must be made so as to reach the Controller of Examination within 15 days of the publication of the result of the excamination.

(2) Such application must be accompanied by fee as per schedule given below-

| | | |
|---|---|---|
| (a) | In one subject | Rs. 200/- |
| (b) | In all subjects | Rs. 1000/- |

(3) A candidate shall not be entitled to a refund of the fee.

(4) The result of scrutiny shall be communicated to the candidate.

(5) If as a result of scrutiny, it is found that the examinee should be declared as having passed or placed in a higher division, the result of the candidate shall be revised accordingly.

29. Duplicate copies of the following certificate shall be granted on payment of the fee mentioned against each viz.

| | |
|---|---|
| (i) Statement of Marks | Rs. 150/- |
| (ii) Migration certificate | Rs. 300/- |
| (iii) Provisional Certificate | Rs. 500/- |
| (iv) Degree Certificate | Rs. 1500/- |

Provided further, the duplicate copy of the Migration Certificate, degree, Diploma shall not be granted except in cases in which the Vice-Chancellor is satisfied by the production of an affidavit on a stamped paper of proper value required by law for the time being in force that the applicant has not utilized the original documents for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant really need a duplicate copy. Duplicate copy shall be issued only once.

30. The names of the first ten successufl candidates in each final Degree Examination other than supplementary examination who obtain first division shall be declared in order of Merit.

31. Not withstanding anything contained in the concerned ordinance an examinee who has appeared in all the theory papers, practicals, viva, internal assessment, field work at the end-semester examination in Ist attempt and fails by a total of not more than five marks in not more than three subjects in any of the Graduate examinations but secures more than the minimum aggregate marks required, maybe given a grace of upto five marks without not more than three marks given in any subject to enable him to pass the examination. These marks shall, however not be counted towards his total.

32. The Vice Chancellor may award one grace mark in case the candidate is missing a division by one mark. Where the deficiency is so condoned one mark shall not be added to the total.

33. (1) The following shall be eligible to appear at supplementary examination.

(a) Candidates who have failed at any B.A. B.Sc. or B. Com examination in not more than two subjects.

(b) Candidate for examination other than those enumerated in (a) above who are declared eligible to appear at a supplementaty examination in accordance with the provisions of the respective examination Ordinance.

(2) In the case of subject for supplementary examination on which there is also a practical test, a candidate shall be required to appear in the written papers only if he has passed at the main examination in practical only if he has passed in the written papers. A candidate who has failed both in written paper and practical shall be examined in both the parts of the subject.

(3) Except when provided otherwise in the Ordinance concerned, a candidate who has been declared eligible for a supplementary examination may appear as Supplementary examination candidate in the two examinations immediately followoing the examination in which he was declared to be so eligible and thereafter he shall be required to appear in all the papers at the next examination.

(4) A candidate appearing in the supplementary examination shall be declared to have passed the examination if he secured the minimum pass marks in the subject or group as the case may be except when provided otherwise in the examination Ordinance concerned. The marks obtained by the candidate in the supplementary/ examination shall be taken into account in determining the division at the examination.

## ORDINANCE No. 6

### Appointment of Examiners

(Sectiion 27(1) (e) of the Adhiniyam)

1. In this Ordinance-

(i) Internal Examiner means

(a) (In case of theory paper) an examiner including a paper setter who

is a teacher of the University, college, School / study Centres or Institution identified as Centres of the University for that location.

(b) (In case of practical and viva-voice examination) an examiner who is a teacher in the University college, School, Stduy Centres or Institution whose candidates are being examined at that examination centre.

(ii) "External Examiner" means an examiner other than an Internal examiner

(iii) "Co-examiner" means an examiner in a written paper other than the paper setter.

2. The office of the Controller of examination shall prepare for every subject an institution wise list of names of persons qualified for appointment as examiners. The list shall be in two parts, the firsty part containing the names of persons working as teachers in the University School and Colleges or in the Institution identified as centres of the University and the second part containing names of persons other than the teachers of the University qualifies for appointment as examiners.

3. The list shall contain as far as possible information relating to the persons included therein on the following points namely

(a) The academic qualifications and teaching experience at undergraduate and post-graduate levels

(b) The field of specialization

(c) The name of the examination of the University and years in which they have acted as examiners in the past.

4. The list so prepared shall be made available to the Examination Committee as constituted under Section 14 of the First Statutes

5. The office of the Controller of Examinations shall also give the examination Committee the approximate number of candidate expected to appear at each examination centre and the list of centers of each practical / viva-voce examiantion together with the estimated number of candidates thereat.

6. The examination committee shall in the light of the provisions of the following paragraphs, recommend

(i) A panel of three names for the appointment of the paper-setter of each written paper.

(ii) A list of name of persons for appointment as co-examiners where necessary, in excess of the number to be appointed.

(iii) A list of names of persons for appointment as examiners in each practical/ viva-voce examination. The names included in the list shall be sufficient for the conduct of practical/viva-voce examination at different centres.

7. The Vice-Chancellor shall appoint paper-setters, co-examiners, practical/viva-voce examiners ordinally from amongst persons recommended by the examination committee. He may, however, appoint a person whose name is not included in the list of names recommended by the examination committee if he is satisfied that the person in question possesses the minimum qualification and his appointment will not be contrary to the provisions of the following paragraphs.

8. The qualifications of the paper-setter and Co-examiners shall be as follows namely

A) Paper-setter:

| | Examination | Qualification |
|---|---|---|
| (i) | Post-graduate examination in all Faculties other than law | (i) Experience of teaching thesubject at the post- graduate level for at least five years.<br>OR<br>Experience of teaching the subject at the post graduate level for atleast five years together with research experience / total teaching experience at the degree and/ or post graduate level for atleast seven years / industry experience of seven years. |
| (ii) | LL.M | (ii) Master's degree or higher degree in law and teaching experience at L.L.M level for at least five years<br>OR<br>Experience as High Court Judge |

| | |
|---|---|
| | OR<br>Standing of at least fifteen years at the Bar |
| (iii) Degree examination in all Faculties other than Engg. Technology, Law, Medicine and Dentistry | (iii) Teaching the subject at Under graduate and / or Post graduate level for at least five years |
| (iv) Degree examination in Faculties of Engineering and Technology | (iv) Teaching Experience at UG/Post graduate level and/or Professional experience of at least five years<br>OR<br>Seven years professional experience |
| (v) Degree examination in the Faculty of Medicine & Dentistry | (v) Teaching experience in the subject at the degree and / or post graduate level for atleast five years |
| (vi) LLB | (vi) Teaching experience of LLB and/ or LLM classes for at least five years.<br>OR<br>Judicial experience as district Judge for at least five years<br>OR<br>Standing at least ten years at Bar. |
| (vii) Diploma examination in all Faculties other than those in the Medicine, Dentisrty | (vii) Teaching experience of at least three years of Degree and five years and post of Diploma Classes Graduate Diploma examination in Business Administration. |
| (viii) Diploma examination in the | (viii) A Doctor's or Master's Degree |

| | | |
|---|---|---|
| | Faculty of Medicine & Dentistry | or a post graduate Diploma of a recognized University or equivalent qualification in the subject and at least five years teaching experience in the subject in any University or College recognized by the Medical Council of India |
| (ix) | Post-Graduate Diploma in Business Administration | (ix) Atleast five years teaching experience at the degree level or post-graduate classes in the subject |
| (x) | Degree in Pharmacy teaching experience | (x) At least master Degree in Pharmacy with 3 years |
| (xi) | Degree in Nursing | (xi) Atleast a Master's Degree in Nursing with 2 years practical / teaching experience. |

**B) Co-examiners**

The qualification shall be the same as for the paper-setters but the minimum teaching/ professional experience required may be less by two years than that prescribed in the case of the Paper-setters

Provided that in case of degree examination where sufficient number of internal co-examiners in a subject with the aforesaid qualification is not available, teacher in the university colleges, Schools and Institutions of the University with atleast three years teaching experience at the degree level in the subject shall be eligible for appointment as Co-examiners

9. (1) In case of practical and Viva-voce examination at the post-graduate level, external examiner shall be a person not below the rank of an Asstt. Professor

(2) In case of practical and viva-voce examination at the first degree level, the external examiners shall be a teacher of the subject with not less than three years experience of teaching the subject at the degree and / or post graduate level.

(3) The internal examiner in case of practical examination both at the degree and the post-graduate level shall be appointed from amongst the teachers of the Institution, whose regular candidates are to be examined at the centre on the recommendation of the Head of such Institution

(4) The external examiner at the post-graduate level in case of Practical / viva voce examination shall not ordinarily be a teacher of the university School/College.

(5) Except in the Faculties of Medicine, Dentistry, Engineering Technology and Education, all external examiners in case of practical examination at the first degree level shall as far as possible be appointed from amongst the teachers of the Institutions or centres of the University.

10. (1) Ordinarily 50% of the paper setter at the post graduate and first degree examination in any subject be external

(2) Where in for any paper, if more than one examiner is appointed the paper-setter shall be the Head Examiner. Examiners other than the paper-setter shall be the Co-examiners,

(3) All Co-examiners shall be internal, provided that if sufficient number of qualified teachers in a subject are not available for appointment as Co-examiners, external Co-examiners may be appointed.

(4) For appointment as Paper-setter and Co-examiners, the teachers in the University Schools and centre of the University shall ordinarily be considered on the basis of seniority subject to fulfillment of other conditions for such appointment.

11. (1) Ordinarily at least two Paper-setters shall be appointed for every subject. They shall necessarily belong to different centres

(2) Ordinarliy not more than one paper-setter shall be appointed from any one University School or College or Centre in the same subject at any one examination.

(3) No one who is a Paper-setter at any post-graduate examination shall be

appointed as an external Viva-voce examiner at that examination.

(4) No one shall ordinarily be given more than two external practical examinationships provided that in case of centre where the total strength of candidates appearing at years I, II and III of a first degree examination is less than 120, one external examiner may be appointed for all the three examinations.

(5) In case of under graduate practical examinations one external examiner shall not ordinarily more than 120 candidates.

(6) In case of written examination an examiner shall not ordinarily evaluate value more than 250 scripts and a Co-examiners shall be appointed if the number of candidates appearing in the paper is more than 300.

(7) While recommending names for examinership in courses where English is not the sole medium of examination, the Examination-committee shall ensure that the examiners recommended can evaluate the scripts written in Hindi.

(8) The provision of sub-paragrapher (2) above shall not apply in case of Examination in the faculties of Engineeringf, Technology, Education, Medical, Dentistry, Pharmacy, Nursing, etc.

(1) Examiner shall be appointed for the examination of a duration of one year only but they shall be eligible for re-appointment

(2) Any person who has acted as an examiner (paper-setter Co-examiners or external, viva-voce examiner) for three consecutive years, shall ordinarily not be eligible for rer-appointment until a period of one year elapses between the year in which he last acted as an examiner and the year in which he is re-appointed

Provided thatsuch a gap will not be necessary in case of internal examiners if the number of available eligible examiners in the subject concerned is less than the number of internal examiners required.

Provided also that on the recommendation of the Examination Committee a specialist

or expert may be continued for two more years after the expiry of the three period without a gap.

(3) An examiner may be discontinued any time even before the expiry of the three year period if in the opinion of the Examination Committee, his work is found to be unsatisfactory

An examiner's work shall be deemed to be unsatisfactory if (i) mistakes of such nature are found in his work in the course of checking and scrutiny which affect the result or (ii) he is found by the Examination Committee to have delayed the work without good cause or (iii) there is an adhesive report from the head Examiner, or (iv) in the opinion of the Examination Committee. There are reasonable doubts about his integrity or suspicion that he is accessible to examiners or their relations and (v) If there are serious complaints against his paper e.g that this paper was much above or below the standard or contained questions outside the prescribed course or the breach any such condition prescribed by the Examination Committee.

The paper-setter shall lay down a memorandum of instructions for thc guidance of the co-examiners so that the latter may be inconformity with standard of the former, in the evaluation of the answer-books.If for any reason an examinater is unable to evaluate the answer books or to perform the duties of the Head Examiner after setting the question paper, he shall be entitled to receive only one-half of the amount of fees for paper setting and the balance shall be payable to the examiner who performs the duties of the Head Examiner subsequently.

Provided that if the paper-setter dies before he is able to take up or complete the evaluation of the answer-books, full fee prescribed for paper setting shall be paid to his heirs.

In any subject, if a viva-voce examination is prescribed, it shall be conducted by a board of two examiners of whom one shall be an external examiner and the other the interna examiner.

In the case iof subject for M.A., M.Sc. and M.Com., Examination where thesis is

permissible in liew of a paper or a project, there shall be a Board of two examiners for reading the thesis. The maximum number of marks for the thesis shall be equally divided between two examiners each of whom shall mark the thesis independently. If the evaluation of these two examiners differ by 20%, the thesis shall be referred to the third examiner. (Other than a teacher of the University) who shall award marks out of half of the maximum marks for the thesis. The aggregate of two (of the three) awards nearest to each other and to the best advantage of the candidate shall be taken as the correct evaluation.

In case of examination for a research degree, the Examiner Committee shall recommend for each thesis to be examined by a panel of atleast sic persons, out of which at least two persons shall belong to a foreign University. The panelists:

(a) shall possess a Doctoral degree in the subject and have at least ten years teaching experience at the post graduate level or research experience.

(b) are scholars of repute in the subject

(i) No person shall act as a paper-setter or examiner either in theory, viva-voce or practical examination, if any of his relations is taking the examination provided that this provision shall not debar a person from acting as an examiner for practical at acenter other than at which his realtion is appearing

(ii) No person shall act as moderator or tabulator for any examination if any of his realtions is appearing or has appeared at that examination.

(ii) Notwithstanding the provisions contained in these ordinances, the Vice- Chancellor in consultation with the Academic Council and the Examination Committee may in so far as that particular examination is concerned modify all or some of the rules of meet the constraints.

रायपुर, दिनांक 25 नवम्बर 2003

क्रमांक एफ-73-115/03/उ.शि./38.—राज्य शासन, छत्तीसगढ़ निजी क्षेत्र विश्वविद्यालय (स्थापना और विनियमन) अधिनियम 2002 की धारा 27 (3) के अधीन लवली यूनिवर्सिटी, रायपुर के कुलपति द्वारा धारा 27 की उपधारा (2) के अधीन प्रस्तुत अध्यादेशों को, सहमति प्रदान करती है. तथा छत्तीसगढ़ निजी क्षेत्र विश्वविद्यालय (स्थापना और विनियमन) अधिनियम, 2002 की धारा 27 की उपधारा (4) द्वारा 11 (ग्यारह) "प्रथम अध्यादेशों" को अनुमोदित करती है.

ये अध्यादेश राजपत्र में प्रकाशन की तारीख से प्रवृत्त होंगे.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
[illegible]

# ORDINANCE I

## Admission Of Students And Their Enrolment

## Under Section 27(1)(a) Of The Adhiniyam

1. In this Ordinance, unless there is anything contrary to Statutes and the Adhiniyam;

   a. "Qualifying examination" means an examination, the passing of which makes the students eligible for admission to a particular course of study leading to Bachelors; Masters, M.Phil, Doctorate Degrees or Diplomas, Certificates and other academic distinctions, by whatever name it may be called, conferrable by the University.

   b. "Compartment" or "Supplementary" means a result in which a student has been declared fail in one subject by the concerned examining body, by whatever name it may be called. Such a student may be declared pass if he/she secures required percentage of marks in the examination held subsequently by the same examining body and declared Pass.

   c. "Equivalent examination" means an examination conducted by the concerned examining or awarding body of the University/Board/any other competent authority of the University in India or abroad.

2. Application for admission to a course of the University or Institutes affiliated to the University, Study Centres etc. by whatever name it may be called, shall be made on the prescribed form with the prescribed fee and must reach the University by the date fixed by the competent authority of the University for the course concerned. The Vice-Chancellor may, however, change the date in a particular year from time to time.

3. Admission will be offered once or twice in an academic year or as prescribed by the competent authority of the University from time to time.

4. A student who has passed a part of any degree or -diploma from another University/Board/any other competent authority of the University in India or abroad shall be admitted to subsequent higher class for such examination in any

institution/center after its equivalence has been determined by the competent authority of the University.

5. In case of some candidates, grace period will be allowed and the admission forms and fees may be accepted, if received after the dates prescribed for depositing the forms and fee; without late fee or with late fee to be prescribed by the competent authority of the University for the particular course.

6. A student with 'Compartment/Supplementary' result may be granted 'Provisional' admission to any of the course of study to which he/she would have otherwise normally been admitted if he/she had secured clear Pass grades.

   Provided that a provisional admitted student submits the statement of Marks after passing in the qualifying examination but before the declaration of 1st Semester University results.

   Provided that if a student admitted provisionally fails to pass in the qualifying examination, his/her admission shall be terminated irrespective of the results in the University examination and the fee paid shall not be refunded.

7. Students who appear in the compartment examination though they have joined the next higher class in a college and appear simultaneously in the higher examination as regular students or otherwise shall be treated as private candidates for the compartment examination and shall be charged the same fee as is chargeable from the private candidates.

8. In examination in which a candidate has to appear in various parts within a specified period of passing the lower part, if a candidate is unable to do so within that period, he may be allowed to reappear in the entire examination.

9. However in case of the some courses as prescribed by the competent authority of the University, by whatever name it may be called, if a candidate wants to change his/her subject/s or faculty after passing the previous examinations, as the case may be, he/she shall have to surrender the Detailed Marks Card of the previous examinations already passed and seek admission/appear afresh in previous examinations and onwards provided he/she is otherwise eligible as per rules or regulations.

10. A. The Vice-Chancellor shall have the power to exclude any candidate from a course permanently or for a specified period for reasons to be recorded in writing if it is satisfied that such candidate is not a fit and proper person to be admitted thereto.

    B. If a candidate after admission :

a. commits an immoral act; or

b. is discovered to have committed an immoral act which in the opinion of the Vice- Chancellor is such that had it come to their knowledge in time, they would have excluded him, the Vice Chancellors may:

(i) cancel his candidature for that course and order that his result be not declared; and/or

(ii) disqualify him permanently or for a specified period.

C. a. If a candidate, subsequent to the issue of Roll Number or subsequent to appearance in an examination, is found to be ineligible to take the examination, his candidature shall be cancelled by the Registrar or any other competent officer.

b. If a candidate before issue of the Roll Number or before appearance in an examination is found to be ineligible to take the examination, his candidature shall be cancelled by the Registrar or any other competent officer.

D. Where the chances of a candidate to clear an examination are limited and he is disqualified from appearing in it for a fixed period, he may be allowed by the Vice-Chancellor one more chance to appear in the examination after the period of disqualification, in lieu of the chance, missed by him during the period of disqualification.

Provided that the candidate had no normal chance available to him, after the period of disqualification, out of the limited chances, and that the extra chance shall be immediately next to the last admissible chance.

E. Where the chances of a candidate to clear an examination are limited, the Vice-Chancellor shall have the authority to grant extra chance (s) for late declaration of result or any other valid reason in lieu of one or more chances missed by a candidate. Provided that the extra chance (s) shall be immediately next to the last admissible chance.

F. Where a candidate has missed one or more chances to clear an examination on account of illness, additional chance(s) in lieu of thereof will be available only if the candidate had submitted his admission form and fee and had informed the Registrar of the University within thirty days of the commencement of examination of his inability to appear in the examination on account of illness, supported by a medical

certificate from a Registered Medical Practitioner. Provided that the extra chance (s) shall be immediately next to the last admissible chance.

G. A candidate against whom a complaint/case regarding use of unfair means etc. is registered and who, in this process, is prevented from appearing in an examination may be given by the Vice-Chancellor one or more chances immediately next to the last admissible chance in lieu of the chance(s) missed by him.

H. A candidate who has been disqualified by any University shall not be permitted to appear in any examination of this University during the period of his disqualification.

I. For the examinations where the number of chances to clear the first examination are limited and if there are semesters in each examination, the first examination shall mean the first semester so that after a candidate has cleared the first semester of the first examination, there shall be no restriction on the number of chances at the second semester and subsequent examinations.

J. A candidate who has been placed in compartment and who has been given the option to appear in all the subjects instead of the compartment subject only shall not be allowed to change his option and to appear later in the compartment subject only in case he fails to qualify in all the subjects.

K. Where a candidate has missed one or both the chances to clear the compartment on account of late declaration of result after re-evaluation of his Answer Book/s, additional chance(s) to which a candidate placed in compartment is entitled shall be given to him in lieu thereof.

Provided that the extra chance (s) shall be immediately next to the last admissible chance.

11. All candidates shall submit their admission forms, their recent photographs bearing the name of the candidate and his father's and/or mother's name and/or husband's name, as the case may be, duly certified on the face by the authority attesting the admission form that the photographs are of the candidate submitting the form as prescribed by the concerned authority of the University from time to time.

12. A. For the purposes of admission to a course, if the minimum marks required involved a fraction, the fraction shall be ignored to the advantage of the candidate.

B. In case of the students who actually participated or accompanied the teams as

reserves in the Inter-University and/or in the National Level competitions as members of the University or State team in cultural and other extra curricular activities or such activities as prescribed by the competent authority of the University, the requirement of marks for the purpose of admission to course to which admission is made on the basis of marks obtained in the qualifying examination may be relaxed by a percentage to be prescribed by the competent authority of the University.

C. Notwithstanding anything contained in any other Ordinance, the Vice-Chancellor shall have the power to admit a person provisionally to the next higher class pending his taking examination in a paper or papers, which he may have missed through no fault on his part.

13. A candidate whose result of the examination taken by him is notified as 'later' for any reason may be allowed to join the next higher class provisionally. In case he is ultimately declared as having failed, his admission to the higher class shall stand cancelled and he shall forthwith revert to the lower class and fee paid by him shall not be refunded and he shall have no claim against the Institution he had joined and/or the University.

14. Not withstanding any thing contained in any other Ordinances, the Vice-Chancellor shall have power to:

A. Admit a person residing in a foreign country to appear in the various examinations, without attending the prescribed course in an affiliated College or institution through Distance Education, provided he possesses the requisites minimum qualification for admission to such examination, by whatever name it may be called.

B. In the case of a foreign scholar who is not of Indian domicile or is not an Indian national:

a. admit him to any class of a Institution /college affiliated to the University for which he is considered fit by the Vice-Chancellor;

b. permit him to take a University examination after studying in an affiliated college for a shorter period than prescribed by the Ordinances for the examination concerned.

Provided that the Vice-Chancellor may make with the consultation of the concerned authority of the University any special provision for foreign students coming from countries where the standard of examination renders it necessary to enable them to

prosecute their studies properly. Exemption may be granted to students who have already qualified in an examination as prescribed by the concerned authority of the University.

15. Notwithstanding anything contained in any other Ordinance, the Vice-Chancellor in consultation with the concerned authority of the University shall have the power, in the case of a permanently physically handicapped person to:

A. Admit him to an examination, as a private candidate, i.e. without attending a course of study in an affiliated college or institution or the University.

B. Provide services of a competent amanuensis, who should not have secured more than the marks as prescribed by the competent authority of the University in the last examination.

C. Permit the answers to be typewritten by him, if the examinee so desires.

D. Lay down any other method for assessing the examinee's academic ability and declare his result.

Provided that in each case the examinee shall produce such evidence to the satisfaction of the Registrar, as he may consider necessary, in proof of the statement that his permanent disability is such that he deserves to be considered for the above facilities.

16. A prisoner serving a term of imprisonment may be allowed to appear in an examination if:

A. the certificate of character required under Ordinances and another certificate of good conduct is given by the Superintendent of the Jail concerned; and

B. he is eligible under the Ordinances for the examination concerned and also under the Statutes for private candidates.

Provided that if such examination is arranged in the Jail, the expenditure involved shall be paid to the University by the Jail authorities.

17. If a candidate falls ill seriously and as a result thereof is hospitalized during the days of examination, special arrangement for his examination may be made in the hospital if:

A. He produces proper evidence to the satisfaction of the Registrar in support of the serious illness, duly certified by the Physician/Surgeon in-charge.

B. Arrangements to the satisfaction of the Registrar can be made for holding the

examination in the hospital.

Provided that for special arrangements, the candidates shall pay additional charges as prescribed by the University from time to time.

18. A candidate appearing privately for an examination may apply for change in the subject or subjects or any other entry in his application form, provided that:

    A. Such request is permissible under the Ordinances.

    B. The application accompanied by a prescribed fee is received in the University office before the commencement of the relevant examination. The submission of application and fee shall not be considered as automatic sanction for change of subject or option but requires the order of the competent authority of the University, which shall be communicated to the applicant.

    C. If a candidate changes any of his subjects or options after the prescribed period and provision for that paper exists at the centre, change will be allowed on payment of a special fee or as prescribed by the University from time to time.

    D. In case a candidate changes one of his subjects or options without proper sanction and there is no provision for a paper(s) in that subject/option at his examination centre and he misses the examination in that subject, he shall अप्रवंचनात्मक claim whatsoever against the University.

19. Notwithstanding anything contained in any other Ordinance, the Vice-Chancellor, in order to avoid hardship to a candidate shall have power to relax the Ordinances regarding the change of subjects for any examination, or other similar Ordinances,. Provided that these powers shall not include relaxation of the minimum qualification laid down for the admission to the course.

20. A candidate who is placed in compartment in an examination conducted by another University/Board/any other competent authority shall be allowed to seek migration and provisional admission to the next higher class in this University.

    Provided that :

    A. The migrating candidate shall be allowed to clear the compartment subject(s) with the Parent University/Board in the next two consecutive chances.

    B. The admission to the next higher class at the University to which a student has

migrated be confirmed only after he clears the compartment subject(s) within the two admissible chances.

Provided further that a candidate appearing in Compartment/Reappear/ Additional/Improvement subject(s) of an examination shall be allowed to appear simultaneously in another examination (full subjects) if he is otherwise eligible.

However, the Vice-Chancellor shall have the power to allow the candidate placed in compartment in an examination conducted by another University /Board/any other competent authority to clear the compartment subject(s) in the examination of the University for that subject.

21. In case the minimum percentage of marks obtained by a candidate required for admission to various courses is in a fraction, the fraction will be rounded to the next whole number to the benefit of the candidate.

22. The candidate seeking admission in the University departments or in its affiliated institutions/colleges, where the admission to some courses is to be made on the basis of the Entrance Test must qualify the entrance test. The criteria for admission shall be decided by the competent authority of the University. However, the competent authority of the University may approve any other mode of admission in consonance with the regulations of the concerned bodies.

23. The candidates, who have passed any part of an integrated course residing in or outside the territorial jurisdiction of this University, be allowed to complete their course without insisting upon the domicile/resident certificate. Similarly, the condition of residence be also relaxed in the case of candidates who have passed any examination from this University and want to improve their performance.

24. For admission to various courses/classes, the Degree/Diploma obtained by a candidate either regular or private under old system (14 years graduation) shall be considered equivalent to the Degree/Diploma obtained under the new system (i.e. 10+2+3).

25. A candidate who is placed in compartment/re-appear in paper/s of an integrated course and is unable to clear his/her compartment/re-appear after availing the admissible chances, but has appeared and passed the higher examination of that course of this University simultaneously, he/she shall be granted one extra chance to clear the compartment/re-appear paper/s.

26. A person who is under sentence of rustication or has been disqualified from appearing in an examination by any other University/Institution will not be admitted to any course of study in this University and its institutions/centres during the period of rustication or disqualification.

27. The admission of the students shall be completed within the stipulated time as decided by the competent authority of the University from time to time.

    Provided that where the dates specified or the dates decided by the competent authority of the University, as the last date of admission happens to be a holiday, the next working day will be the last day of admission.

    Provided further that the Vice-Chancellor shall have the power to grant admission in cases of genuine hardship beyond them last date of admission as given above on them clear understanding that the attendance of all such students shall be counted from the commencement of the course.

28. The student shall get automatically enrolled as a member of the University as soon as he/she is admitted and pays all the dues together with the prescribed fee for enrolment and submits migration certificates, wherever required.

29. The University may provide for equivalence of the degree/diploma of the students completing their course in whole or in part from other Universities/Board/ any other Competent authority.

30. The University may provide for the students to earn while learn by introducing various student support programmes like through channel system, multi-level learning network, etc.

31. The University may provide for dual degree/diploma and/or simultaneous degree/diploma to the students of the University and other University/ Board/Competent authority as prescribed by the competent authority of the University;

32. A. After the normal dates of admission as approved by the competent authority of the University for the purpose, the Principal or the Head of the College or Institution or Head of University teaching Department by whatever name it may be called, may admit a student on payment of a fine chargeable by the institution, as decided by the competent authority of the University according to the schedule of dates to be notified each year.

B. Particulars of the students admitted late must be forwarded by the Principal/Head of the University Department on the prescribed Performa to the Registrar by the last date notified for late admission. Cases not received within the prescribed period shall not be entertained.

C. The Vice-Chancellor may permit late admission not covered by the aforesaid ordinances with a late fee to be prescribed by the competent authority of the University that will be chargeable by the colleges or institutions/university teaching department and the same to be deposited with the University Cashier within the stipulated time period as prescribed by the competent authority of the University.

In order to avoid hardship, the Vice-Chancellor may also permit late admission with late fee to be decided by the competent authority of the University to be deposited with the University Cashier by the date as notified each year.

Such admission may be made by the Principals of the College/Heads of the University Teaching Departments provisionally subject to the sanction of the Vice-Chancellor. All such cases shall be submitted to the Vice-Chancellor for sanction within the stipulated time period as prescribed by the competent authority of the University.

D. A student whose result is published late by this University or other recognized Universities/Boards/any other the competent authority of the University can be admitted without late fee within the stipulated time period as prescribed by the competent authority of the University.

All such cases must be reported by the Head/Principal to the University office within the prescribed time so as to ascertain that the lower examinations in which they have appeared are equivalent to the corresponding examinations of this University.



# ORDINANCE II

## Courses Of Study To Be Laid Down For All Degrees, Diplomas, Certificates, Etc. Of The University

## Under Section 27(1)(b) Of The Adhiniyam

1. In this Ordinance, unless there is anything contrary to Statutes and the Adhiniyam;

"Degree/Diploma" means and includes degree, diploma, certificate, award, credit, grade and other academic distinctions to be conferred and granted by the University

as prescribed by the competent authority of the University.

2. The Academic Council or the Board of Management of the University shall decide the courses of study to be laid down for all degrees, diplomas, certificates, credits, grades, awards and other academic distinctions at all levels as may be decided from time to time.

3. The nomenclature for all the courses of study shall be decided by the Academic Council or the Board of Management of the University for all degrees, diplomas, certificates, credits, grades, awards and other academic distinctions at all levels as may be decided from time to time.

4. The Academic Council or the Board of Management of the University shall formulate different courses and programs in all branches of education including professional, technical, medical and general education, as decided by the University from time to time.

5. The competent authority of the University shall lay down the curriculum and frame syllabus for the courses and programs offered by the University leading to the award of the certificates, diplomas and degrees, etc. and the University may publish books and other instruction material for the same, wherever required.

6. The competent authority of the University may innovate, constantly upgrade and improve the syllabus to include emerging and futuristic technologies.

7. Courses at all levels will be designed to be provided through all possible traditional as well as innovative modes including regular, distance, online mode and others to be decided by the competent authority of the University at On-Campus/Off-Campus/Extension/Regional University Campus, Affiliated/Constituent Campuses/Colleges/Centres/Study Centres/Learning & Facilitation Centres, Distance Education Centres, Online Education Centres, Online Campus, e-Learning Centres, e-Campus, e-Learning Campus, Learning Campus, Regional Campus, Regional Centres, Learning Centres, Facilitation Centres, etc. by whatever name it may be called, to enable growth and learning in a highly focused and application based environment to be created through a combination of formal lectures and hands-on experience in well equipped laboratories and through real project activities.

8. The University may also conduct Integrated Education Programmes, Continuing Education Programmes involving the teachers; Executive Education Programmes

involving the working employees; organize Conferences & Seminars at national & international level. The University may design the programmes to include the intense course work to be supported by a flexible curriculum to be moulded to the needs of the individual students enabling them to choose a sequence of the courses for the realization of their specific goals.

9. The University may provide maximum access to the industrial environment with the first hand information of the diverse fields of the industry;

10. The University may provide for the academic and/or practice oriented and/or integrated courses of study for the students at various levels including above matriculation, post graduation, doctoral and others and to design other courses relevant to the emerging needs of the society at large and the industry in particular.

11. The University shall have direct interaction with the industry to provide practical training to the students in the real work environment along with the academics;

12. The University will design & develop the academic programmes as per the requirements of the various communities including students, industry & society as per the provisions of the Statutes made therefore.

## ORDINANCE III

### The Award Of Degrees, Diplomas, Certificates And Other Academic Distinctions Under Section 27(1)(c) Of The Adhiniyam

1. In this Ordinance, unless there is anything contrary to Statutes and the Adhiniyam;

   "Degree/Diploma" means and includes degree, diploma, certificate, award, credit, grade and other academic distinctions to be conferred and granted by the University as prescribed by the competent authority of the University.

2. The University shall confer the degrees, diplomas, certificates, credits, grades, awards and other academic distinctions to the persons who have passed examinations or on the basis of any other mode of evaluation as decided by the University for various degrees, diplomas, certificates, credits, grades, awards and other academic distinctions, by whatever name it may be called and have become qualified under the Ordinances for the award of the relevant academic distinctions of the University.

3. The Registrar shall place the names of all the successful candidates for the award before the competent authority of the University soon after the declaration of the results. On being approved by the competent authority of the University, the awards shall be issued to the respective candidates by the Registrar.

4. The awards, degrees, diplomas, certificates and other academic distinctions, by whatever name it may be called, shall be signed by the Registrar.

5. For conferment of awards, degrees, diplomas, certificates and other academic distinctions, by whatever name it may be called, the Academic Council shall meet in Convocation once or twice every year or as decided by the Academic Council.

6. The Academic Council shall decide, from time to time, the various categories of Graduates, Post Graduates, Doctors and others, by whatever name it may be called, who shall be admitted to their degrees at each University Convocation, or those who receive degrees in the Colleges/Departments/Centres, etc., by whatever name it may be called, or whose distinctions shall be sent to them by post.

7. The affiliated colleges/institutes may arrange functions for conferring degrees on the students, passing from their colleges with the prior approval of the Vice-Chancellor.

8. Medals and Prizes as provided for under the Ordinances shall be awarded to the persons entitled there to at Convocation.

9. The certificates of various courses may be sent to the Head of the Institute concerned for dispatch to the students and even directly by the University.

   Persons who are required to attend a University Convocation for admission to their degree, diploma, certificate and any other academic distinction, by whatever name it may be called, but who are unable to do so, shall be admitted to their relevant academic distinction in absentia after Convocation as prescribed by the University from time to time.

   Provided that in hardship cases, the Vice-Chancellor shall be authorized to admit a candidate to a degree in absentia before the University Convocation on payment of requisite fee or as prescribed by the University from time to time.

10. If any eligible candidate does not intend to appear at the first Convocation after the sanction of his degree/diploma/certificate, whatever it may be called, he shall give the notice to the Registrar of his intended absence, and may then be admitted to his Degree/Diploma/Certificate, etc. at the next Convocation, provided he gives the

required notice to the Registrar of his intention to appear within the stipulated time period.

If any candidate fails to give such notice of his intended absence or appearance, he shall pay prescribed fee to the University, as prescribed by the University from time to time, before he is admitted to the degree at the next Convocation.

11. If any candidate has not offered himself for admission to the degree or diploma or any other academic distinction, by whatever name it may be called, in the manner provided herein, he may apply to the Vice-Chancellor to be admitted to his degree or diploma or any other academic distinction, by whatever name it may be called, in absentia. Such application shall be accompanied by the necessary documents and fee as prescribed by the competent authority of the University from time to time, provided that in proper case the Vice-Chancellor may waive the requirement of such documents. On the receipt of such application, the Vice-Chancellor shall consider it and may declare the applicant to be admitted to the degree in absentia.

12. No candidate shall be admitted to a degree in absentia before the University Convocation. If anybody wants a certificate before the University/College Convocation, he may be issued a certificate indicating the division in which he has been declared qualified for the award of a degree, diploma, certificate or any other academic distinction, by whatever name it may be called, on payment of fee or as prescribed by the University.

13. The approval accorded by the Academic Council for the award of the respective degrees shall be placed before the Board of Management for its concurrence to award the degree to the successful candidates at convocation.

Provided that if the candidate is in urgent need of the degree and the convocation is like to be delayed, the degree may be given to him/her by the Vice-Chancellor on the payment of required fee or as may be prescribed by the University from time to time.

14. Degree/Diplomas, etc. requiring approval and permission of specific councils shall be awarded subject to approval by the related regulatory body.

15. The nomenclature of the Degree/Diploma that would be conferred by the University under different Colleges/Schools shall be as prescribed by the Academic Council and shall be same as prescribed by the UGC.

# Ordinance IV

## The Conditions For Award Of Fellowships, Scholarships, Stipends, Medals And Prizes

## Under Section 27 (1)(d) Of The Adhiniyam

1. All awards shall be made on the result of the annual examination or as prescribed by the competent authority of the University.
2. All awards shall be made to candidates passing in the first division only. In the case of an examination in which no division is indicated the award shall be made to a candidate obtaining the highest aggregate number of marks in the examination or as prescribed by the competent authority of the University.
3. When two or more candidates are bracketed together each one of them shall be awarded a medal.
4. In any examination where an award is to be made on the basis of performance in a particular subject in which two or more candidates are bracketed together, the candidate showing better results in the examination, as a whole shall be entitled to the award.
5. Candidates who are awarded medals on the basis of results of various examinations of this University or as prescribed by the competent authority of the University, shall be issued free of cost, Merit Certificates stating the fact of their having been awarded the Medals by the University.
6. The competent authority of the University shall determine from time to time, the examinations for which scholarship(s) and stipend(s) have to be awarded, their number, duration and value for each examination and the conditions known as University Scholarships.
7. The University may invite application although notification for the awards to be made for Fellowships, Scholarships, etc:
8. A scholarship awarded may be withdrawn in the subsequent year if the scholarship holder fails to secure the minimum marks in the Previous Examination of the concerned course as prescribed by the University.

9. If a scholarship - holder is unable to appear at the previous examination on account of sickness or any other reasonable cause, the scholarship shall be paid only if the Head of the Institution certifies that the scholar diligently studied for the examination but was unable to take the examination for reasons beyond the control. Such a scholar may be entitled to the scholarship for the subsequent year if the scholar passes the previous examination with the requisite standard in the succeeding year.

10. A scholarship - holder shall at all times be of good behavior and observe all rules of discipline.

11. (A) A Scholarship shall be awarded on the express understanding that the holder shall attend the institute as a regular student and pursue his studies as prescribed by the competent authority of the University. If it should appear at any time that the scholar fails to make satisfactory progress or has been guilty of gross misconduct or laziness or has been irregular in attendance, he shall after due warning, be reported against by the Principal or Head of the Institution or the University Department to the competent authority of the University who may diminish or withdraw the scholarship.

    (B) The order of termination passed by the competent authority of the University shall be final.

12. Every person who secures a scholarship shall be informed directly and/or through the Principal or Head of the Institution, of the fact that he has been awarded a scholarship and he be asked to send his acceptance within the prescribed time period to be specified from time to time. If a scholar fails to send his acceptance to the University, in writing, in respect of the scholarship awarded to him, within the prescribed time period, the award of scholarship in his/her case may be cancelled without any further notice and thereafter that scholarship may be awarded to the next eligible student.

13. A student who has been awarded a scholarship shall be liable to pay tuition fee and other charges as prescribed by the University from time to time.

## ORDINANCE V

### Conduct Of Examinations

### Under Section 27(1)(e) Of The Adhiniyam

1. In this Ordinance, unless there is anything contrary to Statutes and the Adhiniyam;

a. "University Student" means a student of the University and includes any person who is enrolled to pursue any course of study at the University, any institute of the University, academic centre and college, study centre, etc. by whatever names it may be called, affiliated to the University in and outside the country.

b. "Regular candidate" means a student who has pursued the course of study at the University, any institute of the University, academic centre and college, study centre, etc. by whatever name it may be called, affiliated to the University in and outside the country and seeks to take examination of the University as such.

c. "Ex-student candidate" means a student who was admitted to an examination as a regular candidate but was not declared successful there at or was unable to appear in the examination and was not the regular University student and now seeks admission to the said examination again.

2. Every affiliated Institution/University teaching department shall provide, for supervision of the University Examination, the required number of teachers for the minimum number of students, to be decided by the competent authority of the University.

3. The Superintendent of each center, the Observer and the members of the flying squad shall be appointed by the authority approved by the Vice-Chancellor.

4. The Registrar shall have the authority to appoint Deputy Superintendent, Assistant Superintendents and other staff required at each center for the conduct of examination.

5. A. A candidate whose answer book is lost after having been received by the Superintendent of the examination, may be permitted by the Vice-Chancellor to re-appear in the paper in which the answer book is lost on a date to be fixed by the Registrar, provided he has passed in all other subjects of the examination or is likely to be placed in the compartment. If he obtains pass marks in the paper in which he has reappeared, he shall be declared to have passed the examination.

B. If there is a dispute as to whether a candidate's answer book was duly received or not, the finding of the Registrar, subject to the confirmation by the Vice-Chancellor, shall be final.

C. The dates, time and places for the various examinations shall be fixed by the Vice-Chancellor.

6. The University shall set up the examination centres at various locations in and outside the country, as and when required, to conduct the examinations of the students to be prescribed by the competent authority of the University with the approval of the Vice-Chancellor.

7. The University may change the examination centre of the examinations any time, it deems appropriate without assigning any reason.

8. The Controller of Examination may on the recommendation of the centre superintendent or the competent authority of the University appoint an amanuensis to write down dictation pertaining to answer to questions during an examination on behalf of an examinee who is unable to write himself/herself if he/she is medically handicapped and possesses a certificate of the competent authority of the University for the same. Provided that such an amanuensis shall be a person possessing qualification of at least one class lower than that of the examinee concerned.

9. The responsibility of preparing and making available the question papers at various examination centres shall be of the Controller of Examination and/or any other officer authorized by the Vice-Chancellor with the guidelines issued by the Vice-Chancellor from time to time.

10. The University may from time to time appoint various persons to see that the examinations are conducted strictly in accordance with rules and procedures lay down. In the event of the inspector pointing out a breach of rules or procedure, the Vice-Chancellor may take such action as may be necessary including postponement or cancellation, wholly or in part of the examination at the centre, and if any such action is taken, a report of the action taken shall be made to the Board of Management at its next meeting.

11. The Vice-Chancellor may cancel or postpone an examination at all centers if he is satisfied that there has been leakage of question papers or any other irregularity which in his opinion warrants such a step and report the action taken at the next meeting of Board of Management.

12. The competent authority of the University shall issue such general instruction for the guidance of the Examiners Centre Superintendents, Tabulators, and Collators, as it considers necessary for the proper discharge of the duties.

13. If a candidate has any communication to make on the subject of his/her examination

paper, it shall be made in writing to the Controller of Examination directly.

14. Any attempt made by or on behalf of a candidate to secure preferential treatment in the matter of his/her examination, the matter shall be reported to the Controller of Examination who shall place the matter before the Vice-Chancellor for further necessary action.

15. Except as otherwise decided by the competent authority of the University, the examination answer - books and the foil and counter foil of the marks obtained by the examinees except the tabulated results, shall be destroyed or otherwise disposed of within the prescribed time by the competent authority of the University.

16. The Controller of Examination shall publish the combined results of the University examination on the notice board of the office of the University and/or on the Internet. The result when published may simultaneously be communicated to the institutions concerned.

17. The remuneration of the Examiners, Superintendents, Assistant Superintendents, Invigilators, Tabulators and Collators and the deductions to be made in the remuneration for errors noticed shall be such as prescribed form time to time by the University.

18. Where a student applies for revaluation, the answer books of the subject in which the revaluation is sought will be sent to an examiner other than the one who evaluated it initially. The examiner so approved will check and evaluate only those questions that have been left unmarked.

19. No ex-student candidate shall be admitted to an examination of the University until if he submits with his application the required documents to be prescribed by the competent authority of the University.

20. A candidate who has passed the required lower examination of another University/ Awarding Body, (Indian or Foreign) may be admired to the next higher examination of the University subject to such conditions as laid down by the competent authority of the University from time to time.

21. No person who has been expelled or rusticated form any college or University or has been debarred from appearing at a University examination shall be admitted to any examination during the period for which the sentence is in operation.

22. An application for admission to an examination received by the Controller of

Examination after the last date notified by the University may be entertained on payment of a late fee as prescribed from time to time.

23. Not withstanding anything contained in the Ordinances relating to admission of candidates to any examination of the University, the Vice-Chancellor may in special cases in which he is satisfied that the delay in submitting the application for admission to an examination is not due to lack or negligence on the part of the candidate and that it would be a great hardship to the candidate if his application is rejected, allow an application which is otherwise complete in all respects to be entertained with the late fee prescribed by the Board of Management from time to time even though the same is received after the expiry of the period mentioned by the competent authority of the

24. A candidate who due to sickness or other cause is unable to present himself/herself at an examination shall not receive a refund of his fee.

Provided that the Vice-Chancellor may, in case in which he is satisfied about the genuineness or merit of it, order for adjustment of the portion of the fee as prescribed by the competent authority of the University towards the next immediate examination.

Provided application for such adjustment from a candidate accompanied by a Medical Certificate of illness if applicable, must be sent so as to reach the Controller of Examination within the stipulated time period as prescribed by the competent authority of the University.

25. The Fees paid by a regular candidate who is debarred form appearing at an examination due to shortage in attendance at lectures/ particulars, may be refunded after deduction of the charges to be prescribed by the competent authority of the University.

26. Examination and other fees of a candidate whose application for appearing at an examination has been rejected for some reason or he could not furnish his form within the prescribed date; necessary fees having been paid in the University account, may be refunded after deduction of the charges to be prescribed by the competent authority of the University.

27. The examination and marks statement fee of a candidate who dies before appearing at the examination may be refunded in full to his guardian or his successor.

28. The entire fees paid by a candidate whose application for appearing at an examination is cancelled on account of producing fraudulent documents or giving particulars shall

stand forfeited.

29. A. Any candidate, who has appeared at an examination conducted by the University may apply to the Controller of Examination for the scrutiny of his marks in the answer scripts of theory papers in any subject and rechecking of his results. Such applications must be made so as to reach the Controller of Examination within the prescribed time period, to be accompanied by fee to be prescribed by the competent authority of the University.

B. If as a result of security, it is found that the examinee should be declared as having passed or placed in a higher division, the result of the candidate shall be revised accordingly.

30. Duplicate copies of the certificates including Statement of Marks, Migration Certificate, Provisional Certificate, and Degree/Diploma Certificate and others shall be granted on payment of the fee to be prescribed by the competent authority of the University.

Provided further, the duplicate copy of these certificates shall not be granted except in cases in which the Vice-Chancellor is satisfied that the applicant has not utilized the original documents for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant really need a duplicate copy.

31. The names of the first ten successful candidates in each examination other than supplementary examination or as decided by the competent authority of the University, shall be declared in order of Merit.

32. Not withstanding anything contained in the concerned Ordinance, an examinee who has appeared in all the theory papers, practical, viva, internal assessment, field work, project work, etc. as prescribed by the University in 1st attempt and fails by a total of not more than five marks in not more than three subjects in any of the examinations but secures more than the minimum aggregate marks required, may be given grace marks in any subject/s to enable him to pass the examination.

33. The Vice-Chancellor may award grace marks in case the candidate is failing or missing a division by narrow margin.

34. A. The following shall be eligible to appear at supplementary examination-

a. Candidates who have failed at any University examination in some subjects as decided or as decided by the competent authority of the University

b. Candidate for examination other than those enumerated above, who are declared eligible to appear at a supplementary examination in accordance with the provisions of the respective examination Ordinance.

B. Except when provided otherwise in the Ordinance concerned, a candidate who has been declared eligible for a supplementary examination may appear as supplementary examination candidate in the two or more examinations immediately following the examination in which he was declared to be so eligible and thereafter he shall be required to appear in all the papers at the next examination.

C. A candidate appearing in the supplementary examination shall be declared to have passed the examination if he secured the minimum pass marks in the subject or group as the case may be except when provided otherwise in the examination Ordinance concerned. The marks obtained by the candidate in the supplementary examination shall taken into account in determining the division at the examination.

35. The Registrar may allow a candidate to change his/her examination centre on submitting the prescribed application with the prescribed fee for the same, under the following circumstances:

a. If a candidate or his father or guardian is transferred to another place/station and the fact of the transfer is certified by the Head of the Office or Department in which he or his father or guardian is employed.

b. If the change of centre is necessitated by the reason of a candidate's ill health and the fact of his illness is supported by the certificate from a Registered Medical Practitioner holding a medical degree.

c. Any exceptional case not covered by the Ordinances to avoid hardship to the candidate.

36. The Vice Chancellor with the approval of the Chancellor of the University shall have the power to create various examination centres at various suitable places as required by the University.

37. Notwithstanding anything contained in the Ordinances, the Academic Council shall have the power in case of all examinations held by the University, to hold additional examination/s for special reasons to be recorded.

# ORDINANCE VI

## Fees To Be Charged By The University

## Under Section 27(1)(f) Of The Adhiniyam

1. As provided in the Statutes of the University, the students shall pay such fees and funds to the University as the concerned authority of the University may prescribe from time to time.

Explanations:

A. Fees may include:

Tuition fee, Guest/Visiting Faculty fee, Computer/Computer Software fee, Study Material/Stationary fee, Audio Visual fee, Breakage fee, Seminar Fee, Dilapidation fee, Radio, Film/TV fee, Video Conferencing Fee, Broadcasting fee, Contact Programme fee, Electricity charges, Educational tour, Management Journal, Admission fee, Re-admission fee, Registration/Continuation/Enrolment/Eligibility fee, Migration fee, Verification fee, Identity Card fee, Library Card fee, Library Development fee, House Examination fee, Internal Assessment fee, Placement/Summer Training, etc.

B. Funds may include:

Amalgamated fund, Poor student fund, Students' security fund, Library security, University sports fee, Holiday Home fee, Youth Welfare fee, Medical fee, Sports Facilities Development fee, Equipment fee, etc.

C. Hostel Fees may include:

Hostel Security, Mess Security, Mess Advance, Room rent including fan, Dilapidation fee, water charges, electricity charges, common room fee, establishment fee, Hostel admission fee, Hostel re-admission fee, etc.

D. A. University Campus/College/ Study Centre Fees may include:

Admission fee, Re-admission fee, Dilapidation fee, Maintenance of fans, Drinking water supply & service charges, vehicle parking fee, Identity card fee, Magazine fee, House examination fee, Medical fee, College Badge, Stationery & Telephone Correspondence charges, Inaugural and farewell functions fee, generator keep-up, students' safety insurance scheme, electricity charges, library security, Sports fee, Tuition fee, etc.

B. Funds may include Amalgamated fund, Building fund, furniture fund, Student aid fund, etc.

2. The fee to be charged from the regular and casual students shall be prescribed by the concerned authority from time to time.

3. The fee may be charged on annual, monthly, quarterly or any other basis to be decided by the University from time to time.

4. The names of the students may be struck off the rolls of the class/course in case the fee is not deposited by the date prescribed by the University. Such students may, however, be readmitted by the concerned authority of the University.

5. In case of holidays on the dates prescribed for depositing the fees without late fees and with late fees, the fee shall be collected on the next working day without late fee and with late fee, as the case may be.

6. The fee concessions to be given to different students shall be sanctioned by the competent authority of the University from time to time.

7. The University may sanctions special concessions or exemptions for the University employees, provided that it shall be open to the appointing authority to withdraw this concession or exemption in case the individual fails in examination for which he is permitted or his conduct is reported as unsatisfactory, or he does not take [proper interest in the office.

8. The University may sanction special concession for the dependents of the employees of the University as prescribed by the concerned authority of the University studying the University, University Colleges, Departments, Centres, etc. by whatever name it may be called.

9. A student who pays tuition fee for the entire course or a term but is not selected for admission to a course, my be entitled to a refund of fee provided he/she claims the refund within the period as prescribed by the University.

10. A student who has paid fee in advance for a term and who does not join or withdraws his/her name after having been admitted to a course, shall not be entitled to the refund of tuition fee for the month for which his/her name remains on the rolls of the class.

11. If a student pays fee for the whole course in advance and he/she is permitted to withdraw his/her name afterwards, he/she shall be entitled to refund of fee subject to

the deduction of fee for a particular period, if any prescribed by the University.

12. If a student is admitted provisionally pending declaration of the lower examination result, the fee for the period his/her name remains on the rolls of the Department/College/Centre is not refundable. In case, he/she fails in the lower examination, such fees may be adjusted if he/she decides to continue his/her studies in the lower class.

13. A. The Registrar may, when he considers appropriate, sanction the remission of prescribed late fee or the acceptance of the examination form and fee after the expiry of the last date with or without late fee. For the purpose of calculating late fee, the date of remittance of money by the candidate from the Post Office/Bank, etc. may be taken as the date of receipt thereof by the University.

The prescribed late fee chargeable after last date shall not be remitted, but in disputed cases, the Vice-Chancellor shall have the authority to decide whether or not any late fee is due and the amount thereof.

B. A candidate who fails to present himself for an examination or has appeared in an examination provisionally and is subsequently declared ineligible by the Registrar or an officer authorized by him, according to the Ordinances or Regulations, shall not be entitled to refund of the fee or to have it kept in deposit for a subsequent examination.

C. A candidate shall not be entitled to refund of fee paid by him, if a permission accorded to him to take an examination is subsequently cancelled, as a result of mis-statement or suppression of fact or want of relevant information in his admission form and/or if he tried to obtain an admission by making a false statement of facts in his admission form.

14. The fee deposited for the grant of University certificate/syllabus will be refunded only if the University is not in a position to issue the necessary certificates/syllabus.

15. If any migration fee, registration fee, late fee, etc. is wrongly paid by a candidate or a College/Institution, the same shall be refunded.

## ORDINANCE VII

### Residence Of The Students Of The University

### Under Section 27(1)(g) Of The Adhiniyam

1. The students of University, not residing with their parents or guardian, may reside in a hostel of his Institute or in a University hostel or in a hostel of any other Institute or in hostel provided or recognized by the University or in a lodge approved by the concerned authority of the University or his Institute or as prescribed by the University from time to time.

2. The rules and regulations for the recognition or provision of hostels and withdrawal of the recognition or provision of hostel shall be made by the competent authority of the University from time to time.

3. For the purpose of residence the term "guardian" shall mean the legal guardian or a near relative of responsible age and position or a person declared in writing by the parents to be the student's guardian, or in the absence of any of these, a person approved as guardian by the concerned authority of the University or Head of the Institute concerned.

4. A student studying for a particular course may be permitted by the concerned authority of the University or the Head of the Institute to select his own place of residence subject to such rules and conditions as may be prescribed by the concerned authority of the University or the Head of the Institute in this behalf.

5. The University and the Institutes affiliated to the University shall provide residential accommodation for such a percentage of its students as the concerned authority of the University may, prescribe from time to time.

6. The University and the Institutes affiliated to the University may make suitable arrangements for the supervision of its students not staying with their parents or guardian, who do not live in Institute or University hostels.

7. Every Institute shall maintain up-to-dare record of the residences of its students and shall send to the concerned authority of the University as prescribed by the University from time to time.

8. The appointments for the post of part-time or whole-time wardens and other employees required for the supervision, administration, maintenance, etc. shall be made by the University authorities.

9. The amount and nature of allowances, etc. to be granted to wardens and other employees appointed for the same shall be laid down by the competent authorities from time to time.

10. The students may be expelled or suspended from the hostel on willful violation of hostel rules/regulations, non-payment of hostel and messing charges and due to some other reasons, whatsoever decided by the concerned authority of the University to be severely dealt with including expulsion.

11. Notwithstanding the provisions contained therein this Ordinance; the concerned authority of the University or the Warden with the approval of the concerned authority of the University shall have the powers to make additional rules and regulations or modify the same for the residence of the students from time to time and to get the hostel vacated without assigning any reasons.

12. The concerned authority of the University or the Head of the Institute may exempt a student from the operation of any of the clause of this Ordinance, in a particular case.

13. Notwithstanding any of the provisions mentioned therein, the competent authority of the University shall have the power to make new provisions and/or amend and/or modify the provisions of this Ordinance, as required from time to time.

## ORDINANCE VIII

### Discipline Of Students

### Under Section 27(1)(h) Of The Adhiniyam

1. The University shall prescribe rules and regulations of the discipline of the students of the University, which shall also be enforced by all the Institutes of the University.

2. Any student reported by the Head of the Institute or Department of the University to be the guilty of serious indiscipline or serious violation of any of the rules and regulations framed therein, shall be liable for disciplinary action including the expulsion by the Vice-Chancellor from appearing in the next University examination.

3. The required appointments for the maintenance of discipline of students in the University and its Institutes shall be made in the manner as prescribed by the Statutes.

4. If offence made by the student, in the opinion of the concerned authority of the University or Head of the Institute, is of grave nature, involving violence, drug abuse, sexual harassment, etc. which attract the penalty of rustication or expulsion of the student, the matter shall be referred to the Vice-Chancellor.

5. Except in some particular cases, the Head of the Institute or the Department of the University, as may be prescribed by the University, may send reports to the parents or guardians of the students regarding the matters like results of examinations, percentage of attendance at lectures and other classes requiring compulsory attendance, any disciplinary fines and punishments imposed and such other matters as prescribed by the concerned authority of the University from time to time.

# ORDINANCE IX

## Creation, Composition And Functions Of Other Bodies For Improvement Of Academic Life Of The University

## Under Section 27(1)(i) Of The Adhiniyam

1. The University shall constitute different bodies for the improvement of the academic life of the University from time to time in the manner as prescribed by the University that may include:

   A. The Board of Advisors
   B. The Finance Committee
   C. The Industry Interface Council
   D. The Board of Studies
   E. The Selection Committee
   F. The Advisory Committees

2. The composition and functions of the various bodies made therein shall be as under:

**A. The Board of Advisors**

The Governing Body may constitute the Board of Advisors to render advise to the Governing Body and also the Board of Management in managing the affairs of the University and enhancing its academic standards. The members of the Board of Advisors may consist of eminent educationists, industrialists and public figures drawn from the Governing Body and Academic Council of the study centers of the University in India and abroad. The constitution of the Board of Advisors and terms & conditions of the appointment and the powers and duties of the members shall be decided by the Chancellor.

Any other provision not mentioned therein the Ordinances and any amendment and/or modification in the provisions of this Ordinance shall be made by the Chancellor as required from time to time.

**B. The Finance Committee**

(i) There may be a Finance Committee of the University consisting of the following persons, namely:

a. The Chancellor

b. The Vice-Chancellor

c. The Chief Finance and Accounts Officer

d. Three nominees of the Sponsoring Body.

(ii) The Chancellor shall be the Chairman of the Committee and in his absence; the Vice-Chancellor shall preside over the meetings of the committee.

(iii) The Finance Committee shall advise the Governing Body on all financial matters.

(iv) Any other provision not mentioned therein the Ordinances and any amendment and/or modification in the provisions of this Ordinance shall be made by the Chancellor as required from time to time.

**C. The Industry Interface Council**

(i) There may be an Industry Interface Council consisting of the following members, namely:

a. A person to be nominated by the Chancellor as Chairman

b. The Vice-Chancellor

c. Two persons to be nominated by the corporate/industrial co-federations and associations to be decided by the University

d. Two persons from the Industry to be nominated by the Chancellor

e. Two Deans/Directors of the University by rotation and

f. One person with industrial background to be nominated by the State Government.

(ii) One of the members shall act as the Member Secretary of the Industry Interface Council.

(iii) The powers and functions of the Industry Interface Council shall be-

a. to establish collaborations with laboratories of leading prestigious educational institutions/corporate sector with the University;

b. to source projects for Faculty/Students of the University;

c. to advise on the potential of the University in national and international market;

d. to prepare and initiate emerging innovative technology initiative by the University.

e. to undertake any other activities to promote and strengthen the linkages with the industry.

(iv) Any other provision not mentioned therein the Ordinances and any amendment and/or modification in the provisions of this Ordinance shall be made by the Chancellor as required from time to time.

**D. The Board of Studies**

(i) The Board of Studies may be constituted for different subjects or groups of subjects as decided by the Governing Body that may constitute of members namely:

a. Head of the University Department teaching the subject, as Chairman

b. One Professor and Reader of the University Department teaching the subject, by rotation

c. Teachers from the affiliated colleges of the University

d. One to two experts to be appointed by the Vice-Chancellor for a period of two years and

e. One nominee of the Chancellor.

(ii) In case of no University Department of Studies for a subject/s, a committee of five to six persons that may be appointed by the Vice-Chancellor on the advice of the Deans concerned, if any, may be considered to be the Board of Studies for that subject or when the subjects have been grouped together, for that group of subjects.

(iii) The meetings of the Board of Studies shall be called by the Registrar, as and

when considered necessary.

(iv) The functions of the Board of Studies shall be to recommend to the faculty concerned outlines of tests, syllabi, course of study, books, etc. and to frame, where necessary, model papers for the guidance of the examiners, etc. and such other related issues as prescribed by the competent authority of the University.

(v) Any other provision not mentioned therein the Ordinances and any amendment and/or modification in the provisions of this Ordinance shall be made by the Chancellor as required from time to time.

**E. Selection Committee(s)**

The Board of Management may appoint selection committees, standing or adhoc, to recommend names of the persons for the posts of Professors, Associate Professors, Assistant Professor, and such other academic posts as may be prescribed by the Board of Management. The selection committee so appointed, if any, may consist of experts in the relevant disciplines to nominated by the Chancellor, nominee of the Board of Management, Dean of the University and the Vice-Chancellor may act as the Chairman. Any other provision not mentioned therein the Ordinances and any amendment and/or modification in the provisions of this Ordinance shall be made by the Chancellor as required from time to time.

**F. Advisory Committee(s)**

The Chancellor may appoint Advisory Committee(s) for the purpose of rendering advice to it and the Board of Management in matters relating to the conduct of affairs of the University or for such other purposes as it may prescribe from time to time. The Advisory Committee(s) shall consist of eminent people and also include the members of the Governing Body of the Institutes and the Study Centres of the University. Any other provision not mentioned therein the Ordinances and any amendment and/or modification in the provisions of this Ordinance shall be made by the Chancellor as required from time to time.

3. All the authorities of the University may recommend to the Vice-Chancellor, from time to time, such and so many bodies, as they deem fit, for the appointment, who in turn shall refer such recommendations to the Chancellor for the approval.

4. The bodies constituted in such manner may deal with any subject delegated to them

subject to subsequent confirmation by the authority recommending them.

5. The Chancellor may appoint and/or constitute such bodies suo-moto or on the recommendations of the authorities and officers of the University, as he deems fit for the good cause of the University.

## ORDINANCE X

### Cooperation And Collaboration With Other University(s) And Institution(s) Under Section 27(1)(j) Of The Adhiniyam

1. The University shall strive to collaborate with the educational institutions and bodies in India and abroad to promote the world-class education so that those who get degree or diploma from this University may not face problem in getting their qualifications equated or validated in the foreign country.
2. The University may establish and/or create and/or manage and/or run its institutes, study centres, campus, etc. within and outside the country to promote education in different fields of education, training and research.
3. The University would not mind paying the best remuneration package to the faculty/officers to appoint the best persons from within the country as well as outside the country, may be directly from the industry or academic to create a pool of talent and knowledge.
4. The University shall collaborate with the foreign educational Institutions and Universities to maintain international standards of education.
5. The teaching methodology to be adopted in the University may leverage the latest communication technologies including Internet, web enabled education and video conferencing and other latest developments.
6. The University may tie up with the foreign educational institutions to facilitate courseware designing, student and faculty exchange programmes, organizing cultural and other events and many more activities at international level to promote quality education.
7. The University may emphasis on such intensive efforts to attract the students from the other countries to pursue their education at this University offering high quality

education at par with the other international educational organizations.

## ORDINANCE XI

### All Other Matters To Be Provided By The Ordinances

### Under Section 27(1)(k) Of The Adhiniyam

1. All ordinances other than the First Ordinances mentioned therein, shall be made by the Academic Council with the approval of the Board of Management, from time to time, as required for the smooth functioning and the pursuance of the objects of the University.
2. Notwithstanding the provisions contained therein the First Ordinances, the competent authority of the University shall have the power to make more provisions and/or amend or modify the provisions as mentioned therein the Ordinances, as required from time to time.

रायपुर, दिनांक 27 नवम्बर 2003

क्रमांक एफ-73-74/03/उ.शि/38.—राज्य शासन, छत्तीसगढ़ निजी क्षेत्र विश्वविद्यालय (स्थापना और विनियमन) अधिनियम, 2002 की धारा 27 (3) के अधीन आचार्य आर्यभट्ट यूनिवर्सिटी, रायपुर के कुलपति द्वारा धारा 27 की उपधारा (2) के अधीन प्रस्तुत अध्यादेशों को सहमति प्रदान करती है तथा छत्तीसगढ़ निजी क्षेत्र विश्वविद्यालय (स्थापना और विनियमन) अधिनियम, 2002 की धारा 27 की उपधारा (4) द्वारा 10 (दस) "प्रथम अध्यादेशों" को अनुमोदित करती है.

ये अध्यादेश राजपत्र में प्रकाशन की तारीख से प्रवृत्त होंगे.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
**आर. सी. सिन्हा,** सचिव.

## ORDINANCE NO.1

### Admission of Students of the University and their enrolment
### (Section 27 (1) (a) of the Adhiniyam)

1. In this Ordinance unless there is anything contrary to Statute and the Adhiniyam.

   (a) "Qualifying examination" means an examination the passing of which makes students eligible for admission to a particular course of study leading to a Bachelor, Masters, M.Phil, Doctorate Degrees or Diplomas Certificates conferrable by the University.

   (b) 'Compartment' or 'Supplementary' means a result in which a student has been declared ' failed' in ONE subject by the concerned examining body i.e. a recognized Board of Secondary Education e.g. CBSE, ICSE, State Board of Secondary Education, etc, Such a student may be declared pass if he/she secures required percentage of marks in the examination held subsequently by the same examining body and declared pass.

   (c) "Equivalent examination" means an examination conducted by

      (i) Any recognized Board of Secondary Education or

      (ii) Any Indian or Foreign University or awarding body recognized by this University.

   (d) 'Gap period' means the period between the last date of attending the educational institution (excluding coaching institutes) and the date of taking the admission in the University.

2. The student seeking admission to Pass/Hons. Degree / Diploma courses of the University or schools / colleges institutes recognized and / or affiliated to the University and the Study Centres regular, off-campus, distance and open mode shall submit the application in the prescribed form on or before last date of submission of such form, along with necessary certificates.

3. The Admission Committee will screen the applications and eligible candidates will be awarded provisional admission. An entrance test for admission may be prescribed for certain courses by the Academic Council.

4. Admission will be offered twice in an academic year viz. (Autumn session) and (Spring session) or as prescribed by the Academic Council.

5. The student shall within a month of his admission submit certified copies of (i) Character Certificate from the Principal of the School / College Last Attended (ii) Evidence of the Date of Birth (iii) Statement of Marks of the Qualifying Examinations (iv) Medical Certificate of Physical Fitness (v) Transfer Certificate, (vi) Migration Certificate wherever applicable. The admission is subject to the submission of these certified documents. If any of these are found to be forged, tampered or false, the student's admission will automatically stand cancelled.

6. A student who has passed a part of any degree or diploma from another University / awarding body shall be admitted to subsequent higher class for such examination in any institution / center after its equivalence has been determined by the Academic Council.

7. A student with 'Compartment / Supplementary' result may be granted ' Provisional' admission to any of the courses of study to which he/she would have otherwise normally been admitted if he/she had secured clear pass grades.

8. A student who wishes to be admitted after a gap period of one year and more shall along with his application for admission submit an affidavit duly Notarized, justifying the reasons of gap period and certifying that he / she had not taken admission in any College/university and had not been rusticated or had not been sentenced to Jail for a Criminal offence.

9. A person who is under sentence of rustication or has been disqualified from appearing in an examination by any other University / Institution will not be admitted to any course of study in this University and its institutions / centres during the period of rustication or disqualification.

10. The admissions of the students shall be completed within a month of commencement of each semester every year or the date decided by the Academic Council.

Provided that where the dates specified or the dates decided by the Academic Council as the last date of admission happens to be a holiday, the next working day will be the last day of admission.

Provided further that the Vice-Chancellor shall have the powers to grant admission in cases of genuine hardship beyond the last date of admission as given above on the clear understanding that the attendance of all such students shall be counted from the date of commencement of the course.

11. The student shall get automatically enrolled as a member of the University as soon as he / she is admitted and pays all the dues together with the prescribed fee for enrolment and submits migration certificate, wherever required.

## ORDINANCE NO.2

### Courses of study to be laid down for all degrees, diplomas and certificates (Section 27 (1) (b) of the Adhiniyam)

1. There shall be a 'Board of Study' for every course or group of courses as decided by the Academic Council.
2. (1) Each Board shall consist of the following members nominated by the Vice Chancellor.
   - (i) Professor(s) of the University Schools / Colleges / Study Centres of the specified subject or group of subjects.
   - (ii) One Associate Professor of the University School / College / Study centres of the specified subject or group of subjects.
   - (iii) Any two teachers teaching the said subject(s) at the Study / Academic Centres of the University/ Providing that if the Board is constituted for a group of subjects, adequate care shall be taken to nominate members under Para 2 (ii) and 2 (iii) above such that all the subjects of the group get represented.
   - (iv) The Board may co-opt two experts of the subject from outside the University.

In case the board is constituted for a group of subjects, the board may co-opt one expert for each subject so that the number of co-opted members equals the number of subjects for which the board is constituted.

(2) The Chairman of the Board shall be nominated by the Vice-Chancellor from among the Professor(s) of the University Schools / Colleges of the specific subject or the group of subjects.

Provided that it there is no member under clause 2(1) (i), the Chairman may be nominated from among the members of clause 2(1) (ii) and if no member exists even under this clause, the Chairman shall be nominated from among the members under clause 2(1) (iii) above.

(3) The term of the Board shall be two years.

3. Each Board shall lay down the detailed curriculum for the subject leading to the award of the certificates, diplomas and degrees.

4. The curriculum shall be forward looking, student centric and shall be so framed that it clearly lays down the 'learning outcomes', which every student must attain. It shall focus on imparting not only the knowledge and concepts but skills and competences too. Academic oriented exercises and live projects shall constitute the syllabus.

5. It shall identify the Text / References Books, Journals, websites, CD-ROMS, Case History etc. which will enhance the learning standards of the student.

6. The Academic Council shall lay down the subjects that a student shall study leading to the award of certificates, diplomas and degrees by the University.

## ORDINANCE NO.3

### The Award of Degrees, Diplomas, Certificates and Other Academic Distinctions (Section 27 (1) (c) of the Adhiniyam)

1. The candidate after passing the examination prescribed for a particular certificate, diploma or degree shall become eligible for the award of said certificate, diploma or degree respectively, as the case may be.

2. The Registrar shall place the names of all the successful candidates for the award of certificate, diploma or degree before the Academic Council soon after the declaration of the results. On approval by the Academic Council, the Certificates and Diplomas shall be issued to the respective candidates by the Registrar.

3. The Certificates and Diplomas shall be signed by the Registrar.

4. The approval accorded by the Academic Council for the award of the respective degrees shall be placed before the Board of Management for its concurrence. On being concurred by the Board of Management, the degrees shall be awarded to the successful candidates at a convocation.

Provided that if the candidate is in urgent need of the degree and the convocation is likely to be delayed, the degree may be given to him/her by the Vice-Chancellor on the payment of Rs.1000/- or the fee as may be prescribed by the University from time to time.

5. Degrees / Diplomas requiring approval and permission of specific councils shall be awarded subject to approval by the related regulatory body.

6. The nomenclature of the Degree / Diploma that would be conferred by the University under different Colleges / Schools shall be as follows :-

6.1 School of Social Sciences and Arts

| | Diploma Courses | |
|---|---|---|
| 1. | Diploma in Business Communication | DBC |
| 2. | Diploma in Copywriting | DC |
| 3. | Diploma in Publishing | DP |
| 4. | Diploma in writing for Electronic Media | DEM |
| 5. | Diploma in industrial Psychology | DIP |
| 6. | Diploma in Technical Writing | DTW |

| | Bachelor Programmes | |
|---|---|---|
| 1. | Bachelor of Arts | B.A |
| 2. | Bachelor of Arts Honours | B.A. (Hons) Sub Specific |
| 3. | Bachelor of Applied Psychology | B.A (Psychology) |
| 4. | Bachelor of Science | B.Sc. |
| 5. | Bachelor of Science Honours | B.Sc (Hons.) Sub Specific |
| 6. | Bachelor of Education | B.Ed. |
| 7. | Bachelor of Creative Teaching | BCT |
| 8. | Bachelor of Library Science | B.LiSc. |

| | Master Programmes | |
|---|---|---|
| 1. | Master of Arts | M.A. Subject Specific |
| 2. | Master of Science | M.Sc. Subject Specific |
| 3. | Master of Education | M.Ed. Subject Specific |
| 4. | Master of Philosophy | M.Phil. |
| 5. | Master of Library Science | M. LiSc. |
| 6. | Doctor of Philosophy | Ph.D. |
| 7. | Doctor of Literature | D. Litt. |

6.2 **School of Law and Public Policy**

**Diploma Courses**

| | | |
|---|---|---|
| 1. | Diploma in Administrative Law | DAL |
| 2. | Diploma in Business Law | DBL |
| 3. | Diploma in Labour Law | DLL |
| 4. | Diploma in Patent Law | DPL |
| 5. | Diploma in Human Rights | DHR |
| 6. | Diploma in Cyber Law & Ethics | DCE |
| 7. | Diploma in Environmental Law | DEL |
| 8. | Diploma in Intellectual Property Rights Law | DIP |
| 9. | Diploma in Corporate Law & Management | DCM |

**Bachelor Programmes**

| | | |
|---|---|---|
| 1. | Bachelor of Law (integrated) | B.A. LLB. (5 yrs) |
| 2. | Bachelor of Law | LL.B. (3 yrs) |
| 3. | Bachelor of Public Policy | B.A. (PP) |

**Master Programmes**

| | | |
|---|---|---|
| 1. | Master of Law | LL.M |
| 2. | Master of Public Policy and Governance | M.A. (PPG) |
| 3. | Master of Business Law | M.A. (BL) |
| 4. | Master of Philosophy | M.Phil |
| 5. | Doctor of Law | LL.D. |
| 6. | Doctor of Philosophy | Ph.D. |

6.3 **School of Business Studies**

**Diploma Courses**

| | | |
|---|---|---|
| 1. | Diploma in Finance | DF |
| 2. | Diploma in Retail Management | DRM |
| 3. | Diploma in Personnel Management | DPM |
| 4. | Diploma in Customer Relationship Management | DCRM |
| 5. | Diploma in Cost Accounting | DCA |
| 6. | Diploma in Call Center Management | DCM |
| 7. | Diploma in Marketing of Services | DMS |
| 8. | Diploma in Export Documentation | DED |
| 9. | Diploma in Capital Markets of Merchandise Banking | DCMB |

**Bachelor Programmes**

| | | |
|---|---|---|
| 1. | Bachelor of Commerce | B.Com |
| 2. | Bachelor of E- Commerce | B.E – Com |
| 3. | Bachelor of Commerce | B.Com (C.S) |

| | | |
|---|---|---|
| 4. | Bachelor of Commerce Honours | B.Com. (Hons) |
| 5. | Bachelor of Business Process Outsourcing | B.A. (BPO) |
| 6. | Bachelor of Service Management | B.A. (SM) |

### Master Programmes

| | | |
|---|---|---|
| 1. | Post Graduate Programmes (M.S.) in Business Studies | M.S. |
| 2. | Master of Commerce | M.Com |
| 3. | Master of E-Commerce | M.E-Com |
| 4. | Master of Philosophy | M.Phil. |
| 5. | Doctor of Literature | D.Litt. |
| 6. | Doctor of Philosophy | Ph.D. |

**6.4 School of Surgery and Medicine**

### Diploma Courses

| | | |
|---|---|---|
| 1. | Diploma in Science | D.Sc. |
| 2. | Diploma in Child Health | D.Ch. |
| 3. | Diploma in Tuberculosis and Chest Diseases | D.Tc.D |
| 4. | Diploma in Opthalmology Medical and Surgery | D.O.M.S |
| 5. | Diploma in Chemical Pathology | D.C.P |
| 6. | Diploma in Laryngology and Octology | D.I.O |
| 7. | Diploma in Gynaecology and Obstetrics | D.G.O |
| 8. | Diploma in Anesthesiology | D.A. |
| 9. | Diploma in Orthopedics | D.Orth. |
| 10. | Diploma in Public Health | D.P.H |

### Bachelor Programmes

| | | |
|---|---|---|
| 1. | Bachelor of Medicine and Bachelor of Surgery | M.B.B.S |
| 2. | Bachelor of Medicine and Bachelor of Surgery (Veterinary) | M.B.B.S (Vet) |
| 3. | Practitioner in Alternative medicines (Three years course) | |

### Master Programmes.

| | | |
|---|---|---|
| 1. | Master of Surgery | M.S |
| 2. | Master of Medicine | M.D |
| 3. | Doctor of Philosophy | Ph.D. |
| 4. | Super Specialities in all Faculties | D.M. |

6.5 School of Engineering and Applied Sciences

**Diploma Courses**

| | | |
|---|---|---|
| 1. | Diploma in Optoelectronics and Communication Systems | DOCS |

**Bachelor Programmes**

| | | |
|---|---|---|
| 1. | Bachelor of Technology in Biotechnology | B.Tech (Biotech) |
| 2. | Bachelor of Technology in Electronics & Communication Engineering. | B.Tech (E&C) |
| 3. | Bachelor of Technology in Electronics & Telecommunication Engineering. | B.Tech (E&TC) |
| 4. | Bachelor of Technology in Civil Engineering. | B.Tech (CE) |
| 5. | Bachelor of Technology in Computer Aided Engineering. | B.Tech (CAE) |
| 6. | Bachelor of Technology in Electrical & Electronics Engineering. | B.Tech (EEE) |
| 7. | Bachelor of Technology in Electrical Engineering | B.Tech (EE) |
| 8. | Bachelor of Technology in Manufacturing Technology | B.Tech (MT) |
| 9. | Bachelor of Technology in Mechanical Design Engineering | B.Tech (MDE) |
| 10. | Bachelor of Technology in Mechanical Engineering | B.Tech (ME) |
| 11. | Bachelor of Technology in Mobile Telecommunication Engineering. | B.Tech (MTE) |
| 12. | Bachelor of Technology in Photonics Engineering | B.Tech (PE) |
| 13. | Bachelor of Technology in Mecatronics | B.Tech (Mecatronics) |
| 14. | Bachelor of Engineering Technology | B.E. Tech |
| 15. | Bachelor of Science<br>▪ Biochemistry<br>▪ Bioinformatics<br>▪ Biotechnology<br>▪ Microbiology | B.Sc. |

**Master Programmes**

| | | |
|---|---|---|
| 1. | Post Graduate Programmes (M.S.) in Science / Engg. | M.S. |
| 2. | Master of Science<br>▯ Biochemistry<br>▯ Bioinformatics<br>▯ Biotechnology<br>▯ Microbiology | M.Sc |
| 3. | Master of Technology<br>▯ Electronics with Telecommunication networks<br>▯ Electronics with Microwave Engineering | M.Tech (2 yrs) |

- Biotechnology
- Automotive Engineering & Business
- Chemical Technology
- Power Systems
- Power Electronics
- Communication & Radar Engineering
- Embedded Systems & VLSI
- Mobile Networks and Management
- Microelectronics & Communication Systems
- Telecom Services Management

4. Master of Technology (integrated) — M.Tech (5 yrs)
   - Electronics with Telecommunication networks
   - Electronics with Microwave Engineering
   - Biotechnology
   - Automotive Engineering & Business
   - Power Systems
   - Power Electronics
   - Communication & Radar Engineering
   - Embedded Systems & VLSI
   - Mobile Networks and Management
   - Microelectronics & Communication Systems
   - Telecom Services Management
5. Master of Philosophy — M.Phil
6. Doctor of Philosophy — Ph.D.

### 6.6 School of Health and Pharmacy

#### Diploma Courses

1. Diploma in Health Care Services
2. Diploma in Nutrition and Dietetics
3. Diploma in Pharma Sales Management
4. Diploma in Health Informatics
5. Diploma in Pharmacy
6. Diploma in Health Care Systems and Service Management
7. Diploma in General Nursing and Mid Wifery
8. Diploma in Physiotherapy

#### Bachelor Programmes

1. Bachelor of Pharmacy — B. Pharma
2. Bachelor of Hospital Management
3. Bachelor of Human Nutrition
4. Bachelor of Medical Laboratory Technology
5. Bachelor of Occupational Therapy
6. Bachelor of Physiotherapy
7. Bachelor of Radiology and Imaging Technology
8. Bachelor of Nursing — B.Sc. (Nur)

**Master Programmes**

| | | |
|---|---|---|
| 1. | Post Graduate Programmes (M.S.) in Health and Pharmacy | M.S. |
| 2. | Master of Pharmacy | M.Pharma |
| 3. | Master of Nursing | M.Sc (Nur) |
| 4. | Master of Hospital Management | M.H.M |
| 5. | Master of Physiotherapy | M.P.T |

**6.7 School of Computing and Applied Software Engineering**

**Diploma Courses**

| | | |
|---|---|---|
| 1. | Diploma in Computing | DCT |
| 2. | Diploma in Information Technology | DIT |
| 3. | Diploma in Software Engineering | DSE |

**Bachelor Programmes**

| | | |
|---|---|---|
| 1. | Bachelor of Technology<br>▪ Computational Management<br>▪ Internet Computing<br>▪ Computer Science and Engineering<br>▪ Mobile Computing<br>▪ Software Engineering<br>▪ Infocomm Technologies | B.Tech |
| 2. | Bachelor of Computer Applications | BCA |

**Master Programmes**

| | | |
|---|---|---|
| 1. | Post Graduate Programmes (M.S.) in Computing and Applied Software Engineering | M.S. |
| 2. | Master of Technology<br>▪ Computer Science and Engineering<br>▪ Intelligent Systems<br>▪ Parallel and Distributeo Computing | M.Tech |
| 3. | Master of Information Technology | MIT |
| 4. | Master of Computer Applications | MCA |
| 5. | Master of Computer Applications (integrated) | MCA (5 yrs) |
| 6. | Master of Technology in Software Engineering | M.Tech (SE) |
| 7. | Master of Philosophy | M.Phil |
| 8. | Doctor of Philosophy | Ph.D |

**6.8 School of Hospitality and Tourism**

**Diploma Courses**

| | | |
|---|---|---|
| 1. | Diploma in Bakery and Confectionery | |
| 2. | Diploma in Cruise Hospitality Management | |

3. Diploma in Food and Beverage Management
4. Diploma in Front Office Management
5. Diploma in Customer Relations
6. Diploma in Hospitality Management
7. Diploma in Indian Regional Cuisine
8. Diploma in Institutional Catering
9. Diploma in institutional Housekeeping
10. Diploma in international Cuisine
11. Diploma in International Ticketing and CRS
12. Diploma in Restaurant and Bar Management
13. Diploma in Aviation Hospitality Management
14. Diploma in Travel and Tourism
15. Post Graduate Diploma in Culinary Arts
16. Post Graduate Diploma in Hospitality and Tourism

**Bachelor Programmes**

| | | |
|---|---|---|
| 1. | Bachelor of Arts<br>▪ Aviation / Cruise Hospitality Management<br>▪ Culinary Arts<br>▪ Hospitality and Hotel Administration<br>▪ Travel and Leisure Management | B.A |
| 2. | Bachelor of Arts Honours in International Hospitality Management | |

**Master Programmes**

| | | |
|---|---|---|
| 1. | Post Graduate Programmes (M.S.) in Hospitality and Tourism | M.S. |
| 2. | Master of Business Administration<br>▪ Hospitality Management<br>▪ Tourism and Leisure Management | MBA |
| 3. | Master of Philosophy | M.Phil |
| 4. | Doctor of Philosophy | Ph.D. |

**6.9 School of Insurance and Risk Management Studies**

**Bachelor Programmes**

| | | |
|---|---|---|
| 1. | Bachelor of Insurance and Risk Management | BIRM |
| 2. | Bachelor of Insurance Management | |

**Master Programmes**

| | | |
|---|---|---|
| 1. | Post Graduate Programmes (M.S.) in Risk | M.S. |

| | | |
|---|---|---|
| | Management Studies | |
| 2. | Master of Arts in Insurance and Risk Management | M.A.(IRM) |
| 3. | Master of life Insurance | M.L.I. |
| 4. | Master of General Insurance | M.G.I. |
| 5. | Master of Actuarial Applications | M.A.A. |
| 6. | Master of Philosophy | M.Phil |
| 7. | Doctor of Philosophy | Ph.D. |

## 6.10 School of Marketing Communication

### Diploma Courses

1. Diploma in Advertising Management
2. Diploma in Radio Anchoring and Audio Management
3. Diploma in Media Journalism
4. Diploma in Journalism and Mass Communication
5. Diploma in Television Anchoring, News-reading and Broadcast Management
6. Post Graduate Diploma in Mass Communication and Journalism
7. Post Graduate Diploma in Public Relations and Advertising

### Bachelor Programmes

| | | |
|---|---|---|
| 1. | Bachelor of Arts in Advertising and Public Relations | B.A (Ad & Pr) |
| 2. | Bachelor of Journalism and Mass Communication | BJMC |
| 3. | Bachelor of Journalism and Media Studies | BJMS |

## 6.11 School of Design Engineering and Architecture

### Diploma Programmes

| | | |
|---|---|---|
| 1. | Diploma in Product Design | DPD |
| 2. | Diploma in Interior Design | DID |

### Bachelor Programmes

| | | |
|---|---|---|
| 1. | Bachelor of Architecture | B. Arch |
| 2. | Bachelor of Architectural Technology and Construction | |
| 3. | Bachelor of Interior Design | |
| 4. | Bachelor of Product Design | |
| 5. | Bachelor of Building Services | |
| 6. | Bachelor of Estate Management | |

**Master Programmes**

| | | |
|---|---|---|
| 1. | Post Graduate Programmes (M.S.) in Design Engineering and Architecture | M.S. |
| 2. | Master of Architecture | M. Arch |
| 3. | Master of Philosophy | M.Phil |
| 4. | Doctor of Philosophy | Ph.D. |

### 6.12 School of Film and Television

**Diploma Courses**

1. Diploma in Film and Television
2. Diploma in Moving Image
3. Diploma in Non- Linear Editing
4. Diploma in Photo Journalism
5. Diploma in Script Writing for Film and TV
6. Diploma in Acting and Choreography
7. Post Graduate Diploma in Animation and Multimedia
8. Post Graduate Diploma in Multimedia Design and Management

**Bachelor Programmes**

| | | |
|---|---|---|
| 1. | Bachelor of Arts<br>▪ Animation and Computer Graphics<br>▪ Film and TV Production<br>▪ Radio Production<br>▪ Still Photography<br>▪ Acting and Choreography | B.Tech |

**Master Programmes**

| | | |
|---|---|---|
| 1. | Post Graduate Programmes (M.S.) in Film and Television | M.S. |
| 2. | Master of Arts<br>▪ Animation and Computer Graphics<br>▪ Art Design<br>▪ Costume Design<br>▪ Development Communication<br>▪ Film and TV Production<br>▪ Media Management<br>▪ Radio Production<br>▪ Still Photography<br>▪ Video Editing<br>▪ Videography<br>▪ Cinema Studies<br>▪ Cinematography | M.A |

| | | |
|---|---|---|
| 3. | Master of Philosophy | M.Phil |
| 4. | Doctor of Philosophy | Ph.D. |

ACHARYA ARYABHATA UNIVERSITY

**6.13 School of Management**

**Diploma Courses**

| | | |
|---|---|---|
| 1. | Post Graduate Diploma in Business Management | PGDBM |
| 2. | Post Graduate Diploma in International Business Management | PGDIBM |
| 3. | Post Graduate Diploma in Business Enterprise | PGDBE |
| 4. | Post Graduate Diploma in Entrepreneurship | PGDE |

**Master Programmes**

| | | |
|---|---|---|
| 1. | Post Graduate Programmes (M.S.) in Management | M.S. |
| 2. | Master of Business Administration (integrated) BBM + MBA | MBA (5 yrs) |
| 3. | Master of Business Administration | MBA (2 yrs) |
| 4. | Master of Business Administration | |

- Global Financial Management
- International Business Administration
- Finance and Marketing
- Marketing and HR
- Finance and HR
- Interior Design
- Aviation Management
- Media Studies
- Tourism
- Advertising
- Entrepreneurship
- Fashion Technology

| | | |
|---|---|---|
| 5. | Executive MBA | |
| 6. | Master in Philosophy | M.Phil |
| 7. | Executive Doctorate | |
| 8. | Doctor of Philosophy | Ph.D. |

**6.14 School of Mass Communication**

**Diploma Courses**

1. Diploma in Advanced Reporting
2. Diploma in Advertising, Public Relations and Corporate Communications
3. Diploma in Brand Management
4. Diploma in Cultural Studies
5. Diploma in Print, Electronic and Cyber Journalism (Hindi/English)

6. Diploma in Rural Communication
7. Diploma in Technical Writing
8. Diploma in Technical Writing
9. Post Graduate Diploma in Mass Communication — PGDMC

### Master Programmes

1. Post Graduate Programmes (M.S.) in Mass Communication — M.S.
2. Masters of Arts — M.A
    - Advertising, Public Relations and Corporate Communications
    - Brand Communication
    - Brand Communication
    - Communication, Culture and Media
    - Marketing Communication
3. Master of Journalism — MJ
4. Master of Mass Communication — MMC
5. Master of Philosophy — M.Phil
6. Doctor of Philosophy — Ph.D.

## 6.15 School of Arts and Management Sciences

### Diploma Courses

1. Diploma in Business
2. Diploma in Financial Management
3. Diploma in Human Resource Management
4. Diploma in Sales and Marketing Management
5. Diploma in Industrial Relations
6. Diploma in Personnel Management

### Bachelor Programmes

1. Bachelor of Business Administration — BBA
    - Information Technology
    - Accounting and Finance
    - Human Resources
    - Marketing
    - International Business
    - Entrepreneurship
2. Bachelor of Business Management — BBM

### Master Programmes

1. Post Graduate Programmes (M.S.) in Arts and Management Sciences — M.S.

| | | |
|---|---|---|
| 2. | Master of Financial Management | MFM |
| 3. | Master of Human Resource Management | MHRM |
| 4. | Master of Foreign Trade | MFT |
| 5. | Master of Philosophy | M.Phil |
| 6. | Dcctor of Philosophy | Ph.D. |

### 6.16 School of Culture and Human Values

#### Diploma Courses

1. Diploma in Vedic Astrology
2. Diploma in Vedic Sciences
3. Post Graduate Diploma in Vedic Astrology
4. Post Graduate Diploma in Vedic Sciences

#### Bachelor Programmes

| | | |
|---|---|---|
| 1. | Bachelor of Science<br>▪ Vedic Sciences<br>▪ Universal Religion | B.Sc. |
| 2. | Bachelor of Philosophy | |

#### Master Programmes

| | | |
|---|---|---|
| 1. | Master of Philosophy in Culture and Human Values | M.Phil |
| 2. | Doctoral Programmes in Vedic Astrology | Ph.D. |
| 3. | Doctoral Programmes in Vedic Sciences, Philosophy and Management | Ph.D. |

### 6.17 School of Fashion Technology

#### Diploma Courses

1. Diploma in Beauty Care and Health Services
2. Diploma in Fashion Design and Retail Management
3. Post Graduate Diploma in Fashion Technology
4. Post Graduate Diploma in Apparel Design

#### Bachelor Programmes

| | | |
|---|---|---|
| 1. | Bachelor of Arts in Beauty Care and Health Services | B.A. |
| 2. | Bachelor of Arts Honours<br>▪ Fashion Design and Retail Management<br>▪ Fashion Design for Industry<br>▪ Fashion Management<br>▪ Fashion Marketing and Promotion<br>▪ Textile Designing | B.A. (Hons) |
| 3. | Bachelor of Arts in Fashion and Apparel Design | |
| 4. | Bachelor of Fashion Technology | BFT |

### Master Programmes

| | | |
|---|---|---|
| 1. | Post Graduate Programmes (M.S.) in Fashion Technology | M.S. |
| 2. | Master of Arts | M.A |

- Apparel Production, Quality Control
- Costume Design
- Fashion Accessory Design and Technology
- Fashion Industry
- Fashion Styling and Photography
- Product Design and Development
- Textile and Fashion Design Management
- Textile and Fashion Design Management
- Textile Design
- Fashion Portfolio Development
- Fashion Development

| | | |
|---|---|---|
| 3. | Master of Philosophy | M.Phil |
| 4. | Doctor of Philosophy | Ph.D. |

## 6.18 School of Performing Arts and Creative Education

### Diploma Courses

1. Diploma in Fine Arts
2. Diploma in Guitar / Piano / Violin
3. Diploma in Art Appreciation
4. Diploma in Graphic Design
5. Diploma in Kathak
6. Diploma in Music Appreciation
7. Diploma in Tabla / Pakhawaj / Sitar / Vocal
8. Diploma in Western Vocal / Hindustani Vocal

### Bachelor Programmes

| | | |
|---|---|---|
| 1. | Bachelor of Dance | |
| 2. | Bachelor of Arts | B.A. |

- Graphic Design
- Museology
- Fashion Management
- Fashion Marketing and Promotion
- Textile Designing

| | | |
|---|---|---|
| 3. | Bachelor of Fine Arts | BFA |

- Painting
- Print Making
- Sculpture

| | | |
|---|---|---|
| 4. | Bachelor of Performing Arts | BPA |

### Master Programmes

| | | |
|---|---|---|
| 1. | Master of Arts<br>▪ Graphic Design<br>▪ Conservation<br>▪ Museology<br>▪ Visual Research | M.A |
| 2. | Master of Fine Arts<br>▪ Painting<br>▪ Print Making<br>▪ Sculpture<br>▪ Critical Curation<br>▪ Critical History of Art<br>▪ Museum and Heritage Exhibition Design | MFA |
| 3. | Master of Philosophy | M.Phil |
| 4. | Doctor of Philosophy | Ph.D. |

## 6.19 School of Vocational and Advanced Studies

### Diploma Courses

1. Diploma in Genetic Engineering
2. Diploma in Plant Tissue Culture
3. Diploma in Human Molecular Genetics
4. Diploma in Micropropogation
5. Diploma in Landscape Designing
6. Diploma in Electronic Communication and Engineering
7. Diploma in Dairy Technology
8. Diploma in Beauty Sciences
9. Diplona in Forensic Sciences
10. Diploma in Embedded Systems
11. Post Graduate Diploma in Beauty Sciences
12. Post Graduate Diploma in Medical Microbilogy and Immunology
13. Post Graduate Diploma in Natural Extraction
14. Post Graduate Programmes in Vocational and Advanced Studies.

## 6.20 School of Dental Sciences

### Diploma Courses

1. Diploma in Oral Surgery
2. Diploma in Orthodontics
3. Diploma in Prosthodontics
4. Diploma in Conservative Dentistry
5. Diploma in Oral Pathology

### Bachelor Courses

| | | |
|---|---|---|
| 1. | Bachelor of Dental Surgery | B.D.S |

**Master Courses**

1. Master of Dental Surgery with all specializations M.D.S

7. The University may establish as many additional schools and colleges imparting education in specified fields as may be necessary to meet the requirements emerging through new areas of studies.

8. The programmes / courses in which approval of specific regulatory body or council is required will be offered after getting such approval / permission.

**ORDINANCE NO.4**

**The Conditions of the Award of Fellowships and Scholarships**
**(Section 27 (l) (d) of the Adhiniyam)**

1. Every year the University shall invite applications through notifications for the awards to be made for Fellowships, Scholarships and Students Scholarships.

2. Subject to the general conditions applicable to all Fellowships and Research Scholarships as laid down in paragraph 4 below, the value, duration and conditions for the award of University Grants Commission Fellowships shall be such as are laid down by the University Grants Commission.

3. The value and duration of Scholarships / Fellowships instituted by the University shall be laid down by the Academic Council and approved by the Board of Management. The Selection of the candidate shall be made in accordance with the regulations laid down by the Board of Management from time to time.

4. Graduate and Postgraduate scholarships instituted by the University shall ordinarily be tenable for two academic sessions i.e., twelve months in the first year and ten months in the second year on condition that the scholarship holder produces a certificate of efficiency in studies from the Head of the Department in the subject of study.

5. The scholarship shall be tenable from the 1st of August if the scholarship holder joins the course within one month of the date of the opening of the college after the summer vacation and pays the tuition fee from the commencement of the session. In any other case, it shall be tenable from the date on which the candidate joins the course.

6. A scholarship shall be withdrawn in the subsequent year if the scholarship holder fails to secure at least 70% marks in the Previous Examination of the concerned course.

7. If a scholarship – holder is unable to appear at the previous examination on account of sickness or any other reasonable cause, the scholarship shall be paid only if the

Head of the Institution certifies that the scholar diligently studied for the examination but was unable to take the examination for reasons beyond his / her control. Such a scholar shall not receive scholarship during the next session but shall be entitled to the scholarship for the subsequent year if the scholar passes the previous examination with the requisite standard in the succeeding year in the first attempt.

8. A scholarship – holder shall at all time be of good behaviour and observe all rules of discipline.
9. (A) A scholarship shall be liable to termination, if –

   (i) The scholarship-holder discontinues studies during the middle of a session or

   (ii) The scholarship-holder after he has been given a reasonable opportunity to explain his conduct is in the opinion of the Academic Council guilty of a breach of para 8 of this ordinance and if the Academic Council so directs, the scholarship -- holder also be liable to refund the amount of scholarship drawn by him.

   (B) The order of termination passed by the Academic Council shall be final.

**Ordinance No. 5**
**Conduct of Examinations**
**(Section 27 (I) (e) of the Adhiniyam)**

**Definitions**

"University Student" means a student enrolled in any college/school of the University, enrolled in any college/school recognized and affiliated to the University, admitted to Distance Education Academic Centers and Study Centres, etc. of the University.

"Regular Candidate" means a student who has pursued the course of study in a school / college or a Distance Education Academic Centre or Off-Campus Institute and seeks to take examination of the University as such.

"Ex-Student Candidate" means a student who was admitted to an examination as a regular candidate but was not declared successful there at or was unable to appear in the examination and was not the regular University student and now seeks admission to the said examination again.

**Methods of Computing the Attendance**

a. Attendance at lectures delivered and practicals/clinicals/sessionals if any, held during the academic session shall be counted.
b. Attendance at N.C.C. / N.S.S. Camp. Outdoor assignements, etc. during the session shall be taken as full attendance at lectures / practicals on each such day of the camp and / or assignments and the days of journey to such camp / assignments.

c. Participation as a member of the University team in any Inter University competition shall be taken as full attendance for the days of participation in such competition.

d. For special reasons such as prolonged illness, deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practicals / clinicals / sessionals held in each subject may be condoned by the Vice-Chancellor.

1. The students evaluation for award of all degrees / diplomas / certificates comprises the following :
   a. Assignments
   b. Mid-Semester examination
   c. End-Semester examination
2. The weightage for the foregoing shall be as prescribed for each discipline and approved by the Academic Council.

3. **Assignments**

   a. The Issue, submission and evaluation of assignments will be the responsibility of the Deans or respective colleges / schools. He shall maintain complete honesty in preparation and evaluation of the assignments.

   b. The entire class shall be divided in groups.

   c. Each group will be given a separate assignment with minimum commonality.

   d. A minimum of two assignments per subject per semester will be given to the students.

   e. Each student will be required to defend his assignment after submission through a process of presentation / viva-voce

   f. Assignments will be prepared as per a standard format, approved by the Academic Council from time to time specific to colleges and schools.

   g. Student will be required to submit the assignments within two weeks from the date of issue.

   h. Assignments submitted after the due date will not be assessed for more than 50% marks.

4. **Mid-Semester Examination**

   a. Mid-semester examination shall be the responsibility of the Dean of respective College / School. He shall maintain total academic honesty in the conduct of these examinations.

b. The mid-semester examination shall be held after a minimum of 45 days of formal teaching.

c. The mid-semester examination shall be for a duration of not more than two hours and not less than one and half hours.

d. The Practical examinations, where applicable, shall be held and be given a weightage as per the directions of the Academic Council.

e. The mid-semester examination shall be held in the same manner as the end-semester examination and the rules and regulations applicable for the end-semester examination shall apply.

5. **Results of Assignment and Mid-Semester Examination**
The results of assignments and mid-semester examination shall be submitted to the Controller of Examinations at least one week before the commencement of End-semester examination.

6. **End-Semester Examination**
All arrangements for the conduct of end-semester examination shall be made by the Controller of Examinations in accordance with such directions as may be issued by the Board of Management in consultation with the Academic Council.

7. The Controller of Examinations shall prepare and duly publish a programme for the conduct of examination specifying the date of each examination and last date by which applications and fees for examination shall be paid by the intending examinees.

8. The Board of Management shall determine in consultation with the Academic Council the Centers of Examination in accordance with the provisions of the Adhiniyam and the Controller of Examinations shall in consultation with the Institutions, which have been declared as examination centers, appoint Superintendent and Assistant Superintendents, (if any) for each examination center and shall issue instructions for their guidance.

Provided that for the purpose of appointment of and Assistant Superintendent at a center, the minimum strength of examinees appearing there – from shall be at least 300.

a. The Superintendent of the Examination at each center shall be personally responsible for the safe custody of question papers and the answer – books sent to him and shall render to the University office a complete account of used unused question papers and answer books.

b. The Superintendent of exams centre shall supervise the work of invigilators working under him.

9. The University may change the examination center or the examination time if it deems proper without assigning any reason.

10. The Controller of Examinations may on the recommendation of the Centre Superintendent appoint an amanuensis to write down dictation pertaining to answers to questions during an examination on behalf of an examinee who is unable to write himself / herself if he / she is medically handicapped and possess a certificate of a Government Medical Officer, provided that such an amanuensis shall be a man / woman possessing qualification of at least one class lower than that of the examinees concerned.

11. The University may from time to time appoint inspectors or Board of Inspectors to see that the examinations are conducted strictly in accordance with rules and procedures laid down. In the event of the Inspector pointing out any breach of rules or procedure, the Vice-Chancellor may take such action as may be necessary including postponement or cancellation, wholly or in part of the examination at the center, and if any such action is taken a report of the action taken shall be made to the Board of Management at its next meeting.

12. The Vice-Chancellor may cancel an examination at all centers if he is satisfied that there has been leakage of question papers or any other irregularity which in his opinion warrants such a step and report the action taken at the next meeting of Board of Management.

13. The Board of Management in consultation with the Academic Council may issue such general instructions for the guidance of the Examiners, Center Superintendents, Tabulators, Collators as it considers necessary for the proper discharge of their duties.

14. If a candidate has any communication to make on the subject of his her examination paper, it shall be made in writing to the Controller of Examination directly.

15. Any attempt made by or on behalf of a candidate to secure preferential treatment in the matter of his / her examination, the matter shall be reported to the Controller of Examination who shall place the matter before the Vice-Chancellor for further necessary action.

16. Except as otherwise decided by the Board of Management, the examination answer books and the foil and counter foil of the marks obtained by the examinees except the tabulated results, shall be destroyed or otherwise disposed of after 6 months from the date of the declaration of the results of the examination provided that the evaluated answer books of revaluation shall be destroyed / disposed of only after 3 months of the declaration of the revaluation result.

17. The Controller of Examinations shall publish the combined results of the University examination on the notice board of the office of the University in addition to the Internet. The result when published shall simultaneously be communicated to the institutions concerned.

18. The remuneration of the examiners, Superintendents, Assistant Superintendents, Invigilators, Tabulators and Collators and the deductions to be made in the remuneration for errors noticed shall be such as prescribed from time to time by the Board of Management.

19. Where a student applies for revaluation, the answer books of the subjects in which the revaluation is sought will be sent to an examiner other than the one who evaluated it initially. The examiner so appointed will check and evaluate only those questions, which have been left unmarked. He will also check the total. The answer book will be reevaluated for already evaluated questions.

Provided that such an examiner will receive remuneration as prescribed by the Board of Management.

20. 1. No ex –student candidate shall be admitted to an examination of the University unless he submits with his application the following :

i. The statement of marks (in original) obtained by him as a regular candidate at the said examination issued by the University together with an attested copy thereof, or

ii. In case he was duly admitted to the said examination as a regular candidate but he could not appear thereat, a certificate from the Institute last attended by him showing the year, the roll number and the examination to which he was admitted as a regular candidate.

2. Every ex-student candidate shall appear at the Examination Centre at which he appeared as regular candidate.

21. No candidate shall appear, in more than one-degree examination or in more than one subject for the Master's degree in one and the same year.

22. 1. A Candidate who has passed first year of Bachelor's degree examination or Master's degree examination of another University Awarding Body, (Indian or Foreign) may be admitted to the next higher examination of the University for the corresponding degree subject to such conditions as laid down by the Academic Council from time to time.

Provided that at least 75% of the courseware offered by the University / Awarding Body of the candidate match with the courseware of the University for the award of the corresponding degree. Provided that the student shall have to secure at least the pass grades in the bridge modules.

2. A candidate who has completed 3 years diploma course from a recognized Board of Technical Education from India or Abroad with at least 60% marks after 10 years of formal education may be awarded lateral entry into the second year.

3. A Candidate who has completed a diploma programme after 12 years of formal education from a Internationally recognized awarding body such as Edexcel International, UK, may be granted lateral entry into the third year of the Bachelors Programme in the corresponding field of the study of the University subject to a student securing at least Merit (65%) grades in half the units.

Provided that the candidate will be required to secure at least pass grades in the Bridge Modules.

**23.** No person who has been expelled or rusticated from any college or University or has been debarred from appearing at a University examination shall be admitted to any examination during the period for which the sentence is in operation.

**24.** An application for admission to an examination received by the Controller of Examinations after the last date notified by the University but not later than fifteen days after such last date may be entertained on payment of a late fee as prescribed from time to time.

**25.** Not withstanding anything contained In the Ordinances relating to admission of candidates to an examination of the University, the Vice-Chancellor may permit, in special cases in which he is satisfied that the delay in submitting the application for admission to an examination is not due to lack or negligence on the part of the candidate and that it would be a great hardship to the candidate in all respects to be entertained with the late fee prescribed by the Board of Management from time to time even though the same is received after the expiry of the period of fifteen days mentioned in the foregoing paragraph.

**26.** 1. The Controller of Examinations shall issue an admission card In favour of a candidate if :

a. The application of the candidate is complete in all respects.
b. The fees as prescribed have been paid by the candidate.
c. The assignments have been submitted.
d. The attendance is more than 75%
e. The student has scored a minimum of 50% marks in assignments and mid-semester collectively.

2. Where the practical examination is held earlier than the examination in theory papers, a candidate shall not be deemed to have been admitted to the theory examination until he is issued an admission card for appearing in the examination.

3. The admission card issued in favour of a candidate to appear at an examination may be withdrawn if it is found that :-

a. The admission card was issued by mistake, or the candidate was not eligible to appear in the examination.

b. Any of the particulars given or documents submitted by the candidate in or with the application for enrolment, admission to the Institute, college or school are false or incorrect.

4. The Controller of Examinations may, if he is satisfied that an admission card has been lost or destroyed, grant a duplicate admission card on the Payment of a fee prescribed. Such a card shall show in a prominent place the word "**Duplicate**"

27. 1. A candidate who due to sickness or other cause is unable to present himself / herself at an examination, shall not receive a refund of his fee.

Provided that the Vice-Chancellor may, in case in which he is satisfied about the genuineness or merit of it, order for adjustment of the following portion of the fee towards the next immediate examination viz.

i. Examination fee after deduction of 10% fee paid.

ii. Fee for statement of marks.

Other fees paid by the candidate shall lapse to the University. Application for such adjustment from a candidate accompanied by a Medical Certificate of illness if applicable, must be sent so as to reach the Controller of Examinations not later than 30 days from the date of commencement of the examination at which the candidate was to appear.

2. The fees paid by a regular candidate who is debarred from appearing at an examination due to shortage in attendance at lectures / practicals, may be refunded after deduction of service charge of 10%.

3. Examination and other fees of a candidate whose application for appearing at an examination has been rejected for some reason or he could not furnish his form within the prescribed date; necessary fees having been paid in the University account, may be refunded after deduction of service charges of 10%.

4. The examination and marks statement fee of a candidate who dies before appearing at the examination may be refunded in full to his guardian or his successor.

5. The entire fees paid by a candidate whose application for appearing at an examination is cancelled on account of producing fraudulent documents or giving false particulars shall stand forfeited.

**28.** 1. Any candidate, who has appeared at an examination conducted by the University, may apply to the Controller of Examinations for the scrutiny of his marks in his answer scripts of theory papers in any subject and rechecking of his results. Such application must be made so as to reach the Controller of Examinations within 15 days of the publication of the result of the examination.

2. Such application must be accompanied by fee as per schedule given below -

a. In one subject Rs. 1000/-
b. In all subjects Rs. 2000/-

3. A candidate shall not be entitled to a refund of the fee.

4. The result of scrutiny shall be communicated to the candidate.

5. If as a result of scrutiny, it is found that the examinee should be declared as having passed or placed in a higher division, the result of the candidate shall be revised accordingly.

**29.** Duplicate copies of the following certificate shall be granted on payment of the fee mentioned against each viz.

i. Statement of Marks Rs. 150/-
ii. Migration certificate Rs. 300/-
iii. Provisional Certificate Rs. 500/-
iv. Degree Certificate Rs. 1500/-

Provided further, the duplicate copy of the Migration Certificate, Degree, Diploma shall not be granted except in cases in which the Vice-Chancellor is satisfied by the production of an affidavit on a stamp paper of proper value required by law for the time being in force that the applicant has not utilized the original documents for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant really need a duplicate copy. Duplicate copy shall be issued only once.

**30.** The names of the first ten successful candidate in each final Degree Examination other than supplementary examination who obtain first division shall be declared in order of Merit.

31. Not withstanding anything contained in the concerned ordinance an examinee who has appeared in all the theory papers, practicals, viva, internal assessment, field work, project work at the end-semester examination in 1st attempt and fails by a total of not more than five marks in not more than three subjects in any of the Graduate examinations but secures more than the minimum aggregate marks required, may be given a grace of up to five marks with not more than three marks given in anyone subject to enable him to pass the examination. These marks shall, however, not be counted towards the total.

32. The Vice-Chancellor may award one grace mark in case the candidate is missing a division by one mark. Where the deficiency is so condoned one mark shall not be added to the total.

33. 1. The following shall be eligible to appear at the supplementary examination.

a. Candidates who have failed at any B.A., B.Sc., or B.Com. examination in not more than two subjects.

b. Candidate for examination other than those enumerated in (a) above who are declared eligible to appear at a supplementary examination in accordance with tho provisions of the respectivo examination Ordinance.

2. In the case of subject for supplementary examination on which there is also a practical test, a candidate shall be required to appear in the written papers only if he has passed at the main examination in practical and in practical only if he has passed in the written papers. A candidate who has failed both in written paper and practical shall be examined in both the parts of the subject.

3. Except when provided otherwise in the Ordinance concerned, a candidate who has been declared eligible for a supplementary examination may appear as supplementary examination candidate in the two examinations immediately following the examination in which he was declared to be so eligible and thereafter he shall be required to appear in all the papers at the next examination.

4. A candidate appearing in the supplementary examination shall be declared to have passed the examination if he secured the minimum pass marks in the subject or group as the case maybe except when provided otherwise in the examination Ordinance concerned. The marks obtained by the candidate in the supplementary / examination shall taken into account in determining the division at the examination.

## Ordinance No. 6

## Appointment of Examiners and Fees to be charged for the various courses Examinations, Degrees and Diploma of the University (Section 27 (1) (f) of the Adhiniyam)

1. In this Ordinance –

   i. 'Internal Examiner' means

      a. (In case of theory paper) an examiner including a paper setter who is a teacher of the University College, School / Study Centres or Institution identified as Centers of the University for that location.

      b. (In case of practical and viva-voce examination ) an examiner who is a teacher in the University, College, School, Study Centers or Institution whose candidates are being examined at that examination center.

   ii. "External Examiner" means an examiner other than an internal examiner.

   iii. "Co-Examiner" means an examiner in a written paper other than the paper setter.

2. The office of the Controller of Examinations shall prepare for every subject an institution wise list of names of persons qualified for appointment as examiners. The list shall be in two parts, the first part containing the names of persons working as teachers in the University, College, School or in Institution identified as centers of the University and the second part containing names of persons other than the teachers of the University qualified for appointment as examiners.

3. The list shall contain as far as possible information relating to the persons included therein on the following points namely –

   a. The academic qualifications and teaching experience at Undergraduate and post graduate levels.
   b. The field of specialization
   c. The name of the examinations of the University and years in which they have acted as examiners in the past.

4. The list so prepared shall be made available to the Examination Committee, as constituted under Section 11 of the First Statutes.

5. The office of the Controller of Examinations shall also give the Examination Committee the approximate number of candidates expected to appear at each examination center and the list of centers of each practical / Vica – Voce examination together with the estimated number of candidates thereat.

6. The examination committee shall in the light of the provisions of the following paragraphs, recommend.

   i. A panel of three names for the appointment of the paper-setter of each written paper.
   ii. A list of names of persons for appointment as co-examiners where necessary, in excess of the number to be appointed.
   iii. A list of names of persons for appointment as examiners in each practical / Viva-voce examination. The names included in the list shall be sufficient for the conduct of practical / Viva –Voce examination at different centers.

7. The Vice-Chancellor shall appoint paper-setters, co-examiners, practical/viva-voce examiners ordinarily from amongst persons recommended by the examination committee. He may, however, appoint a person whose name is not included in the list of names recommended by the examination committee if he is satisfied that the person in question possesses the minimum qualification and his appointment will not be contrary to the provisions of the following paragraphs.

8. The qualifications of the paper – setter and Co-Examiners shall be as follows namely

**A) Paper –setter :**

| Examination | Qualification |
|---|---|
| i. Post –Graduate examination in all other than law | i. Experience of teaching the subject Faculties at the post graduate level for at least Five Years.<br><br>Or<br><br>Experience of teaching the subject at the post graduate level for atleast five yeas together with research experience / total teaching experience at the degree and / or post graduate level for atleast seven years Industry experience of seven years. |

| | |
|---|---|
| ii. LLM | ii. Master's degree or higher degree in law and teaching experience at LLM level at least five years.<br>Or<br>Experience as High Court Judge.<br>Or<br>Standing of at least ten years at the Bar. |
| iii. Degree examination in all faculties other than Engg., Technology, Law, Medicine and Dentistry. | iii. Teaching the subject at Undergraduate and / or Post graduate level for at least five years. |
| iv. Degree examination in Faculties of Engineering and Technology. | iv. Teaching experience at UG / Post graduate level and / or Professional experience of at least five years.<br>Or<br>Seven years professional experience. |
| v. Degree examination in the Faculty of Medicine & Dentistry | v. Teaching experience in the subject at the degree and / or post graduate level for at least five years. |
| vi. LLB | vi. Teaching experience of LLB and /or LLM classes for at least five years.<br>Or<br>Judicial experience as District Judge for at least five years.<br>Or<br>Standing of at least ten years at Bar. |
| vii. Diploma examination in all Faculties other than those in the Medicine, Dentistry and post Graduate Diploma examination in Business Administration. | vii. Teaching experience of at least three years of Degree and five years of Diploma classes. |
| viii. Diploma examination in the Faculty of Medicine & Dentistry. | viii. A Doctor's or Master's Degree or a post graduate Diploma of a recognized University or equivalent qualification in the subject and at least five years teaching experience in the subject in any University or College recognized by the Medical Council of India. |

| | |
|---|---|
| ix. Post-Graduate Diploma in Administration. | ix. At least five years teaching / Business experience at the degree level or Post-Graduate classes in the subject. |
| x. Degree in Pharmacy | x. At least Master Degree in Pharmacy with 3 years teaching experience. |
| xi. Degree in Nursing | xi. At least a Masters Degree in Nursing with 2 years practical / teaching experience. |

B. Co-Examiners

The qualification shall be the same as for the Paper-setters but the minimum teaching / professional experience required may be less by two years than that prescribed in the case of the Paper-setters.

Provided that in case of degree examination where sufficient number of internal co-examiners in a subject with the aforesaid qualification is not available, teachers in the University Colleges, Schools and Institutions of the University with at least three years teaching, experience at the degree / Post-Graduate level in the subject shall be eligible for appointment as Co-examiners.

9. 1. In case of practical and Viva-voce examinations at the Post-Graduate level, external examiner shall be a person, not below the rank of an Asst. Professor.

2. In case of practical and Viva-voce examination at the first degree level the external examiners shall be a teacher of the subject with not less than three years experience of teaching the subject at the degree and or post graduate level.

3. The internal examiner in case of practical examination both at the degree and the post-graduate level shall be appointed from amongst the teachers of the Institution, whose regular candidates are to be examined at the center on the recommendation of the Head of such Institution.

4. The external examiner at the post-graduate level in case of Practical / Viva – voce examination shall not ordinarily be a teacher of the University School / College.

5. Except in the Faculties of Medicine, Dentistry, Engineering Technology and Education, all external examiners in case of practical examination

at the first-degree level shall as far as possible be appointed from amongst the teachers of the institutions or centers of the University.

**10.** 1. Ordinarily 50% of the paper setters at the post graduate and first degree examination in any subject be external.

2. Where in for any paper, if more than one examiner is appointed the paper-setter shall be the Head Examiner. Examiners other than the paper-setter shall be the Co-examiners.

3. All Co-examiners shall be internal, provided that if sufficient number of qualified teachers in a subject is not available for appointment as Co-examiners, external Co-examiners may be appointed.

4. For appointment as Paper-setters and Co-Examiners, the teachers in the University Schools and Colleges and Centers of the University shall ordinarily be considered on the basis of seniority subject to fulfillment of other conditions for such appointment.

**11.** 1. Ordinarily at lest two paper-setters shall be appointed for every subject. They shall necessarily belong to different centers.

2. Ordinarily not more than one paper-setter shall be appointed from anyone University School or College or Center in the same subject at any one examination.

3. No one who is a Paper-Setter at any post –graduate examination shall be appointed as an external Viva-voce examiner at that examination.

4. No one shall ordinarily be given more than two external practical examinationships provided that in case of center where the total strength of candidates appearing at years I, II, & III of a first degree examination is less than 120, one external examiner may be appointed for all the three examinations.

5. In case of under graduate practical examinations, one external examiner shall not ordinarily examine more than 120 candidates.

6. In case of written examination an examiner shall not ordinarily evaluate value more than 250 scripts and a Co-examiner shall be appointed if the number of candidates appearing in the paper is more than 300.

7. While recommending names for examinership in courses where English is not the sole medium of examination, the examination-committee shall ensure that the examiners recommended can evaluate the scripts written in Hindi.

8. The provision of sub-paragraphs (2) above shall not apply in case of Examination in the faculties of Engineering, Technology, Education, Medical, Dentistry, Pharmacy, Nursing etc.

12. 1. Examiners shall be appointed for the examination of a duration of one year only but they shall be eligible for re-appointment.

2. Any person who has acted as an examiner (paper-setter, co-examiners or external, viva-voce examiner) for three consecutive years, shall ordinarily be not eligible for re-appointment until a period of one year elapses between the year in which he last acted as an examiner and the year in which he is re-appointed.

Provided that such a gap will not be necessary in case of internal examiners if the number of available eligible examiners in the subject concerned is less than the number of internal examiners required.

Provided also that on the recommendation of the Examination Committee as a specialist or expert may be continued for two more years after the expiry of the three years period without a gap.

3. An examiner may be discontinued any time even before the expiry of the three year period if in the opinion of the Examination Committee , his work is found to be unsatisfactory.

An examiner's work shall be deemed to be unsatisfactory if i. Mistakes of such nature are found in his work in the course of checking and scrutiny which affect the result or ii. He is found by the Examination Committee to have delayed the work without good cause or iii. There is an adverse reasonable doubts about his integrity or suspicion that he is accessible to examinees or their relations and v. if there are serious complaints against his paper e.g. that this paper was much above or below the standard or contained questions outside the prescribed course or the branch any such condition prescribed by the Examination Committee.

13. The paper-setter shall lay down a memorandum of instructions for the guidance of the co-examiners so that the latter may be in conformity with standard of the former in the evaluation of the answer-books.

14. If for any reason an examiner is unable to evaluate the answer-books or to perform the duties of the Head Examiner after setting the question paper, he shall be entitled to receive only one-half of the amount of fees for paper setting and the balance shall be payable to the examiner who performs the duties of the Head Examiner subsequently.

Provided that if the paper-setter dies before he is able to take up or complete the evaluation of the answer books, full fee prescribed for paper setting shall be paid to his heirs.

15. In any subject, if a Viva-voce examination is prescribed, a board of two examiners of whom one shall be an external examiner and the other the internal examiner shall conduct the same.

16. In the case of Examinations like MBA, M.Com, M.Phil, MA where thesis is permissible in lieu of a paper or a project, there shall be a Board of two examiners for evaluating the thesis. The maximum number of marks for the thesis shall be equally divided between the two examiners each of whom shall mark the thesis independently. If the evaluation of these two examiners differ by 20%, the thesis shall be referred to the third examiner, (other than a teacher of the University) who shall award marks out of half the maximum marks for the thesis. The aggregate of two (of the three) awards nearest to each other and to the best advantage of the candidate shall be taken as the correct evaluation.

17. In case of an examination for a research degree, the Examination Committee shall recommend for each thesis to be examined by a panel of at least three persons, out of which at least two persons shall belong to an outside University, whether in India or Abroad.

The panelists :

a. Shall possess a Doctoral degree in the subject and have at least ten years teaching experience at the post graduate level or research experience.
b. Are scholars of repute in the subject.

18. i. No person shall act as a paper-setter or examiner either in theory, viva-voce or practical examination, if any of his relations is taking the

examination provided that this provision shall not debar a person from acting as an examiner for practical at a center other than that at which his relation is appearing.

ii. No person shall act as moderator or tabulator for any examination if any of his relations is appearing or has appeared at that examination.

19. i. Notwithstanding the provisions contained in these ordinance, the Vice-Chancellor in consultation with the Academic Council and the Examination Committee may in so far as that particular examination is concerned modify all or some of the rules of meet the constraints,

ii. The tution fee and other fees to be charged for various courses examinations, degrees and diploma for each academic year shall be approved by the Board of Management.

## Ordinance No. 7
## Conditions of Residence in the Hostels
## (Section 27 (1) (g) of the Adhiniyam)

1. The hostel maintained by the University College / School shall provide a most stimulating and holistic living environment that contributes significantly to superior academic performance.

2. Every hosteller at all times shall maintain highest standard of disciplines and conduct oneself befitting of the status of a student.

3. Each student desirous of taking admission in the hostel shall submit his application on the prescribed form to the Chief Warden after admission in the college / school along with the proof of admission. He shall appear before the hostel committee in person along with the parents / local guardian and the original documents.

4. The admission to the hostel shall be granted at the discretion of the Warden in consultation with the Chief Warden.

5. On admission to the hostel, the parents shall fill the requisite forms; nominate the local guardian and visitors allowed to the hostel.

6. The student shall occupy the room allotted to him / her. He / she shall not change the room or shift the furniture in / out of his / her room without the express permission of the hostel warden.

7. The residents shall be responsible for the care and maintenance of the furniture, furnishing, fixtures, etc. Any damage to hostel property shall be made good by the resident.

8. The residents are debarred from using any electrical appliances other than provided or specifically permitted by the Warden in writing.

9. The students are prohibited to posses fire arms, weapons or potentially dangerous instruments. Defaulters will be dealt with seriously including rustication.

10. Consumption of drugs / alcohol / intoxicants / smoking are strictly prohibited in the hostel premises. Defaulters will be severely dealt including expulsion.

11. The residents indulging in vandalism / violence within the hostel premises will be severely dealt with including expulsion.

12. The residents are liable to be suspended / expelled from the hostel on the grounds of non-attendances of classes / tutorials / practicals or willful violation of hostel rules I regulations, non-payment of hostel and messing charges.

13. All students are required to attend the evening roll call, at the time fixed and declared by the Warden from time to time. The students missing the roll call are liable to disciplinary action.

14. Hostel residents shall obtain written advance permission for proceeding an outstation leave.

15. No visitors are allowed to be entertained inside the rooms. The visitors / guest may however be entertained in the visitors rooms.

16. No student is allowed to have his / her guest stay in his / her respective rooms with out the permission of the Warden.

17. No student is allowed to cook meals in his / her hostel room. Meals will not be served in the room except in the case of sickness.

18. Students shall not carry mess cookery /cutlery / glassware etc., to their rooms. Defaulters will be severely dealt with.

19. All students leaving / rejoining the hostel shall enter their names in the dining out / dining in register. No student will be authorized to any rebate in the messing if his / her name has not been entered in this register. .

20. The Chief Warden and the Warden for each hostel shall be appointed by the Vice-Chancellor from among the faculty members by rotation.

21. The hostel fees and messing charges have been laid down. In case of non-payment of the same within the scheduled time, the hosteller is liable to be asked to vacate the hostel.

22. Notwithstanding the foregoing, the Chief Warden shall have the powers to make additional rules and regulations for the residents from time to time and to get the hostel vacated without assigning any reasons.
23. No students shall disturb fellow students in their studies.

## Ordinance No. 8
## Maintenance of Discipline Amongst Students
## (Section 27 (I) (h) of the Adhiniyam)

1. All students pursuing a course of study at the University Schools and Colleges shall observe a code of conduct both within and outside the campus in a manner befitting the student of a institute of national stature.

2. Each student shall show due respect and courtesy to the teachers, administrators and other employees if the institute and good neighbourly behaviour towards fellow students.

3. Any violation of the code of conduct or breach of any rule or regulation of the University by the student shall constitute an act of indiscipline and shall make him / her liable for disciplinary action.

4. The following act shall constitute acts of gross indiscipline and students indulging in any of them shall be liable to disciplinary action against them.

   a. Disobeying the teachers and displaying misdemeanor within the University premises.
   b. Indulging in Vandalism / Violence and damaging University and / or Public property or property of a fellow students.
   c. Quarrelling fighting and passing derogatory remarks in the University premises against its employees / canteen and mess workers etc.
   d. Possession and use of firearms, weapons and potentially dangerous instruments etc.
   e. Consumption and sale of drugs / alcohol / intoxicants etc.
   f. Indulging in ragging, which is strictly prohibited as per Supreme Court ruling.
   g. Any other act which the Disciplinary Committee may determine to be undesirable.

5. The Dean (Discipline) shall be appointed from amongst the teaching staff of the University schools and colleges by the Vice-Chancellor for a period of one year to maintain the discipline.

6. **Powers and Duties of Dean (Discipline)**

The Dean (Discipline) shall exercise following powers :

i. Discipline Committee Dean (Discipline) shall be the Chairman of the

Discipline Committee. The Discipline Committee shall consist of one senior faculty from all schools / colleges of the University.

ii. In the event of a complaint against a student, the Dean of the respective college / school shall conduct a preliminary enquiry into tho matter and if in his opinion there exist a prima facia case against the student, he shall in case of minor offences impose punishments such as reprident, disciplinary probation, fine withholding results, debarring use of placement services. He shall subsequently file a report to the Discipline Committee.

iii. If the Dean is of the opinion that the offence is of grave nature, he shall refer the same to the Disciplinary Committee. Upon receipt of such a complaint the committee shall depute an enquiry officer to determine the facts pertaining to the complaint who in turn shall file his report to the Committee within 3 days.

iv. The Discipline Committee on receipt of report from the inquiry officer shall consider the same. In case of clear-cut findings, the Committee may award the punishment without any hearing. However, in all other cases, the committee shall give a hearing to both the parties and levy punishments such as debarring from examinations, withholding degree, cancellation of registration and even dismissal from the University.

v. If in the opinion of the Dean (Discipline), the act of the indiscipline is of grave nature involving violence, drug abuse, sexual harassment, vandalism, ragging. possession of firearms or such other types of offence which attract the penalty of rustication or expulsion of the student, the matter shall be referred to the Vice-Chancellor.

vi. In addition to the above the Dean (Discipline) may for each act of indiscipline the first time give a student a black spot. For the second act he will give the student 2 black spots and for the third act he will give 3 black spots. The moment a student accumulates 7 black spots he will be expelled from the University with the express approval of the Vice-Chancellor.

vii. The Vice-Chancellor shall be apprised of all the students getting 3 and more black spots by the Dean (Discipline).

## ORDINANCE NO.9

### Other Bodies for improvement of Academic Life of the University (Section 27 (1) (i) of the Adhiniyam)

1. The University shall have the following bodies for the improvement of the academic quality of the University:-

   (a) Education Policy Committee
   (b) Board of Studies
   (c) Honorary Jegrees award committee

(d) Under Graduate Committee
(e) Post Graduate Committee

2.0 Educational Policy Committee shall comprise the following
(i) The Vice-Chancellor – Chairman
(ii) The President
(iii) The Chairman UG Studies
(iv) The Chairman PG Studies
(v) Three Deans / Asst. Deans / Faculty by rotation or nominated by the Vice-Chancellor.
(vi) Two Students nominated by the Vice-Chancellor.
(vii) One of the faculty members nominated shall act as the convener. The President shall preside over the meeting in the absence of the Vice-Chancellor.

2.1 The committee shall consider the following : -

(i) To consider innovative approach in all disciplines at national and international level.
(ii) To consider all fundamental matters of education policy referred to it by the Academic Council and any other committee / academic council of any school/college.
(iii) To consider and initiate action on modification and up gradation of syllabus.
(iv) To examine reports on future research activities.

3. Board of Studies. A Board of Studies shall be constituted for each subject or group of subjects. The constitution powers and duties of the Board of Studies are contained in Ordinance 2.

4. Honorary Degree Award Committee : The constitution of the committee shall be as under :
(a) The Vice – Chancellor – Chairman
(b) The Registrar
(c) An Academician, nominated by the Chancellor

4.1 The committee shall consider names of those individuals who have made indelible impression on the minds of the people working in areas related to the goals of the institute and who have inspired various sections of the society.

4.2 The committee shall forward the names so considered to the Governing Body for final decision.

5. Undergraduate Studies Committee : The composition of the committee is as follows:
(a) Dean – Chairman, nominated by the Vice-Chancellor by rotation.
(b) Dean / Associate Dean / Senior Faculty from each school / college.
(c) One Student from the Deans list.

5.1 The functions of the committee are listed below :
(a) To examine the need of modification of courseware of already existing courses.
(b) To review the system of assessment and credit valuation.

(c) To review the existing examination system and recommend improvements if any.

(d) To review and suggest improvements in learning resources.

(e) To recommend to the Academic Council the addition of new courses in lieu if some of the otherwise redundant courses.

6. Post Graduate Studies Committee : The compositions of the committee are as follows:

(a) Dean – Chairman nominated by the Vice-Chancellor by rotation.

(b) Dean / Associate Dean / Faculty from schools, colleges offering PG programmes or likely to offer shortly

(c) One student nominated by the Vice-Chancellor.

6.1 The functions of the committee are listed below:

(a) To examine the need of modification courseware of already existing courses.

(b) To review the system of assessment and credit valuation.

(c) To review the existing examination system and recommend improvements if any.

(d) To review and suggest improvements in learning resources.

(e) To recommend to the Academic Council the addition of new courses in lieu if some of the otherwise redundant courses.

(f) To review and recommend improvements is the admission procedure for PG students.

(g) To appoint research scholars and fellows.

(h) To suggest and review rules governing the form of presentation and disposal of thesis for masters and doctoral programme to the Academic Council.

(i) To assist college postgraduate committees.

## ORDINANCE NO.10

### Cooperation and Collaboration with other Universities and Institutions of Higher Education

### (Section 27 (I) (ग) of the Adhiniyam)

1. The University shall seek cooperation and collaboration with the existing Universities and Institutes of Higher Education in India and abroad and execute a Memorandum of Understanding (MOU) detailing the extent and areas of cooperation and collaboration mutually agreed upon.

2. The University shall open its own distance education Study Centres, Distance Education Academic Centres, Off-Campus in various parts of the country and abroad To promote Higher Education in emerging and traditional fields of studies.

3. The institutions desirous of establishing Distance Education Centres shall furnish the details on the prescribed from along with adequate documentary evidence.

4. The University may collaborate with Universities and institutes of excellence engaged in Higher Education in foreign countries for the award of their degree in India including Top up.

रायपुर, दिनांक 29 नवम्बर 2003

क्रमांक एफ-73/97/2003/उ.शि./38.—राज्य शासन द्वारा छत्तीसगढ़ निजी क्षेत्र विश्वविद्यालय (स्थापना और विनियमन) अधिनियम, 2002 की धारा 25 (2) के अंतर्गत "जवाहरलाल नेहरू विश्वविद्यालय ऑफ इमर्जिंग टेक्नालाजी, रायपुर" के शासी निकाय द्वारा प्रस्तुत, विश्वविद्यालय की प्रथम संविधियों को उपनियम (4) के अंतर्गत सहमति प्रदान करता है, तथा उपनियम (5) के अंतर्गत प्रस्तुत 20 प्रथम अनुमोदित करता है.

यह संविधियां राजपत्र में प्रकाशन दिनांक से प्रभावशील होंगी.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
**आर. सी. सिन्हा,** सचिव.

## SCHEDULE

## THE FIRST STATUTES OF THE UNIVERSITY

In these Statutes –

1. **Definitions**

   a. "Act" means The Chhattisgarh Niji Kshetra Vishwadyalaya (Sthapana Aur Viniya Man) Adhiniyam, 2002

   b. All words and expressions used herein and the defined in the Act shall have the meanings respectively assigned to them in the Act.

2. **Chancellor**

   a.) The Chancellor shall be appointed by the sponsoring body for a period of 3 years with prior approval of the visitor by following such procedure and on such terms and conditions as may be prescribed by the Sponsoring Body.

   b.) The Chancellor shall preside at the meeting of the governing body and shall when the visitor is not present, preside at the convocation of the university for conferring degrees/diplomas.

   c.) He Chancellor shall have the following powers, namely

      i) to call for any information or record:
      ii) to appoint the Vice-Chancellor
      iii) to remove the Vice-Chancellor
      iv) such other as may be prescribed by Statues from time to time.
      v) The Chancellor may be provided an Executive Chancellor to frame rules and regulations and ordinances regarding academic and administrative policies of the university as per the mission of the sponsoring body on behalf of the Chancellor.

**3. The Vice Chancellor**

**(A) General**

a. The Vice Chancellor shall be appointed by the Chancellor from a panel of not less than three persons who shall be recommended by the Search Committee.

b. The Search Committee shall consist of –

| | | |
|---|---|---|
| 1 | The Chancellor; | Chairman |
| 2 | One person to be nominated by the State Government, | Member |
| 3. | Two Persons not being connected with the University to be nominated by the Governing Body. | Member |

c. The Vice Chancellor shall be a whole-time salaried officer of the University.

d. The Vice Chancellor shall hold office for a term of four years. Provided that after expiration of the term of four years the Vice Chancellor shall be eligible for reappointment for a term not exceeding four years.

e. The Vice Chancellor shall preside at the convocation of the university in the absence of the Visitor, Chancellor and Executive Chancellor.

f. The emolument and other conditions of services of the Vice Chancellor shall be as follows:

(1) shall pay to Vice Chancellor a salary per month as prescribed by the Governing body and he would be entitled to the free use of the University car, and without payment of rent of the use of furnished residence through out his term of office, and no charge shall fall on the Vice Chancellor personally in respect of the maintenance of such residence;

(2) in addition to the salary specified in such sub-clause (1), the Vice Chancellor shall be entitled to such other allowances as are prescribed by the Governing Body from time to time;

(3) the Vice Chancellor shall be entitled to such terminal benefits and allowances as may be decided by the Governing Body from time to time;

(4) the Vice Chancellor shall be entitled to travelling allowances at such rates as are fixed by the Governing Body;

(5) the Vice Chancellor shall be entitled to leave on full pay for one eleventh of the period spent by him on active services;

(6) in addition to the leave referred to in sub-clause (5) the Vice Chancellor shall be entitled to half pay leave at the rate of twenty days per year of the completed years of service and the half pay leave may be availed as commuted leave on full pay on medical grounds.

g. If the office of the Vice Chancellor becomes vacant due to death. resignation or otherwise, or if he is unable to perform his duties due to ill health or any other reason, a Senior Dean, as nominated by the Chancellor, shall perform the duties of the Vice Chancellor, until a new person is appointed as Vice Chancellor by the Governing Body.

**(B) Power and Functions**

a. The Vice Chancellor shall be the Head and the Chief Operating & Academic Officer of the University. He shall preside over the meetings of the Academic Council , Governing body and the Finance Committee;

b. The Vice Chancellor shall be entitled to be present at, and address, any meeting of any other authority or any other body of the University, but shall not be entitled to vote there at unless he is a member of such authority or body;

c. It shall be the duty of the Vice Chancellor to see that the Act, the Statutes, the Ordinances and the Regulations of the University are duly observed and he shall have all powers necessary to ensure such observance;

d. The Vice Chancellor shall exercise control over the affairs of the University and shall give effect to the decisions of all the authorities of the University in their true letter and spirit and shall ensure that they are not contradictory in nature and practice.

e. The Vice Chancellor shall have all the powers necessary for the proper maintenance of discipline in the University and he may delegate any such power to such person or persons as he may deem fit.

f. The Vice Chancellor shall be empowered to grant leave to any officer of the University and make necessary arrangements for the discharge of the functions of such an officer during the period of his absence;

g. The Vice Chancellor shall grant leave of absence to any employee of the University in accordance with the prescribed rules and if he so decides, delegate such powers to another officer of the University.

h. The Vice Chancellor shall have the power to convene or cause to be convened meetings of the various bodies of the University.

i. The Vice Chancellor shall be the convener of the Selection Committee of the University;

j. Without prejudice to the generality of the provisions contained in sub-clause (a), the Vice Chancellor shall –

(1) to recommend the appointment of Professors, Associate Professors, Assistant Professors, Lecturers and other teachers as may be necessary for the approval of the Governing Body;

(2) to make short-term appointments for a period not exceeding six months at a time, of such persons as may be considered necessary for functioning of the University.

**4. The Deans**

a. The Deans shall be appointed by the Governing Body on recommendation by the Vice Chancellor from among the Professors in the University for a period of three years and shall be eligible for re-appointment.

Provided that a Dean, on attaining the age of superannuating, ceases to hold office.

Provided further that if at any time there are no Professors in the University, any other teacher may be authorized by the Vice Chancellor to exercise the powers of the Dean.

b. When the office of a Dean is vacant or where the Dean is by reasons of illness, absence or any other cause unable to perform his / her duties, the Vice Chancellor may authorize any other teacher to perform the functions of the Dean.

c. The Dean shall be the Head of all academic and research programmes in the faculty and shall be responsible for the conduct an maintenance of the standards of teaching and research in the faculty. The Dean shall have such other functions as may be prescribed by the Governing Body.

**5. The Registrar**

a. The Registrar shall be appointed by the Governing Body and shall be a whole-time salaried officer of the University.

b. When the office of the Registrar is vacant or when the Registrar is, by reason of illness or absence or for any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose.

c. The Registrar shall not, by reason only of his being the Secretary of the Governing Body, the Board of Management and the Academic Council, be deemed to be a member of any of these authorities.

d. The Registrar shall –

1) be the custodian of the records, the common seal and other properties of the University as the Governing Body shall commit to his charge;

2) conduct the official correspondence of the various authorities of the University.

3) Supply to the Chancellor copies of the agenda of meetings of the authorities of the University as soon as they are issued and the minutes of the meetings of the authorities ordinarily within a month of the holding of the meetings.

4) in an emergency, when the Vice Chancellor is not able to act due to his physical absence, he may take directions from the Chancellor for carrying on the work of the University.

5) represent the University in suits or proceedings by or against the University, sign powers of attorney and verify pleadings or depute his representative for the purpose, and

6) perform such other duties as may be specified in the Statutes, or prescribed by the Ordinances or the Regulations or as may be required, from time to time by the Governing Body or the Vice Chancellor

7) (i) The Registrar shall have power to take disciplinary action against the employees belonging to the ministerial staff and to suspend them pending inquiry, to administer warnings to them or to impose on them the penalty of censure of the withholding of increment:

Provided that no such penalty shall be imposed unless the person concerned has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.

(ii) An appeal shall lie to the Vice Chancellor against any order of the Registrar imposing the penalty of the withholding of increment.

(iii) In case where the inquiry discloses that a punishment beyond the powers of the Registrar, is called for, the Registrar shall, upon conclusion of the inquiry, make a report to the Vice Chancellor along with his recommendations for such action as the Vice Chancellor deems fit.

Provided that an appeal shall lie to the Governing Body against the order of the Vice Chancellor imposing the penalty of dismissal.

The emolument and other conditions of services of the Registrar shall be as decided by the Governing Body.

**6. The Finance Officer**

a. The Finance Officer shall be appointed by the Governing Body and shall be a whole-time salaried officer of the University.

b. When the office of the Finance Officer is vacant or when the Finance Officer is, by reason of illness or absence or for any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose.

Provided that the Finance Officer shall retire on attaining the age of sixty years.

c. The Finance Officer shall –

(1) exercise general supervision of the funds of the University and advise it as regards its financial policy, and

(2) perform such other financial functions as may be assigned to him by the Governing Body or as may be prescribed by the Statutes or the Ordinances:

Provided that the Finance Officer shall not insure any expenditure or make any investment exceeding Rs. one lakh without the previous approval of the Board of Management.

d. Subject to the control of the Vice Chancellor and the Governing Body, the Finance Officer shall –

(1) hold and manage the property and investments including trust and endowed property for furthering any of the objects of the University;

(2) see that the limits fixed by the Finance Committee for recurring and non-recurring expenditure for a year are not exceeded and that all moneys are expended on the purposes for which they are granted or allotted;

(3) be responsible for the preparation of the annual accounts and the budget of the University for the next financial year and for their presentation to the Board of Management/ Governing Body;

(4) keep a constant watch on the state of the cash and bank balances and on the state of the investments;

(5) watch the progress of collection of revenue and advise on the methods of collection employed;

(6) have the accounts of the University regularly audited by an internal audit party;

(7) see that the registers of buildings, land, furniture and equipment are maintained up to date and that the stock checking is conducted of equipment and other consumable materials in all offices, special centres, specialized laboratories maintained by the University.

(8) call for from any office under the University any Emerging or return that he may consider necessary to discharge his financial responsibilities.

The receipt of the Finance Officer or of the person/persons duly authorized in this behalf by the Board of Management for any month payable to the University shall be sufficient discharge for the same.

7. **Board of Management**

Subject to the provisions of the Act, these Statutes and the Ordinances, the Board of Management shall, in addition to any other powers vested in it, have the following powers, namely: -

a. to recommend to the Governing Body the appointments of such Professors, Associate Professors, Assistant Professors, Lecturers and other members of the teaching staff as may be necessary, on the recommendations of the Selection Committees constituted for the purpose,

b. to provide for filling temporary vacancies therein, provided that no appointment of the rank of Assistant Professor and above shall be made without the prior approval of the Chancellor;

c. to fix the emoluments and define the duties and conditions of service of Professors, Associate Professors, Assistant Professors, Lecturers and other members of the teaching staff:

Provided that no action shall be taken by the Board of Management in respect of the number, the qualifications and the emoluments of teachers otherwise than after consideration of the recommendations of the Academic Council;

d. to create administrative, ministerial and other necessary posts and to make appointment thereto;

e. to regulate and enforce discipline among the members of the teaching, administrative and ministerial staff of the University in accordance with these Statutes and the Ordinances;

f. to manage and regulate under the directions of Governing Body, the finance, accounts, investments, property, business and all other administrative affairs of the University and, for that purpose, to appoint such agents as it may think fit;

g. to recommend to the Governing Body acceptance on behalf of the University any other trust, bequest, donation or transfer of any movable or immovable property to the University; and

h. to make provision for the buildings, premises, furniture, apparatus and other means needed for carrying on the work of the University;

i. to enter into, vary, carry out and cancel contracts on behalf of the University;

j. to entertain, adjudicate upon, and it thinks fit, to redress, any grievances of the salaried officers, the teaching staff and other employees of the University who may for any reason feel aggrieved;

Provided that, in matters of discipline and punishment, where the final power has been vested in the Vice Chancellor or any other officer of the University, no appeal shall lie to the Board of Management:

k. to appoint examiners and moderators and, if necessary, to remove them, and to fix their fees, emoluments and traveling and other allowances after consulting the Academic Council;

l. to select a common seal for the University and provide for the custody and use of the seal;

m. to University fellowships, studentships, medals and prizes;

n. to delegate any of its powers to the Vice Chancellor, the Registrar or such other officer of the University or to a Committee appointed by it as it may deem fit.

**8. Academic Council**

Subject to the provisions of the Act and these Statutes, the Academic Council shall, in addition to all other powers vested in it, have the following powers, duties and functions, namely -

a. to report on any matter referred to it by the Chancellor or the Governing Body or the Board of Management

b. to make proposals to the Board of Management for the establishment of Departments, Special Centres, Specialized Laboratories and Library for approval of the Governing Body

c. to formulate, modify or revise schemes for the organisation of, and assignment of subjects

d. to consider academic proposals made by the Departments of the University

e. to promote research within the University and to requisition from time to time reports on such research;

f. to make recommendations to the Board of Management with regard to the creation and abolition of teaching posts.;

g. to recognise diplomas and degrees of other Universities and institutions and to determine their equivalent diplomas and degrees of the University;

h. to recommend appointment of the Committees to the Board of Management for admission to the University;

i. to publish lists of prescribed or recommended text books and to publish the syllabi of prescribed courses of study:

j. to make such arrangements for the instruction and examination of persons, not being members of the University as may be necessary;

k. to recommend to the Board of Management draft Ordinances regarding examinations of the University and the conditions on which students should be admitted to such examinations;

l. to make recommendations to the Board of Management in regard to the appointment of examiners and, if necessary, their removal and the fixation of their fees, emoluments and travelling and other expenses;

m. to make arrangements for the conduct of examinations and to fix dates for holding them;

n. to declare the results of various examinations, or to appointment committees or officers to do so;

o. to make recommendations for the conferment of honorary degrees and to confer or grant degrees, academic distinctions, honours, diplomas, licences, title and marks of honour;

p. to make proposals to the Board of Management for the institution of fellowships, scholarships, studentships, medals and prizes and to award the same;

q. to perform, in relation to academic matters, all such duties and to do all such acts as may be necessary for the proper carrying out of the provisions of the Act, these Statutes and the Ordinances;

r. to promote the health and welfare of students and to constitute a Council of Students Affairs consisting of such number of teachers and students as may be prescribed by the Ordinances to advise the Academic Council on matters relating to the welfare of the students.

**9. The Finance Committee**

a. The Finance Committee shall consist of the following members, namely:-

| | | |
|---|---|---|
| 1 | The Vice Chancellor of the University; | Chairman |
| 2 | One nominee of the Chancellor; | Member |
| 3 | One nominee of the Governing Body; | Member |
| 4 | One Dean (by rotation); | Member |

The Finance Officer of the University shall be non-member Secretary.

b. Three members of the Finance Committee shall form the quorum.

c. All members of the Finance Committee other than ex-officio members, shall hold office for a term of three years.

d. The Finance Committee shall meet at least twice every year to examine accounts and scrutinize proposals for expenditure.

e. The annual accounts and financial estimates of the University prepared by the Finance Officer shall be laid before the Finance Committee for consideration and comments and thereafter submitted to the Chancellor through the Board of Management for approval with or without amendments.

**10. Committees**

The Governing Body, The Board of Management and the Academic Council may appoint Boards or Committees consisting of members of the authority making such appointment and of such other persons (if any) as that authority in each case may think fit; and any such Board or Committee may deal with any subject assigned to it subject to subsequent confirmation by the authority which appointed it.

**11. Advisory Board** -The composition of advisory board shall be decided by sponsoring body.

**12. Elected Chairman to preside**

Where, by the Statutes of the Ordinances, no provision is made for a Chairman to preside over a meeting of any University Authority, Board or Committee, or when the Chairman so provided for is absent, the members present shall elect one among themselves to preside at the meeting.

**13. Resignation**

a. Any member other than an ex-officio member of the Governing Body, the Board of Management, the Academic Council or any other authority of the University or Committee may resign by a letter addressed to the Registrar and the resignation shall take effect as soon as letter is received by the Registrar.

b. Any officer of the University (whether salaried of otherwise) may resign his office by a letter addressed to the Registrar:

Provided that such resignation shall take effect only on the date from which the same is accepted by the Authority competent to fill the vacancy.

**14. Disqualifications**

a. A person shall be disqualified for being chosen as, and for being a member of any of the authorities of the University -

(1) if he is of unsound mind or is a deaf-mute;

(2) if he is an undischarged insolvent;

(3) if he has been convicted by a court of law of any offence involving moral tuptitude and sentenced in respect thereof to imprisonment. for not less than six months;

(4) if he is otherwise guilty of misconduct;

b. If any question arises as to whether a person is or had been subjected to any of the disqualifications mentioned in sub-clause (a), the question shall be referred for the decision of the Chancellor and his decision shall be final, and no suit or other proceeding shall lie in any Court of Law against such decision.

**15. Super-Specialities Professionals Programme**

With a view to contribute to a high degree of National Growth and to face challenges of next Centaury, University will launch pre-university / integrated Super specialities professionals programme based on strong foundation / DEM on extension / off / on campus /desc, for achieving the ultimate objective of the sponsoring body i.e. providing super-specialities professional needed by the global economy for the welfare of the humanity more particularly ST/SC/OBC / Tribal/ minority etc. The priority to credit score system and defence camp extension campus of university shall be accorded as a part of code of conduct.

**16. Honorary Degrees**

Any proposal for the conferment of honorary degrees shall be made by the Academic Council to the Board of Management, and the proposal, if accepted by the Board of Management, shall require the assent of the Chancellor for confirmation.

**17. Withdrawal of Degrees etc.**

The Academic Council may, by a special resolution passed by a majority of not less than two-thirds of the members present and voting, recommend to the Board of Management/Governing Body withdrawal of any degree of academic distinction conferred on, or any certificate of diploma granted to, any person by the University for good and sufficient cause:

Provided that no such resolution shall be passed until, a notice in writing has been given by the University to that person calling upon him to show cause within such time as may be specified in the notice why such resolution should not be passed and until his objections, if any, and any evidence he may produce in support of them have been considered by the Academic Council.

**18. University's Teachers**

**(A) General**

a. Teachers of the University shall be of two classes, namely:-

(1) Appointed teachers of the University;

(2) Recognized teachers of the University;

b. Appointed teachers of the University shall be either –

(1) employees of the University as Professors, Associate Professors, Assistant Professors and Lecturers or otherwise of the University, or

(2) persons appointed by the University as Honorary Professors, Emeritus Professors, Associate Professors, Assistant Professors or Lecturers or otherwise as teachers of the University.

c. Recognized teachers of the University shall be members of the staff of a recognized institution/ higher Institution established by the Trust:

Provided that no such member of the staff shall be deemed to be a recognized teacher unless he is recognised by the Board of Management as a Professor, Associate Professor, Assistant Professor and Lecturer or in any other capacity as a teacher of the University.

d. The qualifications of recognized teachers of the University shall be such as may be prescribed by the Ordinances.

e. All applications for the recognition of teachers of the University shall be made in such a manner as may be laid down by the Regulations made by the Governing Body in this behalf.

f. The period of recognition of a teacher of the University as Professor, Associate Professor, Assistant Professor or Lecturer shall be determined by the Ordinances made in that behalf. A person in the service of a recognized institution recognized as a teacher of the University otherwise than as a Professor, Associate Professor, Assistant Professor or Lecturer shall continue to be recognized so long as he is in the service of the recognized institution.

g. The Academic Council may, by a special resolution passed by a majority of not less than two-thirds of the members present and voting, recommend to the Board of Management/Governing Body withdrawal of recognition from teacher:

Provided that no such resolution shall be passed until a notice in writing has been given to that person calling upon him to show cause within such time may be specified in the notice why such resolution should not be passed and until his

objections, if any, and any evidence he may produce in support of them, have been considered by the Academic Council.

h. No person shall be appointed or recognized as a teacher of the University except on the recommendation of a Selection Committee constituted for the purpose.

**(B) Selection Committee**

a. There shall be Selection Committees for taking recommendations to the Board of Management for appointment to the posts of Professor, Associate Professor, Assistant Professor, Lecturer, Registrar, Finance Officer, Librarian or any other technical officer/personnel.

b. Every Selection Committee shall consist of the Vice Chancellor who shall be the Chairman thereof, and a person nominated by the Chairman and, in addition, the Selection Committee for making recommendations for appointment to a post specified in column 1 of the Table below shall have as its members the persons specified in the corresponding entry in column 2 of the said Table.

| | |
|---|---|
| Professor / Associate Professor | 1. The Head of the Department concerned if he is a Professor<br>2. Two persons not connected with the University, nominated by the Board of Management, out of a panel of names recommended by the Academic Council for their special knowledge of or interest in the subject with which the Professor will be concerned. |
| Assistant Professor / Lecturer | 1. The Head of the Department concerned Professor / Reader.<br>2. Two persons not connected with the University, nominated by the Board of Management, out of a panel of names recommended by the Academic Council for their special knowledge of or interest in, the subject with which the Reader or Lecturer will be concerned. |
| Registrar/Finance Officer | Three members of the Board of Management nominated by it. |
| Librarian | Two persons connected with the University, who have special knowledge of the subject or Library Science to be nominated by the Board of Management. |
| Technical Officer | Two persons connected with the University nominated by the Board of Management |

c. The recommendations of the Selection Committee will be subject to the guidelines issued by the University Grants Commission from time to time with regard to appointment and promotion of Professors, Associate Professors, Assistant Professors, Lecturers and administrative and technical posts of the University.

d. The procedure to be followed by a Selection Committee in making recommendations shall be laid down in the Ordinances.

e. If the Governing Body is unable to accept any recommendation made by the Selection Committee, it may remit the same to the Selection Committee for reconsideration and if the difference is not resolved, submit the case to Chancellor for final decision.

**(C). Conditions of Service**

a. Every teacher and salaried officer and such other employees as are mentioned in the Statutes shall be appointed under a written contract which shall be lodged with the University, and a copy thereof shall be furnished to the officer or teacher or employee concerned.

b. Any dispute arising out of a contract between the University and those mentioned in sub-clause (a) shall at the request of the teacher or officer or employee concerned, or at the instance of the University be referred to a Committee consisting of one member appointed by the Board of Management. one member nominated by the officer or teacher concerned and an umpire appointed by the Chancellor and the decision of the Committee shall be final.

**(D). Removal**

a. Where there is an allegation of misconduct against a teacher, the Vice Chancellor may, if he thinks fit by order in writing, place the teacher under suspension and shall forthwith report to the Governing Body the circumstances in which the order was made:

Provided that the Governing Body may, if it is of the opinion that the circumstances of the case do not warrant the suspension of the teacher, revoke that order.

b. Notwithstanding anything contained in the terms of his contract of service or of his appointment, the Governing Body shall be entitled to remove a teacher on the ground of misconduct.

c. Save as aforesaid, the Governing Body shall not be entitled to remove a teacher except for a good cause and after giving three months notice in writing or payment of three months' salary in lieu of notice.

d. No teacher shall be removed under sub-clause (b) or under sub-clause (c) until he has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.

e. The removal of the teacher shall require a two-thirds majority or the members of the Governing Body present and voting.

f. The removal of a teacher shall take effect from the date on which the order of removal is made:

Provided that where a teacher is under suspension at the time of his removal, the removal shall take effect on the date on which he was placed under suspension.

g. Notwithstanding anything contained in these Statutes, the teacher shall be entitled to resign by giving three months notice in writing to the Governing Body.

**19. Removal of employees**

a. Notwithstanding anything contained in the terms of his contract of service or of his appointment, an employee of the University, other than a teacher, may be removed by the Authority which is competent to appoint the employee:-

(1) if he is of unsound mind or is a deaf-mute;

(2) if he is an undischarged insolvent;

(3) if he has been convicted by a court of law of any offence involving moral tuptitude and sentenced in respect thereof to imprisonment for not less than six months;

(4) if he is otherwise guilty of misconduct;

Provided that no officer of the University shall be removed from his office unless a resolution to that effect, is passed by the Board of Management by a majority of two-thirds of its members present and voting.

b. No such employees shall be removed under sub-clause (a) until he has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.

c. Where the removal of such employee is for a reason other than that specified in sub-clause (a), he shall be given three months notice in writing or paid three months salary in lieu of notice.

d. Notwithstanding anything contained in these Statutes, an employee of the University, not being a teacher, shall be entitled to resign:

(1) in case of permanent employee, only after giving three months notice in writing to the appointing authority or paying to the University three months salary in lieu thereof;

(2) in any other case, only after giving one month's notice in writing to the appointing authority or paying to the University one month's salary in lieu thereof.

**20. Discipline**

a. All powers relating to discipline and disciplinary action in relation to students shall vest in the Vice Chancellor.

b. The Vice Chancellor may delegate all or such of his powers as he deems proper to the Dean and to such other persons as he may specify in this behalf, by the approval of the Chancellor.

c. Without prejudice to the generality of his powers relating to the maintenance of discipline and taking such action the interest of maintaining discipline as may seem to him appropriate, the Vice Chancellor may in the exercise of his powers aforesaid, order or direct that nay student be expelled from the University, or be fined a sum of rupees (that may be specified), or be debarred from taking an examination or examinations for one or more years or that the results of student or students concerned in the examination or examinations in which he has or they have appeared be cancelled.

रायपुर, दिनांक 29 नवम्बर 2003

क्रमांक एफ-73-74/03/उ.शि./38.—छत्तीसगढ़ निजी क्षेत्र विश्वविद्यालय (स्थापना और विनियमन) अधिनियम, 2002 के समसंख्यक आदेश दिनांक 27-11-2003 के द्वारा आचार्य आर्यभट्ट यूनिवर्सिटी, रायपुर के द्वारा प्रस्तुत विश्वविद्यालय की प्रथम संविधियों को अनुमोदित कर राजपत्र में प्रकाशन हेतु जारी किया गया था.

चूंकि उक्त प्रथम संविधियों में कुछ त्रुटियां आ गई है, अतः प्रथम संविधियों में संलग्न सूची अनुसार संशोधन किये जाते हैं.

यह संशोधित संविधियां राजपत्र में प्रकाशन दिनांक से प्रभावशील होगी.

ERRATA

The following corrections are incorporated in the First Statutes.

2. Definitions

| Existing : | Should be read as under: |
|---|---|
| c. **Ad-hoc Committee** means a committee constituted under the section 17.0 of these First Statutes. | c. **Ad-hoc Committee** means a committee constituted under the section 15.0 of these First Statutes. |
| e. **Authorities** means authorities mentioned under Section 19 of the Act, Section 11 of these First Statutes. | e. **Authorities** means authorities mentioned under Section 19 of the Act, Sections 8, 9 and 10 of these First Statutes. |
| f. **Academic Council** means the Academic Council Constituted under Section 22 of the Act and under Section 14.0 of these First Statutes. | f. **Academic Council** means the Academic Council Constituted under Section 22 of the Act and under Section 10.0 of these First Statutes. |
| g. **Board** means the Board of Management of the University constituted under Section 21 of the Act and Section 13.0 of these First Statutes. | g. **Board** means the Board of Management of the University constituted under Section 21 of the Act and Section 9.0 of these First Statutes |

| | | | |
|---|---|---|---|
| h. | **Chancellor** means the Chancellor of the University as mentioned in section 14 of the Act and Section 7.0 of these First Statutes. | h. | **Chancellor** means the Chancellor of the University as mentioned in Section 14 of the Act and Section 4.0 of these First Statutes. |
| i. | **Committee** means all committees constituted under Sections 15,16,17 and 18 of these First Statutes. | i. | **Committee** means all committees constituted under Sections 11,12,14, 15 and 16 of these First Statutes. |
| m. | **Fund** means the Fund established under Section 7 of the Act and Section 20.0 of these First Statutes. | m. | **Fund** means the fund established under Section 7 of the Act. |
| o. | **Finance Committee** means the Finance Committee consitituted under Section 23 of the Act and Section 15.0 of these First Statutes. | o. | **Finance Committee** means the Finance Committee constituted under Section 23 of the Act and Section 13.0 of these First Statutes. |
| dd. | **Vice-chancellor** means the Vice-chancellor of the University appointed within the meaning of Section 15 of the Act and Section 8.0 of these First Statutes. | dd. | **Vice-Chancellor** means the Vice-chancellor of the University appointed within the meaning of Section 15 of the Act and Section 5.0 of these First Statutes. |
| ee. | **Visitor** means the Visitor as defined under section 13 of the Act and section 6.0 of these First Statutes. | ee. | **Visitor** means the Visitor of the university as defined under section 13 of the Act. |
| **7.0** | **Appointment, powers and responsibilities of the Registrar.** | **6.0** | **Appointment, powers and responsibilities of the Registrar.** |

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
आर. सी. सिन्हा, सचिव.